

## AGENDA

**THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD VIA ZOOM.COM ON THURSDAY, FEBRUARY 11, 2021 AT 9:15 A.M.**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

January 28, 2021 Regular Meeting Minutes

**BIDS/CONTRACTS:**

**NEW BUSINESS:**

**COMMUNICATIONS - PUBLIC:**

**COMMUNICATIONS - CITY OFFICIALS:**

**SEWER ADJUSTMENTS:**

**FINANCIAL REPORT:**

**TABLED ITEMS:**

**OLD BUSINESS:**

1. Clark Dietz

**UTILITY REPORT:**

New Albany Wastewater Utility Monthly Report Summary for November 2020

**CLAIMS:**

**ADJOURN:**

**THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY,  
INDIANA, WAS HELD VIA ZOOM.COM ON THURSDAY, JANUARY 28, 2021  
AT 9:15 A.M.**

**PRESENT:** Ed Wilkinson, member, Nathan Grimes, member and Mayor Gahan,  
President.

**ALSO PRESENT:** April Dickey, Linda Moeller, Wes Christmas, Rob Sartell, and Vicki  
Glotzbach

**CALL TO ORDER:**

**Mayor Gahan called the meeting to order at 9:15 a.m.**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Grimes moved to approve the January 14, 2021 Regular Meeting Minutes, Mr.  
Wilkinson second, all voted in favor.**

**BIDS/CONTRACTS:**

**NEW BUSINESS:**

**COMMUNICATIONS - PUBLIC:**

**COMMUNICATIONS - CITY OFFICIALS:**

**SEWER ADJUSTMENTS:**

**Mrs. Dickey** presented a leak adjustment request for Thomas Scara in the amount of  
\$2,265.60 for a leak that occurred in the front yard between the house and the street. She  
explained that the water went into the ground, the leak was repaired by Greenwell  
Plumbing and their usage is back to normal. Supporting documents are attached.

**Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.**

**Mrs. Dickey** presented a leak adjustment request for Kiera Celestino in the amount of  
\$1,136.64 for a leak that occurred in the front of their home by the main entrance. She  
explained that the water went into the ground, the leak was repaired by the homeowner  
and their usage is back to normal. Supporting documents are attached.

**Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.**

**Mrs. Dickey** presented a leak adjustment request for Donald Smith in the amount of  
\$1,831.68 for a leak that occurred in the main line between the meter and the shut off  
valve. She explained that the water went under the rock patio, the leak was repaired by  
Greenwell Plumbing and their usage is back to normal. Supporting documents are  
attached.

**Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.**

**FINANCIAL REPORT:**

**Mr. Wilkinson** reported that the January billing came in at \$1,075,000.00 which is a bit  
short but it will level out next month and everything else is in order.

**OLD BUSINESS:**

**1. Clark Dietz**

**Mr. Christmas – Basin 13 Lift Station** – he reported that the plans for this as well as the IDEM construction permit are complete and in hand. He stated that it is ready to be bid at the board’s discretion and if they board is ready they can have the first advertisement out in the middle of February.

**Mr. Wilkinson** asked if he has an estimate on this.

**Mr. Christmas** stated that the engineers estimate is \$250,000.00

**Mr. Grimes** asked Mr. Christmas to email him the plans. He asked if there was any reason that the board would want to hold off on moving forward.

**Mr. Wilkinson** replied that the main issue is cash flow.

**Mr. Christmas** explained that typically it would be about 30 days from now before they receive bids and after they are opened they are allowed up to 60 days to evaluate before it is awarded so realistically it is 90 days at the earliest before they have an executed contract with the contractor if they use the max amount of time.

**Mr. Wilkinson moved to approve putting the project out for bid, Mr. Grimes second, all voted in favor.**

**Mr. Christmas – Silver Hills Update** – he reported that they are waiting for a startup to be completed on the station and stated that they have tried a couple of times unsuccessfully for various reasons. He added that they believe the next attempt is going to be next week and they have addressed most of the outstanding items from the original punch list. **Basin 16 Smoke Testing** – he reported that all he information from this testing has been compiled and they will meet with Mr. Sartell to review the results and discuss any actions that need to be taken.

**UTILITY REPORT:**

**Wastewater Utility Monthly Report Summary for October 2020**

**Influent / Effluent Quality**

The treatment plant was in full compliance with the NPDES permit.

**Pretreatment**

There were 12 grease trap inspections submitted.

Annual inspections took place at the following permitted dischargers; Wise Technical, Hitachi, Versa, Sazerac and Bluegrass Chemical.

**Facility Operations**

89 dry tons of bio solids were removed from the WWTP.

The WWTP was at 36% of its Total Suspended Solids design limit and at 47% of its CBOD design limit.

There were 5.68 inches of rain for the month

**Preventative and Unscheduled Maintenance**

206 preventative work orders were completed and 25 corrective work orders were completed for the WWTP and Lift Stations

**Highlights**

Topped off generator fuel tanks at Charlestown Road, Cobbler’s Crossing, Quarry Road and Old Ford Road Lift Stations. Reset generator at Bellmeade Lift Station.

Had the motor rebuilt on the #3 Aeration Blower.

Replaced the communication module for the SCADA System at Reflection Lake Lift Station.

Cleaned control floats at Old Ford Road and Reflection Lake Lift Stations and the

Multitrode Control Rod at Charlestown Road Lift Station.  
 Rebuilt #2 pump at McLean Lift Station.

**Sanitary Collection System**

<i>Project</i>		<i>Current Month</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		5,164		71,009	
<i>Sanitary Sewer Televised/ft.</i>		2,054		53,171	
<i>CIPP Installed/ft</i>		0		0	
<i>Tap Inspections</i>		9		79	
<i>Locates</i>		962		7,565	
<i>Pipe Patches</i>		3		8	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
30	0	2	17	0	11

**Sanitary Sewer Overflow Monitoring**

There was 1 rain event that required Stantec monitoring. There was one overflow reported. That overflow was caused by equipment failure not rain related.

**Preventative and Unscheduled Maintenance**

23 preventative work orders were completed and 11 corrective work orders were issued for the Collection System.

**Construction Highlights**

<b># Manhole Repairs</b>	<b>#Manhole Installations</b>	<b>#Pipe Patches</b>
0	0	3
<b>#Main Line Repairs</b>	<b>#Lateral Repairs</b>	<b>Easement Maintenance</b>
1	1	0

**Annual/Semi Annual, Monthly Routine and Preventative Sewer Cleaning**

The Line in the alley serving the Exchange, Parlour Pizza and the Hitching Post. FOG management.

**Scheduled Preventative Maintenance**

Basin #17 – Fenwick Dr.      Basin #19 – Macvi Dr.      Basin #16 – Terry Lane  
 Basin #11 Griffin St.      Basin #22 – Ashley Ct.

**Monthly Routine Cleaning and CCTV**

Basin #7 – 150ft.      Basin #16 – 200ft.      Basin #23 – 563ft.      Basin #32 – 550ft.  
 Basin #35 – 91ft

**Facility Safety**

The monthly safety inspection rating was 99.22%. Safety training covered Slips, Trips and Falls

**Projects**

**Reline New Albany**

No lining in September

**Up Hill Run Lift Station**

Preliminary design work is at 90%. Land aquisition has been achieved

**Silver Hills Slope Project/Dent Ave. Lift Station**

No Activity Reported

**Mr. Sartell** reported that he will be meeting with representatives from Herman Kittle and their engineering firm that is working on the Monon Crossing projet. He explained that that they are attempting to install a pump station that doesn't meet City specifications and he has directed them to stop any and all work until they can come to some conclusion. He added that he will keep the board updated as they move forward.

**Mr. Grimes** asked Mr. Sartell to give them some background on this.

**Mr. Sartell** explained that from what he is understanding they thought that once they got IDEM approval that is all they needed. He added that he isn't sure how they came to that conclusion because very early on in the project they were directed to the design manual which details all the City's requirements.

**Mayor Gahan** asked Mr. Sartell for an update on COVID with the plant and if they are all doing okay.

**Mr. Sartell** reported that they have one individual still out fighting with the aftereffects of COVID and they are monitoring that situation.

**CLAIMS:**

**Mrs. Moeller** presented the following claims for the period of 01/07/20 to 01/18/21 in the amount of \$721,038.93:

<b>Sewer Claims</b>	<b>Amount</b>	<b>Dept</b>
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
NEW DIRECTIONS HOUSING CORP.	322.56	SEW
ASSURED NL INSURANCE AGENCY	100.00	SEW
ASSURED NL INSURANCE AGENCY	150.00	SEW
CROWN SERVICES INC	956.00	SEW
SECURITY PROS, LLC	62.00	SEW
CK REAL ESTATE LLC	2,979.16	SEW
CK REAL ESTATE LLC	541.66	SEW
HUGHES, CARMEN - ATLAS CLEANING	560.00	SEW
GRUBE, AARON	822.68	SEW
WILLIAMS, RENEE	68.48	SEW
SAUERHEBER, JOIIN & TERESA	11.53	SEW
BIBLE COMMUNITY CHURCH	45.30	SEW
ROTHENBERGER, LIZ	28.04	SEW
CAHALAN, ANTHONY	35.16	SEW
HULS, RANDY	96.60	SEW
DEVARENNE, MATT	78.06	SEW

**Total 18,107.23**

ACE HARDWARE	13.97	WWTP
ACE HARDWARE	118.31	WWTP
BLACK DIAMOND	65.00	WWTP
BLACK DIAMOND	45.00	WWTP
FED EX	46.00	WWTP
MURPHY ELEVATOR COMPANY, INC.	168.46	WWTP
QUILL	4.99	WWTP
QUILL	140.63	WWTP
QUILL	155.23	WWTP
QUILL	277.99	WWTP
QUILL	201.95	WWTP
CINTAS #302	84.76	WWTP
CINTAS #302	84.76	WWTP
BANK OF NEW YORK MELLON	750.00	WWTP
AEBERSOLD FLORIST	86.99	WWTP
CULLIGAN WATER SYSTEMS	80.00	WWTP
EARTH FIRST	68.84	WWTP
FRAKES ENGINEERING	606.00	WWTP
GRAINGER	281.36	WWTP
USA BLUE BOOK	329.79	WWTP
BIOCHEM, INC.	4,333.96	WWTP
BIOCHEM, INC.	4,367.03	WWTP
GRIPP, INC.	1,388.00	WWTP
GRIPP, INC.	7,874.66	WWTP
METRO ANSWERING SERVICE	129.50	WWTP
EYE-TRONICS	895.53	WWTP
HOME DEPOT	99.96	WWTP
JACOBI OIL SERVICE, INC.	225.40	WWTP
RIVER CITY WORK WEAR	52.99	WWTP
RIVER CITY WORK WEAR	2,009.84	WWTP
NCL OF WISCONSIN INC	212.85	WWTP
NCL OF WISCONSIN INC	46.03	WWTP
HACH COMPANY	305.38	WWTP
ECO-TECH, LLC-WASTE LOGISTICS	396.25	WWTP
ENVIRONMENTAL LABORATORIES INC	30.00	WWTP
ELEMENT MATERIALS TECHNOLOGY	287.00	WWTP
ELEMENT MATERIALS TECHNOLOGY	517.30	WWTP
ELEMENT MATERIALS TECHNOLOGY	23.80	WWTP
ELEMENT MATERIALS TECHNOLOGY	14.40	WWTP
ELEMENT MATERIALS TECHNOLOGY	178.90	WWTP
NAPA OF NEW ALBANY	(6.57)	WWTP
NAPA OF NEW ALBANY	24.12	WWTP
SOURCE 1 ENVIRONMENTAL, LLC	5,791.85	WWTP
GOTTA GO INC.	1,068.00	WWTP
GOTTA GO INC.	801.00	WWTP
COVERALL SERVICE COMPANY	1,075.00	WWTP
COVERALL SERVICE COMPANY	1,075.00	WWTP
EMR-ELECTRIC MOTOR REPAIR	5,700.00	WWTP
MEKA LEASING INC	7,362.00	WWTP
VALVOLINE, LLC	110.49	WWTP
MSDSOONLINE DBA VELOCITYEHS	2,899.00	WWTP
WESTERN FIRST AID & SAFETY	178.84	WWTP
BMV ELECTRIC COMPANY, LLC.	1,657.00	WWTP

PURE WATER PARTNERS, LLC. 1,215.00 WWTP

**Total 55,949.54**

INDIANA AMERICAN WATER	39.99	TU
NEW ALBANY MUNICIPAL UTILITIES	150.12	TU
NEW ALBANY MUNICIPAL UTILITIES	12.51	TU
NEW ALBANY MUNICIPAL UTILITIES	875.70	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
GIBSON LAW OFFICE, LLC	512.33	TU
CITY OF NEW ALBANY	118,000.00	TU
CITY OF NEW ALBANY	18,750.00	TU
BANK OF NEW YORK TRUST CO.	461,082.00	TU
MIKE SMITH FIRESTONE	210.00	TU
FLOYDS KNOBS WATER	500.00	TU
FLOYDS KNOBS WATER	25.60	TU
FLOYDS KNOBS WATER	25.60	TU
FLOYDS KNOBS WATER	27.39	TU
FLOYDS KNOBS WATER	25.60	TU
FLOYDS KNOBS WATER	25.60	TU
FLOYDS KNOBS WATER	27.39	TU
AT&T	77.08	TU
AT&T	67.24	TU
AT&T	301.84	TU
DUKE ENERGY	50.53	TU
DUKE ENERGY	3,335.52	TU
DUKE ENERGY	70.19	TU
DUKE ENERGY	82.27	TU
DUKE ENERGY	217.85	TU
DUKE ENERGY	1,259.82	TU
DUKE ENERGY	111.27	TU
DUKE ENERGY	868.14	TU
DUKE ENERGY	1,073.61	TU
DUKE ENERGY	61.66	TU
DUKE ENERGY	639.52	TU
DUKE ENERGY	502.12	TU
CROWN SERVICES INC	616.00	TU
CARD SERVICES	16.99	TU
QUADIENT FINANCE USA, INC.	129.01	TU
QUADIENT FINANCE USA, INC.	16.00	TU
RILEY, REGINALD	25.00	TU
RILEY, REGINALD	111.00	TU
RILEY, REGINALD	125.00	TU
RILEY, REGINALD	50.00	TU
SPECTRUM BUSINESS	109.98	TU
ADS SECURITY, L.P.	360.00	TU
ROACH, TERESA	14.72	TU
BLACK DIAMOND	65.00	TU
BLACK DIAMOND	45.00	TU
BLACK DIAMOND	45.00	TU
POSTMASTER	30,000.00	TU

AMERICAN WATER	1,650.00	TU
CROWN SERVICES INC	864.00	TU
WEX BANK	1,928.25	TU
AT&T	89.53	TU
AT&T	64.01	TU
SPECTRUM BUSINESS	88.81	TU
SPECTRUM BUSINESS	1,543.69	TU

**Total      646,982.16**

**Grand Total      721,038.93**

**Mr. Wilkinson moved to approve the above claims, Mr. Grimes second, all voted in favor.**

**ADJOURN:**

**Mayor Gahan** reminded everyone to wear their masks, wash their hands, maintain social distance and encouraged them to get their vaccination as fast as they can.

There being no further business before the board, the meeting adjourned at 9:31 a.m.

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Mayor Gahan, President

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Vicki Glotzbach, City Clerk



# **New Albany Wastewater Utility Monthly Report Summary for November 2020**

## **Influent / Effluent Quality**

The treatment plant was in full compliance with the NPDES permit.

## **Pretreatment**

There were 10 grease trap inspections submitted.

Annual sampling took place at the following permitted dischargers; Bruce Fox and K&I Hardchrome.

## **Facility Operations**

52 dry tons of bio solids were removed from the WWTP.

The WWTP was at 63% of its Total Suspended Solids design limit and at 47% of its CBOD design limit.

There were 2.56 inches of rain for the month

## **Preventative and Unscheduled Maintenance**

212 preventative work orders were completed and 14 corrective work orders were completed for the WWTP and Lift Stations

## **Highlights**

Replaced VFD fans and a blown relay at Wolf Lake Lift Station.

Replaced the VFD on the #9 Return Activated Sludge pump.

Replaced the Gear Box on the #5 Secondary Clarifier drive.

Cleaned Wet Well at The Pines, Quarry Road, Wolf Lake, Prosser and McLean Lift Stations.

Topped off fuel tanks for the generators at Prosser, LaFollette and Mt. Tabor Lift Stations.

## **Sanitary Collection System**

<i>Project</i>		<i>Current Month</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>6,837</i>		<i>77,846</i>	
<i>Sanitary Sewer Televised/ft.</i>		<i>6,998</i>		<i>60,169</i>	
<i>CIPP Installed/ft</i>		<i>0</i>		<i>0</i>	
<i>Tap Inspections</i>		<i>5</i>		<i>84</i>	
<i>Locates</i>		<i>1,129</i>		<i>8,694</i>	
<i>Pipe Patches</i>		<i>1</i>		<i>9</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
<i>14</i>	<i>1</i>	<i>1</i>	<i>8</i>	<i>0</i>	<i>5</i>

## Sanitary Sewer Overflow Monitoring

There were 0 rain events that required Stantec monitoring. There were no overflows reported.

## Preventative and Unscheduled Maintenance

23 preventative work orders were completed and 4 corrective work orders were issued for the Collection System.

## Construction Highlights

# Manhole Repairs

0

#Manhole Installations

0

#Pipe Patches

1

#Main Line Repairs

0

#Lateral Repairs

1

Easement Maintenance

0

## Annual/Semi Annual, Monthly Routine and Preventative Sewer Cleaning

The Line in the alley serving the Exchange, Parlour Pizza and the Hitching Post. FOG management.

### **Scheduled Preventative Maintenance**

Basin #2 – Spring Ave.

Basin #16 – Oriole Dr.

### **Monthly Routine Cleaning and CCTV**

Basin #1A – 540ft.

Basin #2 – 205ft.

Basin #4 – 2,697ft.

Basin #20 – 227ft

Basin #21 – 329ft.

## **Facility Safety**

The monthly safety inspection rating was 99.22%. Safety training covered Arc Flash.

## **Projects**

### **Reline New Albany**

No lining in September

### **Up Hill Run Lift Station**

Preliminary design work is at 90%. Land aquisition has been achieved

### **Silver Hills Slope Project/Dent Ave. Lift Station**

- WEDNESDAY 11/18/20

Lift station startup meeting. Flow is connected to wet well of lift station and existing gravity line has been connected to new gravity line. Using the available sewage in the wet well we were able to verify that the system was getting power and that both pumps ran. There was not enough sewage to continue testing the system, and the contractor did not have a water meter and hose for the hydrant to refill the wet well. A second startup meeting was scheduled between the contractor and the inspector for ultimately 12/1/20.

It was brought to our attention that the provision for a water service and self-draining spigot was not included in the design.

The SCADA technician arrived and tested the system manually to ensure that the alarms were being delivered to the computers at the treatment plant. In the process we found out that the

"PLC Fault" alarm had not yet been installed. The technician was able to do the installation from the field and we were able to verify that this alarm was communicating with the treatment plant. No other issues were encountered with the SCADA system.