

AGENDA

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD VIA ZOOM.COM ON TUESDAY, FEBRUARY 16, 2021 AT 10:00 A.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Tom Hilbrich with Visiting Angels re: Moving sign to new address at 153 E. Main St.
2. David Johnson with Verita re: Approval of Right-of-Way Permit

COMMUNICATIONS – PUBLIC:

UNFINISHED BUSINESS:

1. John Vallandingham re: Turn around drive at 3837 Rainbow Drive
2. Mickey Thompson re: Request from INAWC's contractor to cut Charlestown Road

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Vicki Glotzbach re: Handicap removal from 412 E. Main Street
2. Vicki Glotzbach re: Handicap parking request for Olivia Thomas at 1723 Culbertson and Darlene Wills at 223 Green Street.
3. Krystina Jarboe re: Special Event Permits

Saturday, March 27th and Sunday, March 28th: Raven's Roost + Pints & Union – The Dark Market

- Request to use 3 parking spaces in front of Pints & Union on Market Street to set up a tent for vendors
- Request to use sidewalk in front of Pints & Union on Market Street for vendors
- Request rain date for Saturday, April 3rd and Sunday, April 4th

Sunday, September 19th: River City Races – Downtown Doubler

- Request the use of the amphitheater and the NA portion of the Greenway (not requesting the Greenway to be closed to the public)
- Request the use of the amphitheater bathrooms (6:00am to noon)
- Request the use of the east amphitheater parking lot to place 3 porta potties and sanitation stations
 - Drop-Off: Friday, September 17th
 - Pick-Up: Monday, September 21st (morning)
- Request closure of Water Street from W 10th Street to E 6th Street (7:00am to 11:30am)
- Request to place 3 yard signs along the NA portion of the Greenway on Sunday, September 12th (one week before race) to let the public know that a race will be happening the following Sunday from 7:30am to 11:30am (signs to be picked up immediately after the race)
 - Behind the amphitheater along the Greenway
 - 6th Street/Water Street
 - 18th Street Trailhead
- Request to use the east amphitheater parking lot for drive-thru packet pick-ups

- Friday, September 17th – 4:00pm to 7:00pm
- Saturday, September 18th – 7:00am to 11:00am

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

Regular Meeting Minutes for February 9, 2021

ADJOURN:

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD VIA ZOOM.COM ON TUESDAY, FEBRUARY 9, 2021 AT 10:00 A.M.

PRESENT: Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, President

OTHERS PRESENT: Police Chief Bailey, Fire Chief Juliot, Linda Moeller, Pat McLaughlin, Bryan Slade, Jessica Campbell, Krystina Jarboe, Sydney Main, Larry Summers, Alicia Meredith, Chris Gardner and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. John Vallandingham re: Turn around drive at 3837 Rainbow Drive

Mr. Vallandingham stated that he currently has a single driveway and he can only fit roughly three cars in the driveway and his 15-year-old will be getting her license in April so he will then have four cars in his driveway and he can't park on the street. He said that there are a couple of houses on his street that have turn around driveways in their front yard and that is what he is looking to do.

Mr. Nash asked Mr. Thompson if he has had a chance to look at this.

Mr. Thompson replied yes and stated that he tried to contact Mr. Vallandingham this morning but was unable to reach him. He then asked if the turn around in going to solely be in front of 3837 because there is a vacant lot close to it as well.

Mr. Vallandingham stated that it is going to be solely in front of the house on the property, not the open lot.

Mr. Thompson stated that he will have to have a curb cut and asked if he is maintaining the curb cut that is there now.

Mr. Vallandingham replied yes and stated that it will just be one additional curb cut for the exit.

Mr. Thompson asked if he has had someone look at it to make sure the property is wide enough.

Mr. Vallandingham replied yes, he has had someone look at it for him to verify that he would have the room. He added that it wouldn't be cars side by side, it would just be single cars going through.

Mr. Thompson told the board that the neighbor next to him on the other side of the vacant lot has one just like that so it is not unusual for that block.

Mr. Summers stated that the standard drawings for the City of New Albany requires that there be at least 63 ft. and from what he is measuring on Elevate, it looks like he has 80+ ft. so he doesn't see an issue in terms of our standard drawings. He added that he would have to follow our standard drawings and as long as he does that, he does not have an issue.

Mrs. Cotner-Bailey asked if someone could get the standard drawings to Mr. Vallandingham so that he can review them to ensure that he is in compliance.

Mr. Summers asked if we have an email address for him.

Mrs. Glotzbach replied yes and stated that she would send it to him.

Mrs. Cotner-Bailey asked if curb cuts would fall under the right-of-way permit policy.

Mr. Thompson stated that was part of it.

Mr. Summers stated that there is technically a separate application for the curb cut. He said that it has a similar process but it is slightly different and there are certain protocols to make sure that we know they are doing it correctly.

Mrs. Cotner-Bailey asked Mr. Summers if he needs to fill out a right-of-way permit or if he is saying that there is a curb cut permit.

Mr. Summers stated that there is a curb cut permit. He said that he sent a copy of both when the board was reviewing the application, but the primary focus at the time was the right-of-way permit. He stated that he can send that out again if the board would like to see it again.

Mrs. Cotner-Bailey asked Mr. Summers if we currently don't have a curb cut policy.

Mr. Summers stated that currently it as the board of works has approved them in the past where the applicant would come before the board and the board would take action.

Mrs. Cotner-Bailey stated that if they have approved the right-of-way permit policy and this is cutting the city's right-of-way, why would they not have the same requirements for this case like having pictures taken before and after the work and all of that stuff.

Mr. Summers stated that he could update the curb cut application and give it to the board and to Mr. Vallandingham when he sends the standard drawings.

Mrs. Cotner-Bailey asked if they should take this request under advisement until the appropriate paperwork is reviewed by the staff.

Mr. Summers stated that he will defer to the board but that sounds like a good course of action.

Mr. Nash suggested that Mr. Thompson meet Mr. Vallandingham at the site and go over it with him.

Mr. Thompson stated that he can do that.

Mr. Thompson moved to take this request under advisement until he meets with Mr. Vallandingham and provides him with the necessary documentation, Mrs. Cotner-Bailey second, motion carries.

2. Derek Misch re: Lane closures on State St. and Cherry St.

Mr. Misch explained that they are needing to do the last cut and caps at the corner of Cherry Street and State Street on Wednesday and instead of doing it out in the recently paved pavement, they are going to do it right behind the curb on Cherry Street. He stated that in order to do that, they will need to close the southbound lane on State Street and the westbound lane on Cherry Street. He said that there is enough room there that they can move those lanes over a bit and not have to shut anything down completely and keep traffic flowing.

Mr. Nash asked when they want to do it.

Mr. Misch replied tomorrow from 9:00 a.m. until 5:30 p.m. to be safe but he is hoping that it won't take that long and that they will be out of there by 3:00 p.m.

Mr. Thompson stated that this is something that Mr. Misch suggested to the water company in an effort to keep from having to cut the new pavement near the intersection of State Street and Cherry Street. He said that Mr. Misch is helping us in a couple of ways by not having to work out in State Street and by not having to cut up our new pavement and he really appreciates that.

Mrs. Cotner-Bailey asked if there is any need for flaggers or anything during that time.

Mr. Misch stated that he thinks it should be fine with the cones and maybe some arrows. He also stated that with the traffic light there, there shouldn't be an issue.

Mrs. Cotner-Bailey moved to approve the lane closures on State Street and Cherry Street on Wednesday, February 10th, Mr. Thompson second, motion carries.

COMMUNICATIONS – PUBLIC:

UNFINISHED BUSINESS:

1. Speeding on Jollissaint Avenue

Mr. Nash stated that Police Chief Bailey was going to look into this issue and asked him if he had a report on that.

Police Chief Bailey stated that he has assigned an officer to that location and he has been monitoring the speed in that area and he reported back that there was a speed limit sign in one direction but not one posted in the other direction. He said that they will work with the street department to get that remedied but outside of that, they will continue to monitor the area.

Mr. Main stated that he has those speed limit signs on order and as soon as they come in, they are going to add some to that area.

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Larry Summers re: Utility Work Application Approval

Mr. Summers stated that they have been working on this process for a while now and as a function of that, he has put together a work application for utilities to do work in the right-of-way. He said that he worked with the board members to come up with the optimal form and he thanked the board for coming up with some really good suggestions that he included in the application. He then recommended that the application form be approved for use.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

2. Larry Summers re: Setting speed limits on Slate Run Road

Mr. Summers explained that the current speed limit on Slate Run Road beginning at Silver Street is 35 mph and once you get to the new construction portion of Slate Run Road, the speed limit does go down to 30 mph. He stated that his ultimate goal for the corridor was to get the speed limit down to 25mph with having the school zone at 20 mph as designated by the signs. He requested that the board approve moving the speed limit to 25 mph throughout the entire corridor from Silver Street to Charlestown Road. He then said that he wanted the board to have it on their radar that he is looking at the speed limits in the entire downtown grid. He stated that he has rode down the main arterials of State Street, Grant Line Road and Charlestown Road and he is currently reviewing those speed limits as well so they will be coming before the board at some point in the near future.

Mr. Nash asked Police Chief Bailey if he had any comments on this.

Police Chief Bailey explained that one of the things they noticed after the road diet and the two-way conversion with slower speeds in the downtown corridor was that they had fewer crashes recorded so obviously the slower speed resulted in fewer crashes which is a positive thing for the community.

Mr. Nash stated that he thinks that the other point that can be made is that the crashes that we do have are more minor than they were at the higher speed limits.

Police Chief Bailey stated that he agrees and in looking back at some of the more serious crashes in the past years, the roadway design would not have contributed to many of them because of factors involving the drivers such as drug and alcohol abuse, inattention, etc.

Mr. Nash stated that he wanted to also point out that we recently revamped McDonald Lane in the last few years and made that 25 mph and that seems to be working very well so he thinks 25 mph would be very appropriate for Slate Run Road.

Mrs. Cotner-Bailey moved to approve the 25 mph speed limit on Slate Run Road with 20 mph being in the school zone, **Mr. Thompson** second, motion carries.

3. Mickey Thompson for Norton's Plumbing re: Sidewalk cut at 1014 E. Spring Street

Mr. Thompson stated that he was contacted by Norton's Plumbing because the resident at 1014 E. Spring Street has a serious leak on their side of the service between the meter and the house. He said that in order to replace that they will need to remove a 5'X9' section of the sidewalk and they are seeking permission to do that on Friday, February 12th weather permitting. He stated that they expect it will take two days and that is partly to put the concrete back and have it set up. He said that he told them they would have to have signage at the corner alerting people for ADA reasons that the sidewalk is closed.

Mr. Thompson moved to approve the above sidewalk cut request, **Mrs. Cotner-Bailey** second, motion carries.

4. Krystina Jarboe re: Special Even Permit for Kentucky Derby Festival

Ms. Jarboe stated that the Kentucky Derby Festival is requesting to use the New Albany side of the greenway for their mini and full marathon. She set out the following details:

Thursday, April 22nd to Sunday, April 25th – Kentucky Derby Festival - Mini and Full Marathon

- **Thursday, April 22nd – Mini Marathon**
 - Request to use New Albany's Greenway from Silver Creek to 18th Street Trailhead
 - Request to place a timing mat east of 18th Street Trailhead
- **Friday, April 23rd – Mini Marathon**
 - Request to use New Albany's Greenway from Silver Creek to 18th Street Trailhead
 - Request to place a timing mat east of 18th Street Trailhead
- **Saturday, April 24th – Full Marathon**
 - Request to use New Albany's Greenway from Silver Creek to end of trail under Sherman Minton Bridge
 - Request to have a coned lane from W 10th St to W Water St at Sherman Minton Bridge
 - Request use of west amphitheater parking lot to place 6 porta potties and sanitation station
 - Request to place non-contact water table at 18th St Trailhead and the end of the Greenway/under the Sherman Minton Bridge
 - Request to place timing mat east of 18th St Trailhead as well as across from west amphitheater parking lot along the Greenway
- **Sunday, April 25th – Mini Marathon**
 - Request to use New Albany's Greenway from Silver Creek to 18th Street Trailhead

Mrs. Cotner-Bailey stated that the City of New Albany is very excited to be able to partner with the Kentucky Derby Festival to have portions of the mini and full marathon coming to New Albany. She explained that she has a concern for Saturday because the greenway path ends at the Sherman Minton Bridge so there will be a transition period and depending on what the weather is like, it could be muddy, slippery or slick for the participants' transition from the end of the path to the road. She stated that she was wondering if they could just have the end of the greenway path serve as the turn around point.

Mr. Matt Gibson stated that they can certainly look at that. He said that they have different pieces of equipment that are used for those purposes which are either mats that go down or if it would please the board, they could look at putting gravel down. He then stated that the way they are spacing this has become an industry standard for what races are experiencing throughout the country and some done on the Kentucky side in the parks. He said it is approximately 50 runners per 15 minutes that are spaced out and it is a mask-based start and finish and temperatures, waivers and contact tracing are all in place for this as well as the non-contact water station. He stated that they are working with medical providers to create medical services along the route and as Ms. Jarboe said, they will be doing a route sweep everyday and folks will not even be able to tell they were there. He said that their teams will then come back out early in the mornings and replace that stuff so that it looks like when they aren't there, people have full use. He also said that even when they are there, they will keep the Ohio River Greenway all the way to the Big 4 Bridge open for multi-use so that people can still utilize the space. He stated that they have been in touch with Mr. Hendershot on the greenway and Mr. Martin on the park development program through there. He said they have also worked through Clarksville, Jeffersonville and obviously on the Kentucky side.

Mrs. Cotner-Bailey asked if they know about what time to expect runners on the New Albany side for both the mini and the full and then what time to expect the last batch of runners.

Mr. Gibson stated with this being the halfway point for the marathon runners, they will be here about 10:30-11:00 a.m. that morning but mid-afternoon is when you will see the abundance of runners. He said that they provide what they call an operations manual that shows exactly when runners are coming in and exactly when they drop the equipment like porta johns and when they are being serviced each day, etc.

Mr. Chris Martini stated that with the rolling starts even as they are coming through at those different times, they will be spread out in a way so there will not be a large influx of people at one time in a certain area. He said that they have done the industry standard of spreading people out every 15 minutes so it will be a slow trickle of people coming through.

Mr. Thompson stated that for the mini, the turn around is at 18th Street and asked if there will be a volunteer there or if the city needs to close 18th Street to traffic coming through.

Mr. Gibson stated that they will have volunteers there well-marked with light flags and signage to alert the runners as they approach that it is their turn around.

Mrs. Cotner-Bailey asked if the mini marathon is run over the course of the four days and if it will be run on the same day as the marathon.

Mr. Gibson replied yes to both questions.

Mrs. Cotner-Bailey asked if this will require the closure of the boat ramp for Saturday.

Mr. Thompson said that was going to be his next question and he was going to include W. 10th Street. He added that if they want to turn around at W. 10th Street then we probably need to close W. 6th Street as well as W. 10th Street.

Mrs. Cotner-Bailey stated that they both probably need to be closed at the Main Street end so that people don't try to go around the barricades and into the route.

Mr. Gibson stated that they could provide sufficient signage if someone wants to work with them on that. He added that they will be doing a campaign to let businesses, residents, etc. know that they will be coming through.

Mrs. Cotner-Bailey stated that the location of the turn around will make a determination in the W. 10th Street closure.

Mr. Thompson stated that he agrees because if the turn around is just at the end of the greenway path, then they are not affected by vehicular traffic on the road across the riverfront. He said that if they are going to make the turn around W. 10th Street, he would suggest for safety reasons that they close the riverfront to vehicular traffic.

Mr. Nash stated that is just for Saturday.

Mr. Thompson stated that is correct.

Mrs. Cotner-Bailey asked if it would be safe to open the riverfront to vehicular traffic at 2:00 p.m. on Saturday.

Mr. Gibson stated that he thinks it would be closer to 3:00-3:30 p.m.

Mrs. Cotner-Bailey stated that she is obviously excited to approve the route but the missing piece is where the turn around point will be.

Mr. Nash suggested that Ms. Jarboe be the contact between the board and the Kentucky Derby Festival.

Mr. Gibson stated that if it would please the board, they can submit it both ways.

Mrs. Cotner-Bailey stated that works for her.

Mr. Gibson stated that they would get there team down there to check on both options to see what will work best and get back with Ms. Jarboe so she can get back with the board.

Mrs. Cotner-Bailey stated that regardless of the turn around point, she asked if it is still necessary to close 6th Street.

Mr. Thompson stated that he doesn't think it is necessary if they can find that extra room somewhere else to where they can make the turn around at the end of the greenway because they would be on the greenway path and wouldn't be affected by vehicular traffic.

Mrs. Cotner-Bailey stated that the closures on 6th Street, Water Street and 10th Street would only come into play if the marathon route's turn around is at 10th Street.

Mr. Thompson stated that is what he would suggest.

Mrs. Cotner-Bailey thanked Ms. Jarboe for all of her work on this.

Mr. Thompson thanked her as well.

Mrs. Cotner-Bailey moved to approve the use of the greenway path contingent upon the final turn around point for the marathon on Saturday and that Ms. Jarboe will work with them on those options, Mr. Thompson second, motion carries.

5. Mickey Thompson re: Duke Energy moving poles on W. Daisy Lane

Mr. Thompson explained that Duke is in the process of moving some poles on W. Daisy Lane at State Street in advance of a project that the city is doing. He said that at this point they are working from the parking lot so it is not impeding traffic at all but within the next two weeks they will need to run something from the new pole line crossing State Street. He stated that it will not be an all day thing but traffic will need to be stopped so that they can safely get that across State Street. He said that he has asked the contractor to get the information to him by the next meeting so that he can give the board a definite time on when they plan to do that.

6. Mickey Thompson re: Request from INAWC's contractor to cut Charlestown Rd.

Mr. Thompson explained that he received a request from Indiana American Water Company's contractor to cut Charlestown Road to install a fire service for the new apartments at Charlestown Road and Silver Street. He stated that the contractor needs to tap that 20 in. main which is in the northbound lane and extends 30 ft. over to the backside of the sidewalk in front of the apartment development. He said that they plan on doing that in two parts and they will start in the one lane and once they've made the tap, they will plate that and move to over to the other lane. He stated that they contacted Payton's Barricade for maintenance of traffic and because of the size of the intersection and the amount of cars that travel there, they suggested that the best

thing would be to set up with flaggers so they can keep traffic going. He said that there just wasn't a good way to cut it down because of where they are at. He also said that they will wait until 9:00 a.m. to start so that some of the traffic will clear out and stop around 2:00-2:30 p.m. to let traffic clear out again and then start back up in an effort to get it done in one day. He said that it could possibly take a second day though. He stated that they would like to do it on Wednesday, February 17th if the board approves it.

Mrs. Cotner-Bailey asked if they are required to fill out a permit to work in the right-of-way.

Mr. Thompson replied yes.

Mrs. Cotner-Bailey asked if they need to do that first or should they approve it subject to them accurately completing that permit.

Mr. Thompson stated that since the board has approved the application, he will get it to them to complete and bring it back to the next meeting.

7. Mickey Thompson re: Request to close a section of State Street

Mr. Thompson stated that he was contacted by Mr. Rocky Nardi to request to close Spring Street between State Street and W. 1st Street/Hauss Square to replace air conditioning units on the top of the WesBanco Building. He said that is state highway but when Mr. Nardi contacted the state, they said that it is not their concern and they would prefer that the city handle this.

Mr. Nardi explained that his company has been contracted to replace the cooling tower on the roof of the WesBanco Building and he would like to request to shut down a piece of the road to allow Padgett to set their crane up. He stated that they would like to do this on Saturday, February 13th and shut the road down at 6:00 a.m. and open it back up around 11:00 a.m. or 12:00 p.m. He said that they have also procured a barricade company who is going to provide them with barricades and a flagger as well as detour signs to guide people around the block to get on the expressway. He said that the only business that will be affected is the Shell Station but they will still be able to be accessed by State Street and if the board approves it, he plans to go by the station today to let them know about the closure and make sure they are okay with it.

Mrs. Cotner-Bailey thanked Mr. Nardi in advance for making contact with the gas station to make them aware.

Mrs. Cotner-Bailey moved to approve the closure of State Street between State Street and W. 1st Street/Hauss Square on Saturday, February 13th from 6:00 a.m. until 1:00 p.m., **Mr. Thompson** second, motion carries.

8. Warren Nash re: Dumpsters downtown being dumped early morning

Mr. Nash asked if anyone had anymore information on the dumpster companies dumping dumpsters early in the mornings.

Mr. Thompson explained that he was copied on a couple of emails where there was one particular area that was emptying outside of the hours that they were supposed to and the company stated that they had been notified and their excuse was that they hadn't had time to adjust their schedule to the appropriate time.

9. Larry Summers re: Update on Slate Run Road

Mr. Summers stated that AT&T is having to redo their design for that particular area so Spectrum is working to get in there and mobilize and then AT&T is going to follow up but with their change in design, it is going to take them a little longer than anticipated.

Mr. Nash asked if he is talking about the sidewalk at the end of the project.

Mr. Summers replied yes and stated that there are two utility poles in front of the strip center that are blocking the final stretch of sidewalk.

Mr. Nash asked if that is the only thing to complete on that project.

Mr. Summers stated that there are a couple of sections of sidewalk and they are wanting to do all of the sidewalk at one time. He said that there is some sidewalk there and some down in front of the apartments.

10. Mickey Thompson re: Section of sidewalk at Green Valley Road and Daisy Lane

Mr. Thompson stated that the street department made the repairs on the busted section of sidewalk at Green Valley Road and Daisy Lane and they are just waiting on the concrete to set up.

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for February 2, 2021, **Mr. Thompson** second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:58 a.m.

Warren V. Nash, President

Vicki Glotzbach, City Clerk



Board of Public Works and Safety

City of New Albany, Indiana

311 Hauss Square, Suite 316

City – County Building

New Albany, Indiana 47150

Telephone: (812).948.3333 Fax: (812).948.1596

E-Mail: MThompson@cityofnewalbany.com

Right-of-Way Permit

Sec. I: Applicant Information (Please Type or Print)

Applicant Name (Company):	Zayo Group, LLC c/o Verita Telecommunications	Company Phone:	(765)661-0201
Address:	9209 Castlegate Dr. Indianapolis, IN 46256	Email:	joshua.huffman@zayo.com
Contact Name:	Joshua Huffman	Contact Phone:	(765)661-0201

Sec. II: Project Details

Date Work Will Begin:	2/22/21	Date Work Will End:	3/22/21
Project Details/Description:	Placing new conduit and fiber using directional bore along Grantline Rd actual construction work will take 4-5 days as seen in the drawing submitted.		

Sec. III: Site Plan

PLEASE ATTACH A SITE PLAN WITH THE MINIMUM REQUIREMENTS:

1. Right(s)-of-way with work
2. Location of the work within right(s)-of-way
3. Size of roadway/sidewalk cuts
4. Bore pit/open cut sizes and locations
5. LF of boring
6. New Pole Locations
7. LF of New Aerial Lines
8. Maintenance of Traffic Plan
9. Pictures of the entire area prior to work (Pictures will be required prior to closing out the permit of the final restoration)

Applicant agrees to comply with all City of New Albany Public Works Standard Drawings, INDOT standards and specifications (as applicable), and the City's Utility Policy. Applicant shall provide plans for construction and complete project per those approved plans and within the dates provided. Any deviation from the plans, traffic control, and construction dates shall be conveyed immediately to the City Right of Way Director for approval. Permittee acknowledges and agrees to indemnify, defend, and hold harmless the City of New Albany for the work approved and performed by them.

Joshua Huffman
Signature of Authorized Agent / Owner

2/12/21
Date

NOTE: See reverse for permit fees



Board of Public Works and Safety

City of New Albany, Indiana

311 Hauss Square, Suite 316

City – County Building

New Albany, Indiana 47150

Telephone: (812).948.3333 Fax: (812).948.1596

E-Mail: MThompson@cityofnewalbany.com

Sec. IV: Permit Fees

Filing fee	\$50
Surety requirements	\$2,000/location Or Blanket bond \$10,000
Open Cut Maintenance Bond	\$10,000/location
Right-of-Way boring	\$50 + \$0.75/L.F.
New Utility Poles	\$100
Aerial Utility Lines	\$1/LF
Open cut for arterials (Spring Street, Market Street, Main Street, Elm Street, E 8 th Street, State Street, Vincennes Street, Grant Line Road, Charlestown Road, Silver Street, Green Valley Road, Mt. Tabor Road, Slate Run Road, and Klerner Lane)	\$300 + \$5/S.F. + \$100/day
Open cut for all other streets	\$300 + \$5/S.F.
Stop work order fee	\$1,000 First Offense \$2,000 Second Offense \$5,000 Subsequent Offenses
Work completed during a stop work order	\$500/Day

Approvals (Agent & Date):

Board of Public Works and Safety: APPROVE

DENY

Date Stamp (Date of receipt)



INDIANA LARGE PROJECT 2
CONDUIT ROUTE: SITE 2691/P-003388
2910 GRANT LINE RD
NEW ALBANY, IN 47150

PROPRIETARY INFORMATION

THE INFORMATION CONTAINED IN THIS SET OF
CONSTRUCTION DOCUMENTS IS PROPRIETARY BY NATURE.
ANY USE OR DISCLOSURE OTHER THAN THAT WHICH
RELATES TO CARRIER SERVICES IS STRICTLY PROHIBITED.

APPLICANT
zayo
GROUP
1805 29TH STREET
BOULDER, CO 80301
www.zayo.com

ARCHITECT/ENGINEER



VERITA
Telecommunications Corporation
47059 Five Mile Rd.
Plymouth, MI 48170

REVISIONS:

#	DATE	DESCRIPTION	INT.
1	8/2/2020	PERMITTING	VTC

PROFESSIONAL STAMP

ISSUED
FOR
PERMITTING

PROJECT NAME:

INDIANA LARGE PROJECT 2
2910 GRANT LINE RD
UNDERGROUND CONDUIT ROUTE: P-003388

PROJECT LOCATION:

NEW ALBANY,
INDIANA

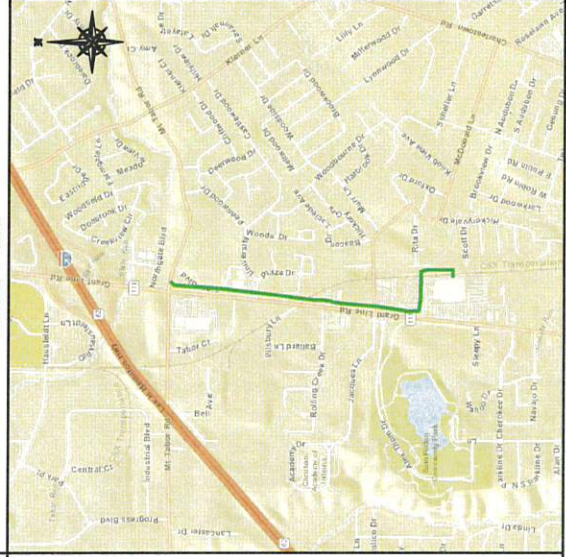
SHEET TITLE:

COVER SHEET &
PROJECT INFORMATION

SHEET NUMBER:

C1

VICINITY MAP



SHEET INDEX



C1	COVER SHEET & PROJECT INFORMATION
C2	PROJECT KEY MAP
D1	TYPICAL CONSTRUCTION DETAILS
D2	TYPICAL CONSTRUCTION DETAILS
L1	GENERAL NOTES ABBREVIATIONS & SYMBOLS
L2	PROJECT DATA AND BOM
F1	FIBER DETAIL
P1	GRANT LINE RD & MT TABOR RD
P2	GRANT LINE RD & PLAZA DR
P3	GRANT LINE RD & ROLLING CREEK DR
P4	GRANT LINE RD & JACQUES LN
P5	GRANT LINE RD & WALMART PRIVATE DR

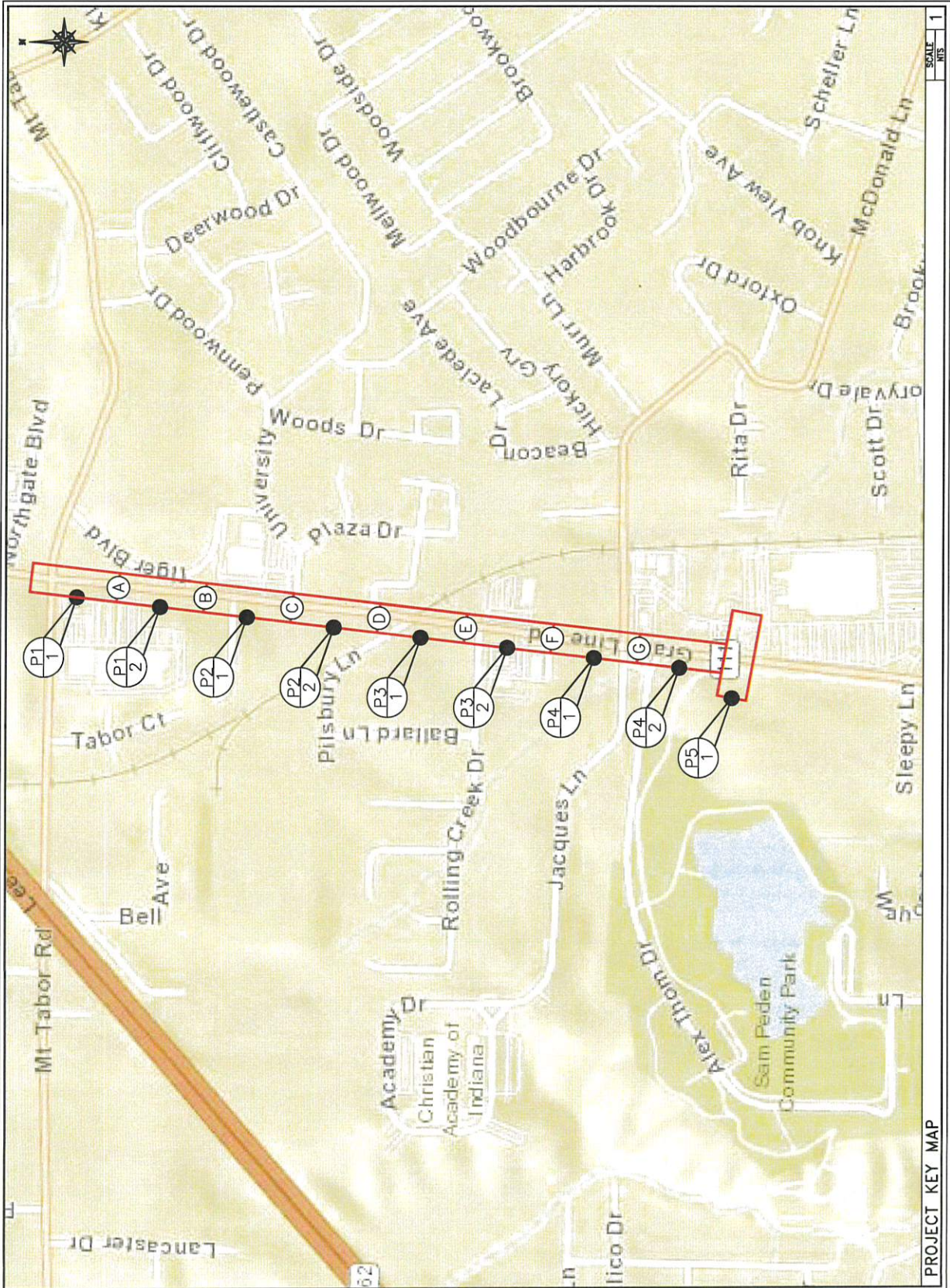
PERMITTING AGENCIES

UTILITY COMPANIES:
DUKE ENERGY INDIANA, INC.
CONTACT: TERRY BREWSTER
PHONE: (317) 287-1077
ROW/DOIT/DCM:
CITY OF NEW ALBANY
RIGHT OF WAY PERMITS
CONTACT: TBD
PHONE: TBD

ZAYO PROJECT TEAM

APPLICANT:
ZAYO GROUP
1805 29TH ST
BOULDER, CO 80301
PHONE: (760) 406-1407
FAX: N/A
ENGINEER/ARCHITECT:
VERITA TELECOMMUNICATIONS CORP.
47059 FIVE MILE ROAD
PLYMOUTH, MI 48170
CONTACT: VAN FALICKA
PHONE: (248) 289-2812
CONSTRUCTION MANAGER:
TBD
CONTACT: TBD
PHONE: TBD
PROJECT MANAGER:
ZAYO GROUP
CONTACT: JOSHUA HUFFMAN
9209 CASTLECREST DRIVE
INDIANAPOLIS, IN 46256
PHONE: (317) 661-0201
MUNICIPAL AFFAIRS:
ZAYO GROUP
CONTACT: AMANDA BARCUS
9209 CASTLECREST DRIVE
INDIANAPOLIS, IN 46256
PHONE: (317) 661-0201

APPLICANT  zayo GROUP 1805 20TH STREET BOULDER, CO 80501 WWW.ZAYO.COM											
ARCHITECT/ENGINEER  VERITA Verita Telecommunications Corporation 47059 Five Mile Rd Plymouth, MI 48170											
REVISIONS: <table border="1"> <thead> <tr> <th>#</th> <th>DATE</th> <th>DESCRIPTION</th> <th>BY</th> <th>CHK</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>6/2/2008</td> <td>PERMITTING</td> <td>VTC</td> <td>INT.</td> </tr> </tbody> </table>		#	DATE	DESCRIPTION	BY	CHK	1	6/2/2008	PERMITTING	VTC	INT.
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PROFESSIONAL STAMP <div style="text-align: center;"> <p>ISSUED FOR PERMITTING</p> </div>											
PROJECT NAME: INDIANA LARGE PROJECT 2 2910 GRANT LINE RD UNDERGROUND CONDUIT ROUTE P-003388											
PROJECT LOCATION: INDIANA											
SHEET TITLE: PROJECT KEY MAP											
SHEET NUMBER: <div style="font-size: 2em; font-weight: bold;">C2</div>											



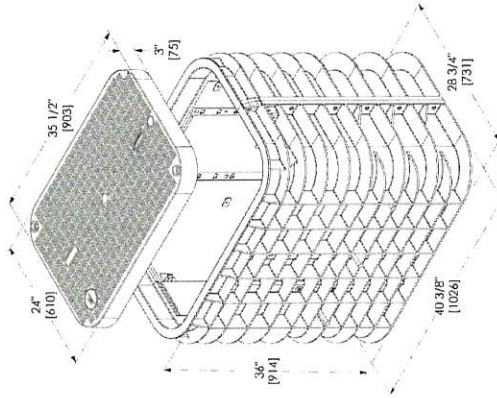
PROJECT KEY MAP

BULK 4 Series

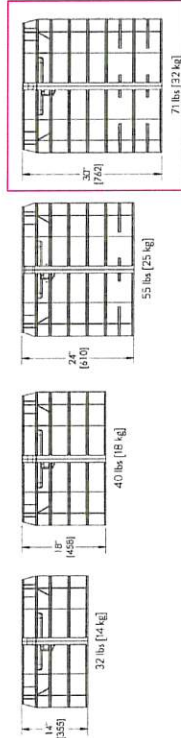
TECHNICAL SPECIFICATIONS

BODY SPECIFICATIONS

Cover Weight	50 lbs	[23 kg]
Pit Weight	82 lbs	[37 kg]
Assembled Weight	132 lbs	[60 kg]



ADDITIONAL BODY DEPTHS



- (1) PLACE MARKER POST 2' BELOW GRADE & 6" BACK OF HANDHOLE ON ROW SIDE. CONTINUED TO HANDHOLE.
- (2) PLACE 6" OF 3/4" CRUSHED/WASHED STONE
- (3) PLACE A MAXIMUM OF 1.25" HDPE OR FLEX FROM HANDHOLE TO MARKER POST. BOTH JUST ABOVE GRADE.
- (4) PLACE GROUND ROD IN A QUADRANT SUITABLE FOR PLACEMENT. #6 BARE FROM GROUND ROD UP TO LOCATE STATION.
- (5) PLACE TRACER WIRE FROM INSIDE HANDHOLE UP INTO LOCATE STATION. PLACE DIRECTIONAL TIE WRAPS ACCORDINGLY.

VAULT DETAIL

NOT TO SCALE

1

APPLICANT
zayo
 GROUP
 1805 29TH STREET
 BOULDER, CO 80301
 www.zayo.com

ARCHITECT/ENGINEER



VERITA
 Verita Telecommunications Corporation
 47059 Five Mile Rd.
 Plymouth, MI 48170

REVISIONS:

NO.	DATE	DESCRIPTION	VTC	INT.
1	6/7/2020	PERMITTING		

PROFESSIONAL STAMP

ISSUED
FOR
PERMITTING

PROJECT NAME:

INDIANA LARGE PROJECT 2
 2910 GRANT LINE RD
 UNDERGROUND CONDUIT ROUTE P-003388

PROJECT LOCATION:

NEW ALBANY,
 INDIANA

SHEET TITLE:

TYPICAL
 CONSTRUCTION
 DETAILS

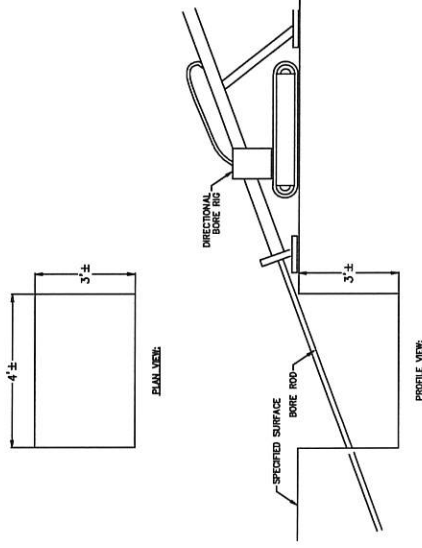
SHEET NUMBER:

D1


BORE PIT TYPICAL DETAIL

NOT TO SCALE

2



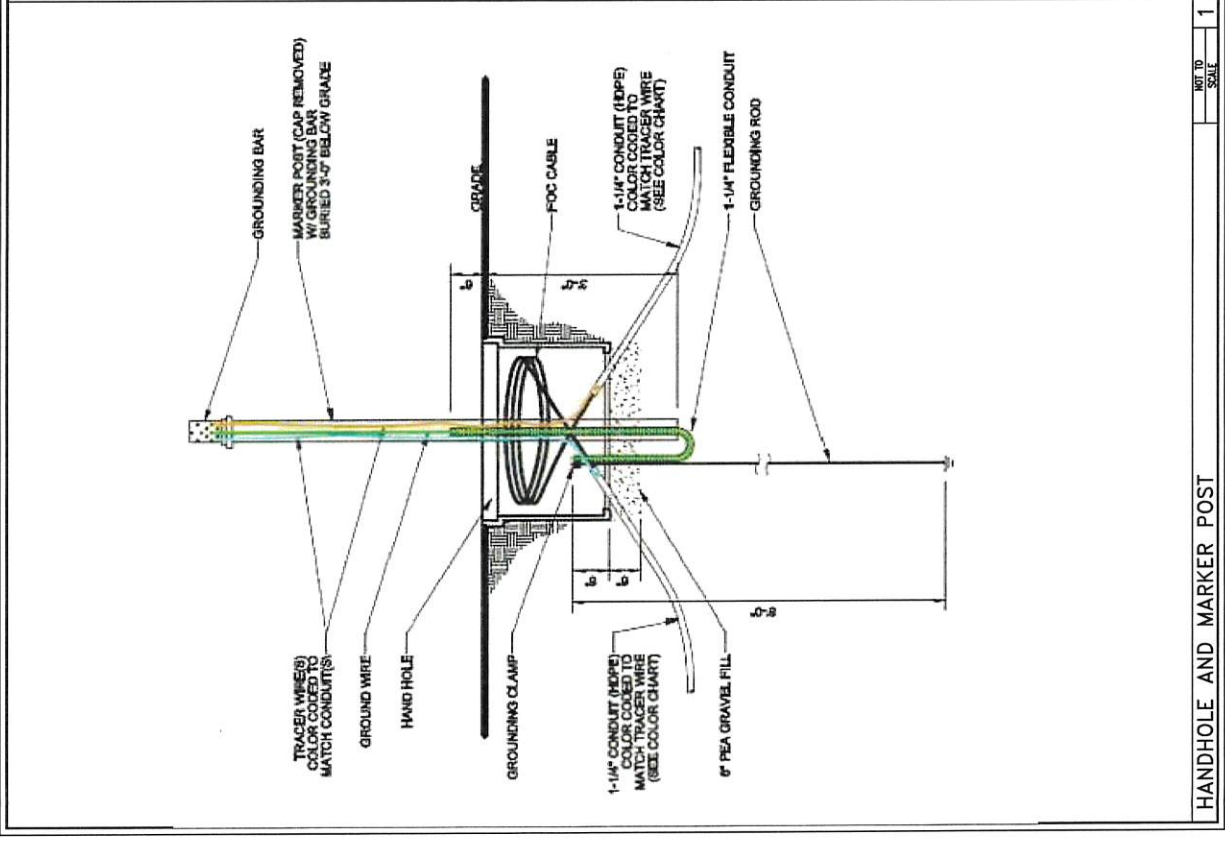
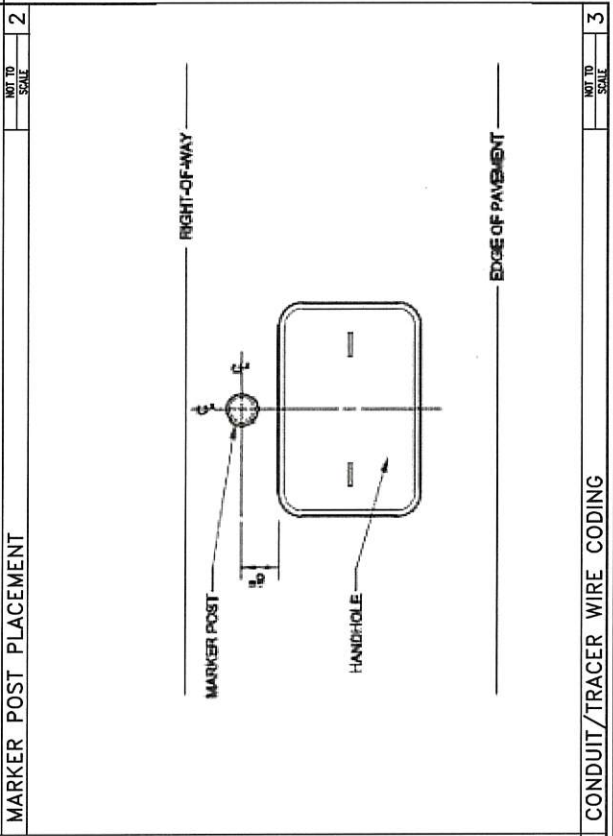
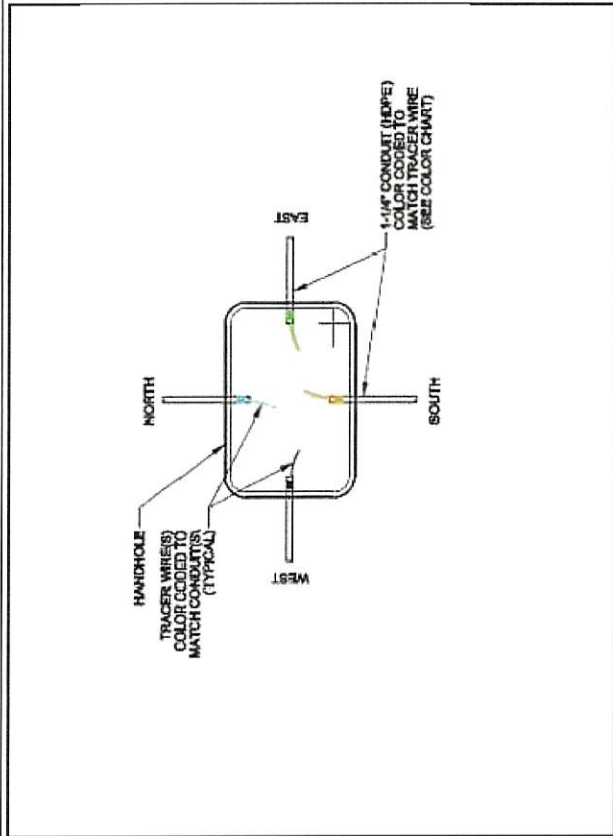
APPLICANT
zayo
 GROUP
 1805 29TH STREET
 BOULDER, CO 80301
 www.zayo.com

ARCHITECT/ENGINEER

VERITA
 TELECOMMUNICATIONS CORPORATION
 47059 Five Mile Rd.
 Plymouth, MI 48170

REVISIONS:		PROFESSIONAL STAMP	
1	8/1/2020	PERMITTING	VTC
		DATE	INT.

ISSUED
FOR
PERMITTING

PROJECT NAME:	INDIANA LARGE PROJECT 2 2910 GRANT LINE RD UNDERGROUND CONDUIT ROUTE P-003388
PROJECT LOCATION:	NEW ALBANY, INDIANA
SHEET TITLE:	TYPICAL CONSTRUCTION DETAILS
SHEET NUMBER:	D2



1	CONDUIT/TRACER WIRE CODING	3
HANDHOLE AND MARKER POST		
NOT TO SCALE		NOT TO SCALE

[illegible]

PROJECT DATA AND BOM

Store ID	Store Type	A LOC Address	City	State	ISO	Project ID
2691	Walmart	2910 GRANT LINE RD	NEW ALBANY	IN	ISO-0412324	P-003388

City Permit	State Permit	Railroad permit	Manhole permit	New ROW fig	New WM fig	Exist Conduit
YES	NO	NA	NA	4,085	1,162	0

P1 FTG	P2 FTG	P3 FG	P4 FTG	P5 FTG	P6 FTG	F7 FTG
896	1029	1029	1026	788	442	NA

Vaults	Fiber Markers	J-Box	Total Conduit	Riser	Slack LoopS
4	4	NEW	9332	1	3

Fiber Linear footage	LOCATION A TAIL	WALMART TAIL	riser	Slack Loops: 100' Each	Total Fiber
5210	100	100	25	300	5,735

GENERAL NOTES:

- 1: ALL FIBER IS ARMORED 48 COUNT FIBER
- 2: (2) FIBERS TO BE SPLICED FOR WALMART SERVICE
- 3: FIBER MARKERS TO BE AT VAULTS. LOCATED THE OPPOSITE ROAD SIDE OF VAULT AND ADJACENT TO THE VAULT. SEE D2.
- 4: 100' SLACK LOOPS AT VAULTS

APPLICANT

zayo
GROUP

1805 20TH STREET
BOULDER, CO 80301
www.zayo.com

ARCHITECT/ENGINEER



VERITA
TELECOMMUNICATIONS CORPORATION
47059 Five Mile Rd,
Plymouth, MI 48170

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2910 GRANT LINE RD
UNDERGROUND CONDUIT ROUTE P-003388

PROJECT LOCATION:

NEW ALBANY,
INDIANA



SHEET TITLE:

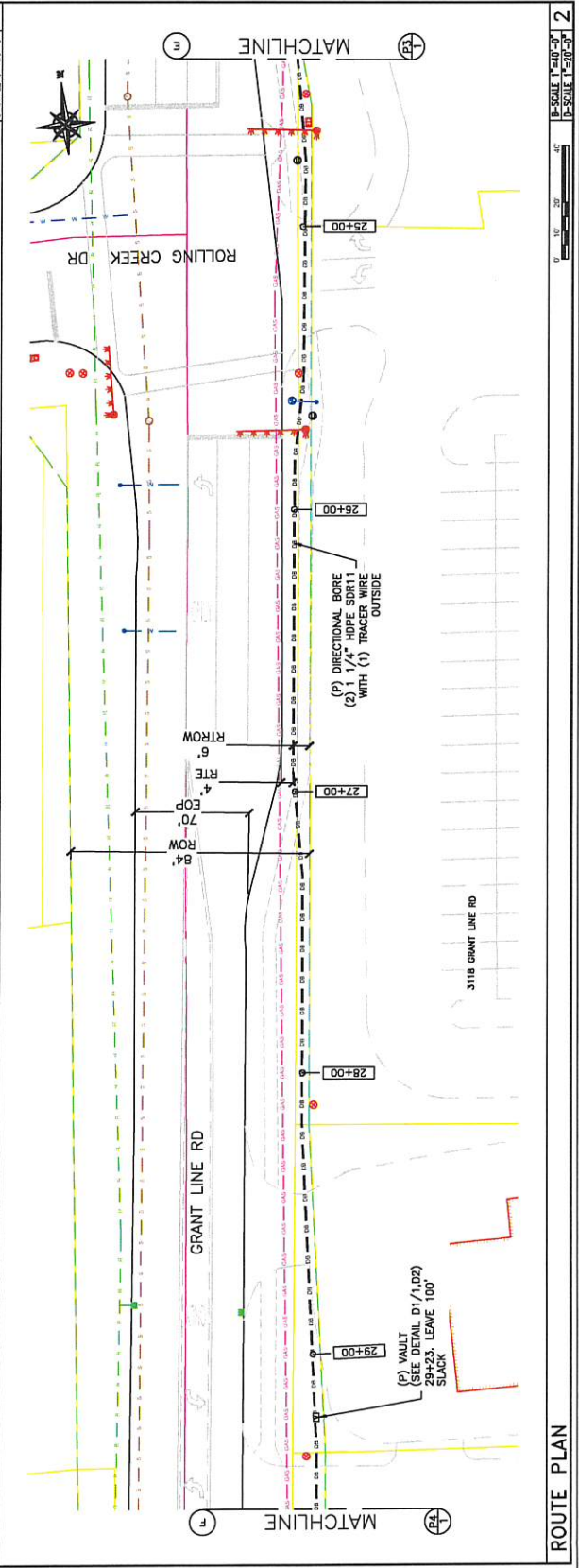
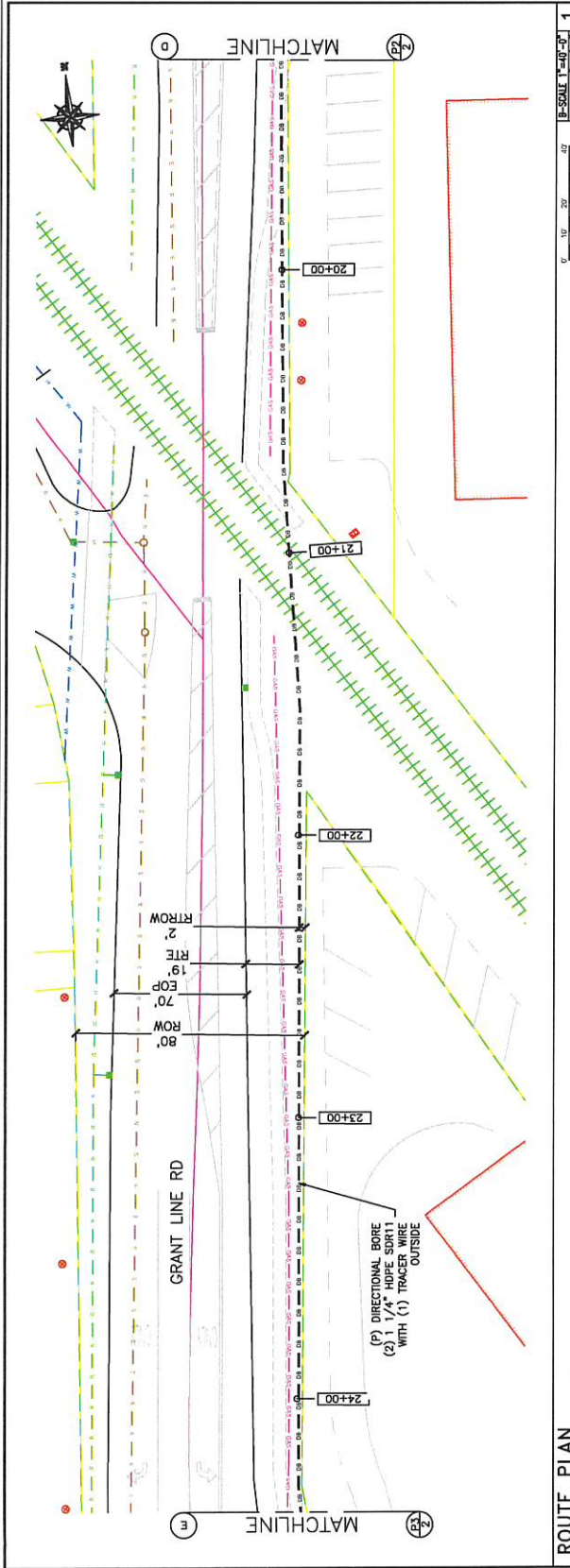
PROJECT DATA AND BOM

SHEET NUMBER:

L2

[illegible]

APPLICANT  1805 29TH STREET BOULDER, CO 80301 WWW.ZAYO.COM		ARCHITECT/ENGINEER  VERITA Verita Telecommunications Corporation 47059 Five Mile Rd. Plymouth, MI 48170 TEL: 248.346.2710 FAX: 248.346.2720		REVISIONS: <table border="1"> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table>																																						PROFESSIONAL STAMP <table border="1"> <tr> <td>DATE</td> <td>DESCRIPTION</td> <td>VTC</td> <td>INT.</td> </tr> <tr> <td>6/2/2020</td> <td>PERMITTING</td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>		DATE	DESCRIPTION	VTC	INT.	6/2/2020	PERMITTING							ISSUED FOR PERMITTING	
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PROJECT NAME: INDIANA LARGE PROJECT 2 2910 GRANT LINE RD UNDERGROUND CONDUIT ROUTE: P-00388						PROJECT LOCATION: NEW ALBANY, INDIANA		SHEET TITLE: ROUTE PLAN GRANT LINE DR & ROLLING CREEK DR																																																	
SHEET NUMBER: <div style="font-size: 2em; font-weight: bold;">P3</div>																																																									



APPLICANT

zayo
GROUP

1800 29TH STREET
BOSTON, MA 02108
WWW.ZAYO.COM

ARCHITECT/ENGINEER

VERITA
TELECOMMUNICATIONS CORPORATION

47039 LIVE WIRE RD
PLYMOUTH, MI 48170

REVISIONS:

#	DATE	DESCRIPTION	INT.
1	8/2/2020	PERMITTING	VTC

PROFESSIONAL STAMP

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PROJECT NAME:

INDIANA LARCE PROJECT 2
2910 GRANT LINE RD
UNDERGROUND CONDUIT ROUTE P-003388

PROJECT LOCATION:

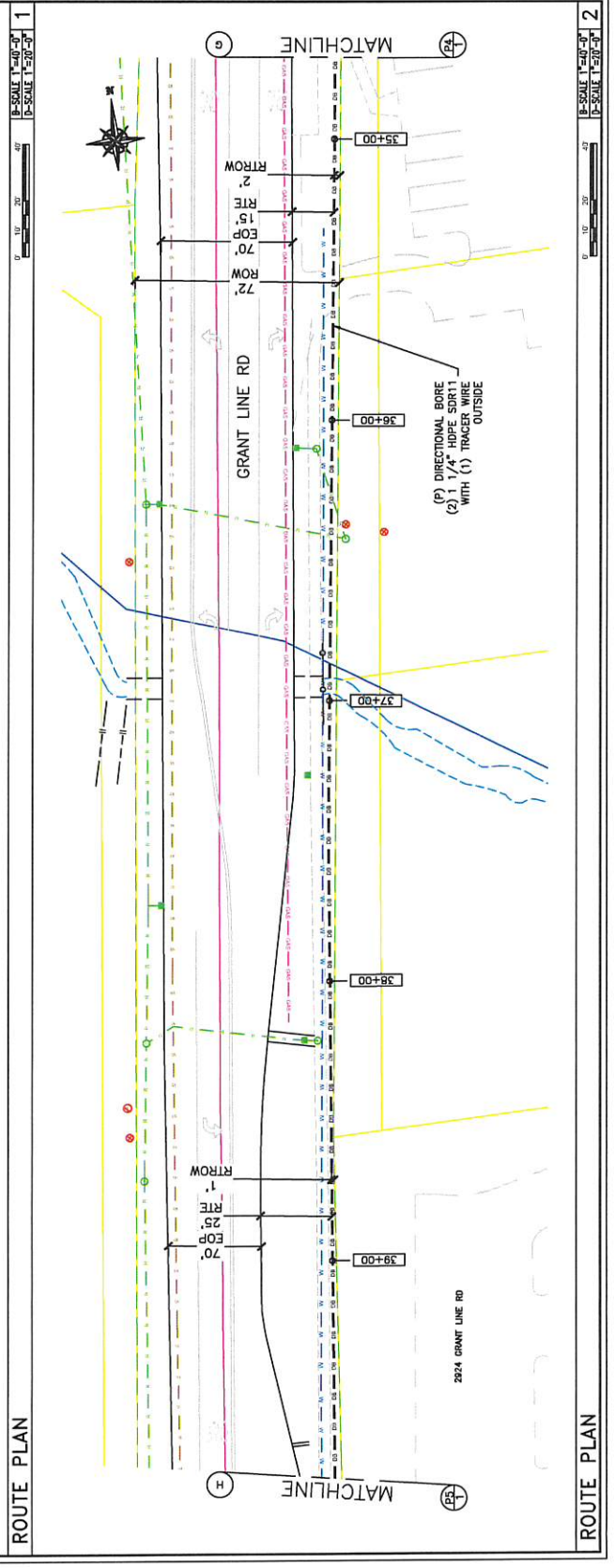
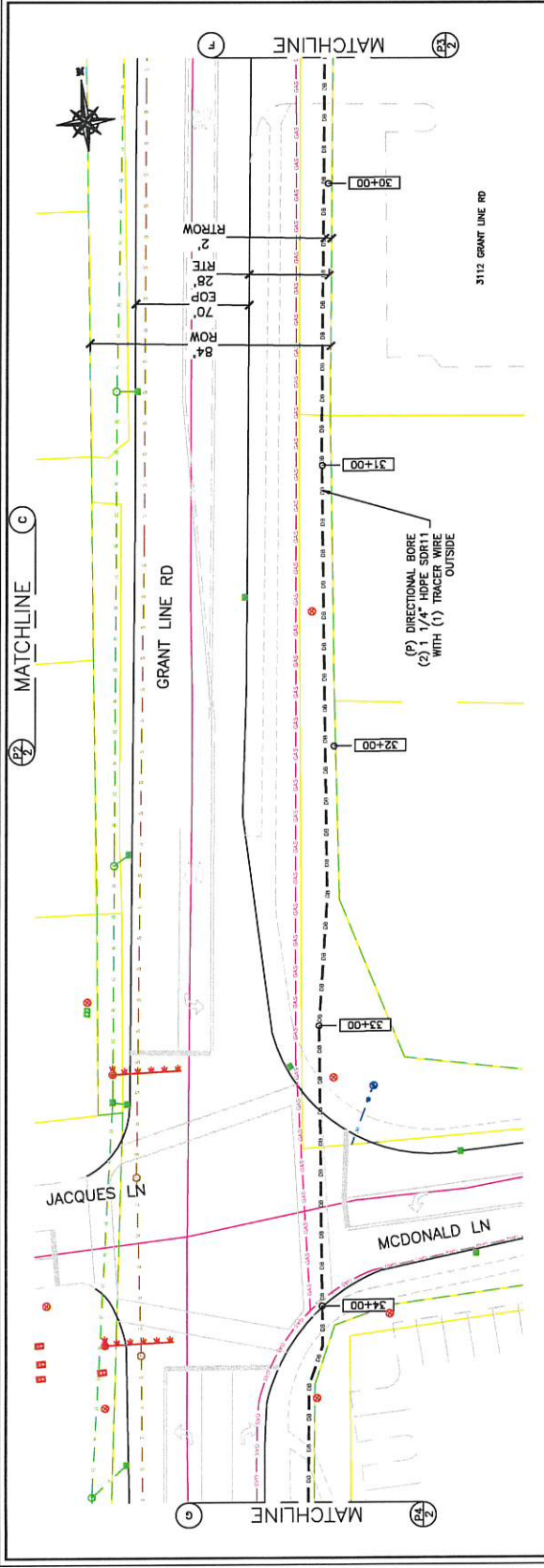
NEW ALBANY,
INDIANA



SHEET TITLE:

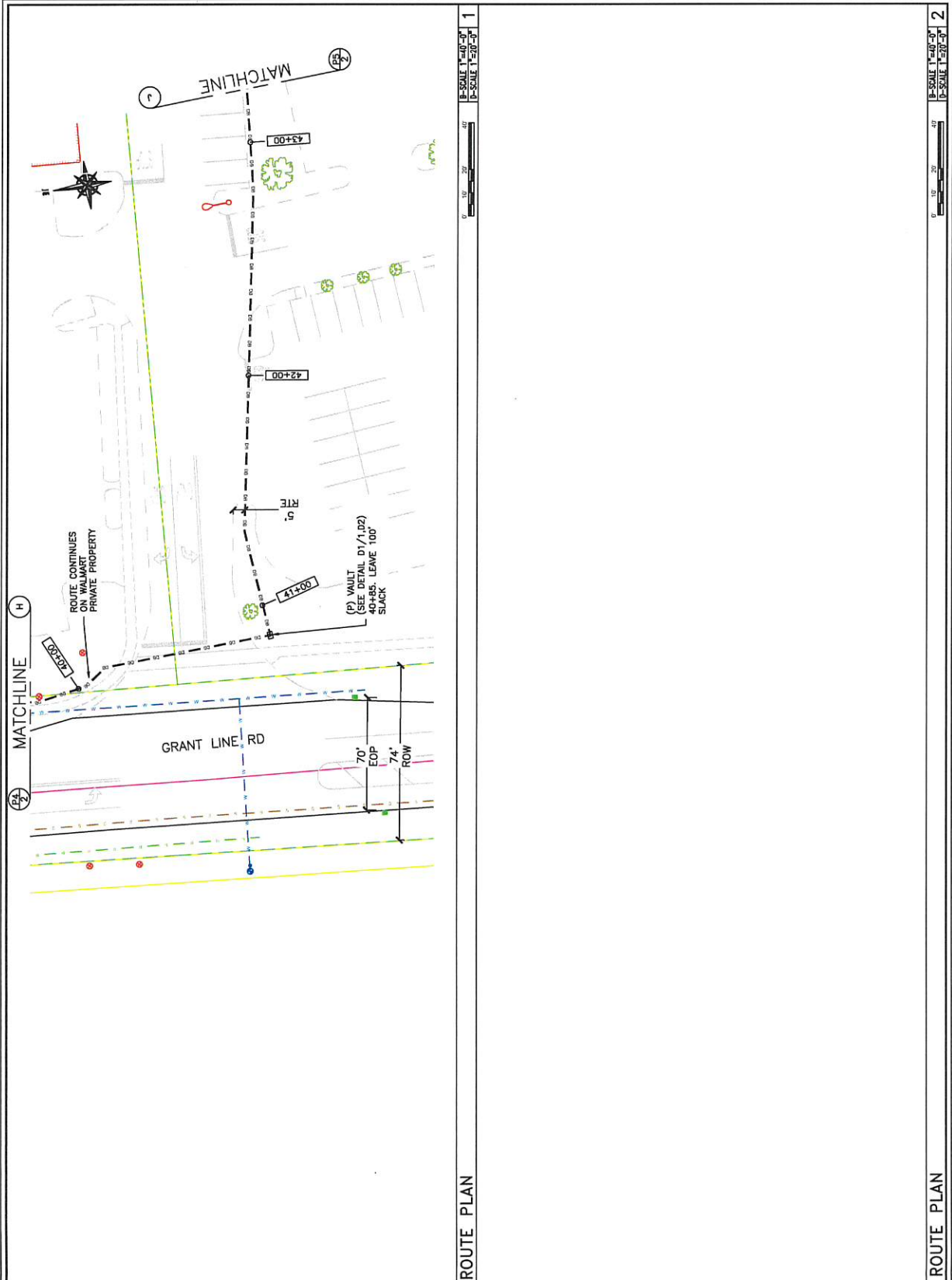
ROUTE PLAN
GRANT LINE RD
& JACQUES LN

SHEET NUMBER:

P4



APPLICANT  ZAYO GROUP 1855 31st STREET BOULDER, CO 80301 www.zayo.com																															
ARCHITECT/ENGINEER  VERITA Verita Telecommunications Corporation 47059 Five Mile Rd. Plymouth, MI 48170																															
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PROFESSIONAL STAMP VTC PERMITTING 8/2/2020 DATE # DESCRIPTION INT.	ISSUED FOR PERMITTING																														
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PROJECT LOCATION: NEW ALBANY, INDIANA																															
SHEET TITLE: ROUTE PLAN GRANT LINE RD & WALMART PRIVATE DR																															
SHEET NUMBER: <div style="font-size: 2em; font-weight: bold; text-align: center;">P5</div>																															



Mindy Milburn

From: Pat Hauersperger <PatH@daveomara.com>
Sent: Monday, February 8, 2021 9:18 AM
To: Mickey Thompson; Mindy Milburn
Subject: DAVE O'MARA ROAD PERMIT FOR CHARLESTOWN ROAD & SILVER STREET FOR A FIRE SERVICE
Attachments: NEW ALBANY PERMIT TEMPLE AND TAMPLE FIRE SERVICE.docx; M.O.T for Charlestown Road in New Albany.pdf

Mickey, Nathan will be contacting you on this hopefully today. This is for a fire service that Temple & Temple has hired us to do for them. We will have to get out in Charlestown Road to tap the main and to lay the pipe to get off right of way. Hopefully we will only have to make a 3' wide ditch and should only have to be 30' long. Nathan was looking at doing this on Wednesday, February 17 starting at 9:00 a.m. I have attached the M.O.T from Payton's so that way you can see how Nathan is planning on doing the work. Of course we will bring everything back to grade by your specs. Please feel free to contact either Nathan Clubb or myself if you have any question or concerns.

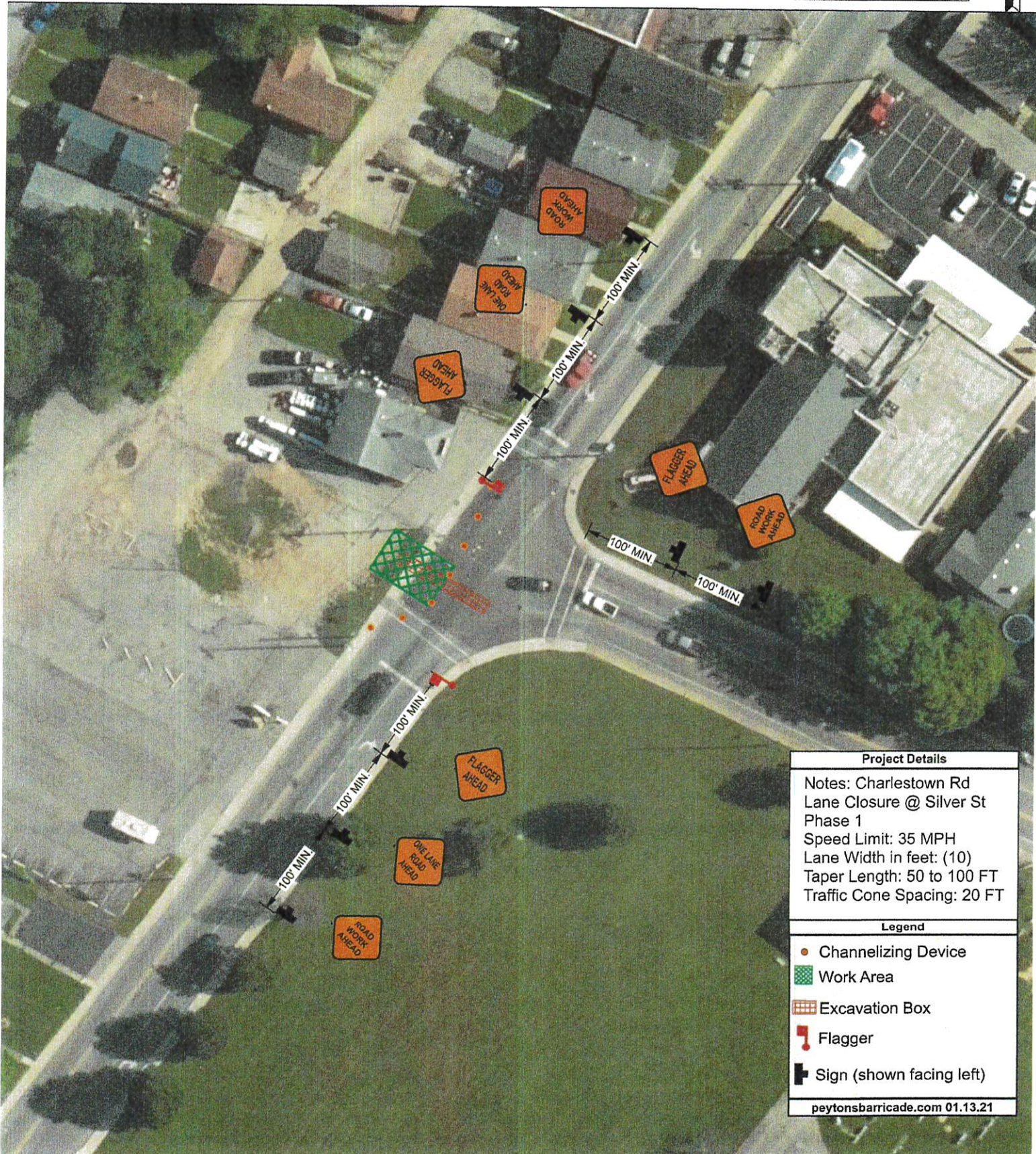
Thanks,
Pat Hauersperger

SUGGESTED MAINTENANCE OF TRAFFIC PLAN

Temple & Temple
Contact: Ted Newton
812-883-6644

COMMENTS:

PLAN NOT TO SCALE, MOT PLAN MUST BE APPROVED BY ENGINEER OR GOVERNMENT OFFICIAL,
PLACEMENT OF ALL SIGNAGE & TRAFFIC CONTROL DEVICES MUST MEET MINIMUM SPACING STANDARDS
AS DESCRIBED IN CURRENT EDITION OF THE MUTCD



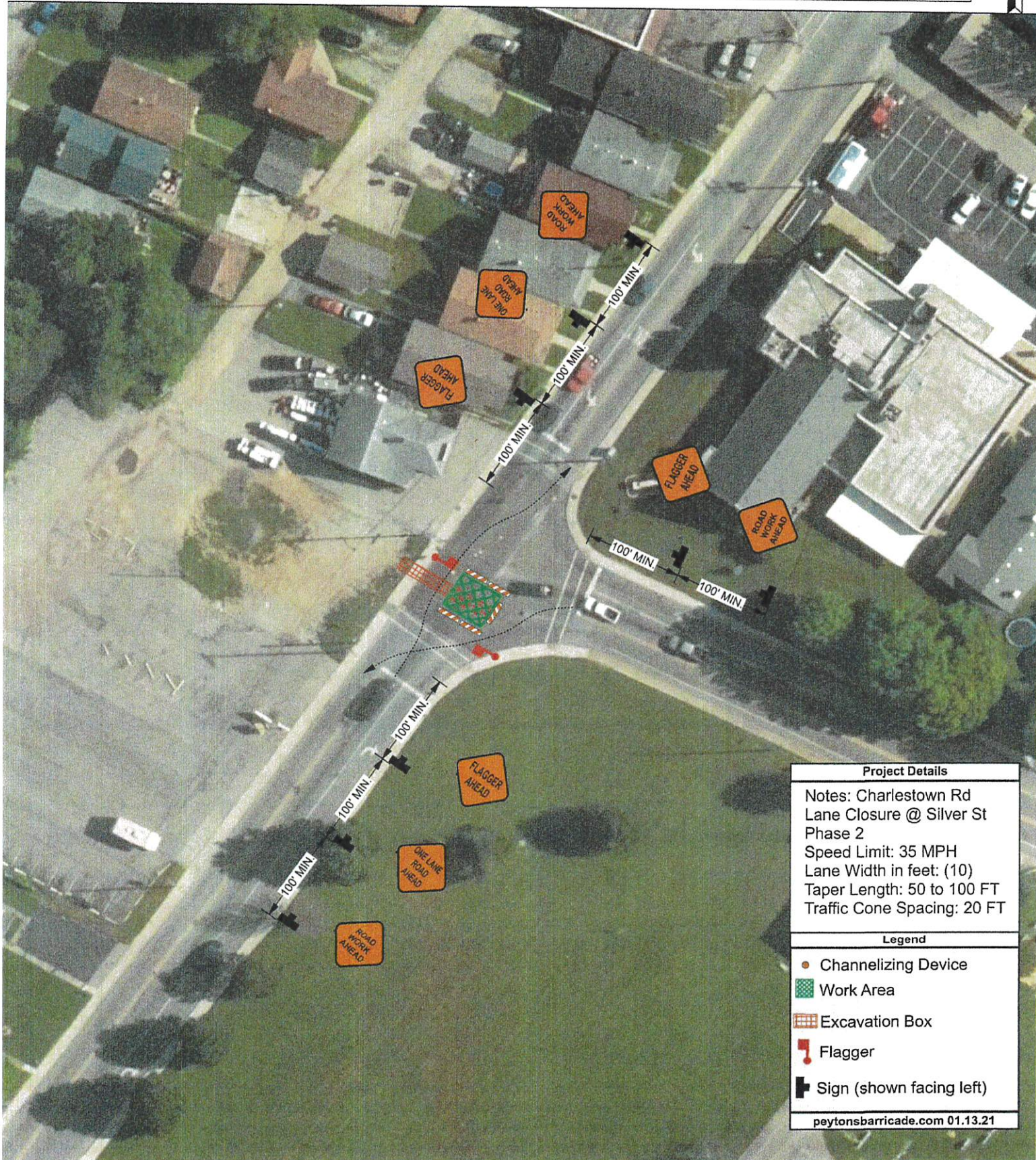
SUGGESTED MAINTENANCE OF TRAFFIC PLAN

www.invarion.com

Temple & Temple
Contact: Ted Newton
812-883-6644

COMMENTS:

PLAN NOT TO SCALE, MOT PLAN MUST BE APPROVED BY ENGINEER OR GOVERNMENT OFFICIAL,
PLACEMENT OF ALL SIGNAGE & TRAFFIC CONTROL DEVICES MUST MEET MINIMUM SPACING STANDARDS
AS DECRIED IN CURRENT EDITION OF THE MUTCD



HANDICAPPED SIGN REQUEST

NAME: DARLENE WILLS

ADDRESS: 223 Green St.

TELEPHONE NO. 812-946-1331

HANDICAPPED LICENSE PLATE #

HAVE PARKING IN THE REAR SENT PHOTOS

FOR STREET DEPT. USE ONLY:

NUMBER OF SIGN:

HANDICAPPED SIGN REQUEST

NAME: Olivia Thomas

ADDRESS: 1723 Culbertson Ave

TELEPHONE NO. 502-295-7555

HANDICAPPED LICENSE PLATE #

Have Parking in The Rear Seat Photos

FOR STREET DEPT. USE ONLY:

NUMBER OF SIGN:

Vicki Glotzbach

From: Krystina Jarboe
Sent: Friday, February 12, 2021 10:17 AM
To: Vicki Glotzbach; Mindy Milburn; Cathy Cousin
Subject: Special Event Permits
Attachments: The Dark Market - 03.27.21 and 03.28.21.pdf; River City Races - Downtown Doubler - 09.19.21.pdf

Good morning,

Can you add the two attached permits to the BOW agenda for Tuesday, February 16th?

Saturday, March 27th and Sunday, March 28th: Raven's Roost + Pints & Union – The Dark Market

- Request to use 3 parking spaces in front of Pints & Union on Market Street to set up a tent for vendors
- Request to use sidewalk in front of Pints & Union on Market Street for vendors
- Request rain date for Saturday, April 3rd and Sunday, April 4th

Sunday, September 19th: River City Races – Downtown Doubler

- Request the use of the amphitheater and the NA portion of the Greenway (not requesting the Greenway to be closed to the public)
- Request the use of the amphitheater bathrooms (6:00am to noon)
- Request the use of the east amphitheater parking lot to place 3 porta potties and sanitation stations
 - Drop-Off: Friday, September 17th
 - Pick-Up: Monday, September 21st (morning)
- Request closure of Water Street from W 10th Street to E 6th Street (7:00am to 11:30am)
- Request to place 3 yard signs along the NA portion of the Greenway on Sunday, September 12th (one week before race) to let the public know that a race will be happening the following Sunday from 7:30am to 11:30am (signs to be picked up immediately after the race)
 - Behind the amphitheater along the Greenway
 - 6th Street/Water Street
 - 18th Street Trailhead
- Request to use the east amphitheater parking lot for drive-thru packet pick-ups
 - Friday, September 17th – 4:00pm to 7:00pm
 - Saturday, September 18th – 7:00am to 11:00am

Please let me know if you have any questions.

Thank you!!

Krystina Jarboe
Pronouns: She/Her
Legal Assistant, City of New Albany
(812) 948-5333
kjarboe@cityofnewalbany.com
www.cityofnewalbany.com



Special Event Permit Application

311 Hauss Square Room 316
New Albany, IN 47150
812-948-5333

www.cityofnewalbany.com

Applicant and Host Organization Information

Host Organization – The Host Organization is legally and financially responsible for the overall permitting process, management and implementation of an event and its associated dynamics.

Host Organization Name: Raven's Roost Boutique

Host Organization Event Representative – The event representative will be the main point of contact for all planning activities and day-of activities.

Event Representative: Antoinette Beatty

Host Organization Website: ravensroostshop.com

Address: 203 w 1st St

City: New Albany State: IN Zip Code: 47150

Work Phone: 8129200621 Cell Phone: 5029913047

Email: ravens.roost.boutique@gmail.com

Please list any additional person, professional event organizer or service contractor hired by the Host Organization that is authorized to make decisions on the Host Organization's behalf for this event.

Name: Joe Philips

Name: _____

Company: Pints and Union

Company: _____

Email: _____

Email: _____

Phone Number : _____

Phone Number: _____

Why would you like to hold your event in New Albany?

This event is important to us because not only do we want to support Downtown New Albany, but we want to help promote the artists that will be joining us after the difficult times that they have been having with the pandemic. Being able to block the space that we have requested will allow us to safely add additional artists.

Event Specific Information

Event Name: The Dark MarketIs this an annual event? ☒ Yes ☐ NoAnticipated Attendance – The estimated amount of people expected at event. 25Anticipated Participants – If the proposed event has registered participants,
the estimated number expected. _____Anticipated Number of Event Staff/Volunteers - 10

Event Description (including purpose, target audience and description):

The Dark Market is an art show and craft market that promotes strange and unique arts and crafts. This will be the second year of the Dark Market and will be a start to the spring markets that help many of these artists make their living. The pandemic has caused a lot of the shows and markets to cancel, however we are confident that we will be able to provide this service to the artists and customers in a safe environment.

Requested Venue:

☐ Riverfront Amphitheater
☐ Bicentennial Park

☐ City Square
☒ Other (Specify) Parking spaces in front of Pints

Type of Event:

☐ Run/Walk ☐ Rally ☐ Parade ☐ Concert ☐ Wedding Ceremony/Photos
☒ Fair ☐ Picnic ☐ Other (Specify) _____
Proposed Event Date: March 27th and 28thDay of the Week: Saturday and SundaySet-Up Begin Time*: 10 AM/PMSet-Up End Time: 12 PMEvent Begin Time: 12 AM/PMEvent End Time: 6 PMBreak-Down Begin Time: 6 AM/PMBreak-Down End Time** 7 PMProposed Rain Date: April 3rd and 4thDay of the Week: Saturday and Sunday

* The Set-Up Begin Time is the time the venue reservation contract time begins and the earliest any event-related activity can happen in the venue/space.

**The Break-Down End Time is the time the venue reservation contract ends and the latest any event-related activity can happen in the venue/space.

Weather:

Is this event rain or shine? ☒ Yes ☐ No

Description of inclement weather plan:

If there is rain the artists out side will be moved inside.

Event Logistics and Site Plan/Route Map Information:

Will normal operations of residents or businesses be affected by your event? _____ Yes X No

If yes, please attach a copy of the notification letter to be approved by the Board of Public Works before being sent to the affected residents/businesses.

Is this event open to the public? X Yes _____ No

Will you charge admission or participation fees? If so, what is the charge? What will the monies collected at this event go towards?

 No

A site plan/route map must be submitted along with the completed application. Applications without site plans/route maps are incomplete and will be rejected and returned to the applicant.

Please attach a clear and legible site plan or map with the following indicated:

1. Directional orientation, indicated by arrows.
2. An outline of the entire event venue footprint, including labeling the street that are requested to be closed as a part of the event venue. If the event involves a route, please indicate the direction of travel with all the street closures and barricade placement clearly marked.
3. The location of all physical equipment and structures being placed within the event footprint including, but not limited to, stage(s), vendors, concessions, tents, portable restrooms, and fencing.
4. Location of event-based alcohol sales including the proposed consumption area. If a confined area is requested, provide dimensions of this area and what will be used to determine boundaries, i.e. fencing, enclosed tents, etc.
5. Generator locations, if used to power the event vendors or contract services.
6. Proposed placement of vehicles and/or trailers.
7. Entry and exit gate locations for events that are using fencing as boundaries.
8. Location of accessible viewing area.
9. General parking and accessible parking areas.

Road Closure Request:

Do you require a road closure? _____ Yes X No

If yes, list the street or lane closures:

Closure Type (full/partial/lane)	Street Name	Start Date	Start Time	End Date	End Time

Food and Beverage:

Will there be concessions at your event? ☒ Yes ☐ No

If yes, describe:

All food and drink will be purchased within Pints and Union

If yes, each vendor must obtain a food vendor license. If they do not have a license, please contact the Floyd County Health Department to secure one.

Alcohol:

Will alcohol be served at your event? ☒ Yes ☐ No

If yes, a representative from the Host Organization to attend the Board of Public Works meeting at least 60 days in advance to answer any questions regarding their event. Please attach the Special Events Liquor Permit obtained from the Indiana Alcohol & Tobacco Commission. For further permit information, contact the Indiana Alcohol & Tobacco Commission at (317) 232-2430 or www.in.gov/atc/.

Security and First Aid:

Describe your internal security procedures:

Security and First aid procedures are covered by the Host Pints and Union

Will you request the New Albany safety/traffic control services? ☐ Yes ☒ No

Will you have an on-site provider of primary first aid? ☐ Yes ☒ No

Please list the provider of first aid:

Company: _____

Contact Name: _____

Email: _____

Phone Number : _____

Equipment and Decorations:Will you use tents? ☒ Yes ☐ NoWill other temporary structures be used? ☐ Yes ☒ No

If yes, please list specifics and locations:

Tents will be used within the requested parking spaces

DO NOT put nails or staples into trees/structures or stake anything in the ground. Any apparatus such as a canopy must be free weighted. All temporary structures must be inspected, please contact the City Fire Marshall for further details.

Restrooms:Will you be requesting use of the amphitheater restrooms? ☐ Yes ☒ No*(Amphitheater restrooms are closed due to winterization November 1st to March 1st each year.)*If yes, what time will you request the restrooms be open? ☐ AM/PMIf yes, what time will you request the restrooms be closed? ☐ AM/PM

If no, please list the provider of portable restrooms:

Company: _____

Contact Name: _____

Email: _____

Phone Number : _____

Date portable restrooms will be dropped off: _____

Date portable restrooms will be picked up: _____

Total number of portable restrooms on site: _____

Will you have ADA portable restrooms on site? ☐ Yes ☐ No*Please attach a map of where the portable restrooms will be located.***Trash Plan (during and after your event):**Trash will be covered by Pints and Union

Company: _____

Contact Name: _____

Email: _____

Phone Number : _____

Entertainment Activities:Will you have music? _____ Yes ☒ No

If yes, list the time(s) of music during the event:

If yes, what type of music/amplification?

_____Will you have inflatables? _____ Yes ☒ No

If yes, please list the inflatable provider:

Company: _____

Contact Name: _____

Email: _____

Phone Number : _____

Please note events may require an Amusement & Entertainment permit through the Indiana Department of Homeland Security.

Electric:Will you use electricity? _____ Yes ☒ NoWill you use generators? _____ Yes ☒ No

Outdoor extension cords must be 3-prong UL listed extension cords.

Describe electrical usage:

_____**Banner Permit:**Will you be filling out a banner permit? _____ Yes ☒ No

Please contact the City Clerk's Office for more information regarding the City's policy on banners and banner permits.

Affidavit of Application:

Everything that I have stated on this Special Event Permit Application is correct to the best of my knowledge. I have read, understand and agree to abide by the policies, rules and regulations listed on this and all applicable forms, including the City of New Albany ordinances, as they pertain to the requested usage. Applicant agrees and understands any significant damage to city property will be the sole responsibility of the applicant. By signing this application, the applicant agrees to follow all rules and regulations and city ordinances. The permit, if granted, is not transferrable and is revocable at any time at the absolute discretion of the New Albany Board of Public Works. All programs and facilities of the City of New Albany are open to all citizens regardless of race, sex, age, color, religion, national origin and abilities.

Name of Applicant (please print): Antoinette Beatty

Signature: *Antoinette Beatty*

Date: 2/10/2021, 2021

Completed Special Event Permit Applications may be mailed or delivered in person to:

**City of New Albany, ATTN: Krystina Jarboe
311 Hauss Square, Room 316
New Albany, IN 47150**

Completed Special Event Permit Applications may also be emailed to Krystina Jarboe at:

kjarboe@cityofnewalbany.com

Office Use Only

☐ Taken under advisement

☐ Approved

☐ Denied

Signed: _____
(Board of Works President)

Date: _____, 2021

Notes:

www.cityofnewalbany.com

Monnette Beatty [Host Organization Event Representative]
I understand and acknowledge the City of New Albany is requiring each Host Organization to
comply with guidelines set forth by the City of New Albany, Floyd County Health Department,
the State of Indiana, the United States government and the Center for Disease Control (CDC) to
ensure the health and safety of all whom attend The Dark Market
[Event Name] on March 27th & 28th [Event Date] at
Pots & Union 114 E Market St [Event Venue/Location].
NEW ALBANY IN

The Raven's Roost Boutique [Host Organization Name] understands and
acknowledges that we must provide a comprehensive plan outlining steps that will be taken
before, during and after our event in order to keep all staff, volunteers, attendees and the
community safe. We understand an Event Permit may be revoked upon consultation with the
appropriate safety forces when the health and safety of the public is threatened by an
emergency, disorder or other unforeseen condition which has arisen.

The Raven's Roost Boutique [Host Organization Name] understands and
acknowledges that the granting of a special event permit shall not, at any time, eliminate any
rules and regulations, legislation, laws and/or ordinances passed by the City of New Albany, the
State of Indiana, or the United States federal government.

The Raven's Roost Boutique [Host Organization Name] understands and
acknowledges that as the City of New Albany, Floyd County Health Department, monitor the
virus, adjustments in the Health and Safety Plan for The Dark Market [Event
Name] may have to be made. We understand and acknowledge that if anything in our COVID-
19 Health and Safety Plan is changed, we will need to submit the updated plan to the Board of
Public Works for further review.

We will put the safety of the community first and stay up-to-date on all guidelines, rules and
ordinances, and/or laws set by the City of New Albany, Floyd County Health
Department, the State of Indiana, the United States government, and the CDC.

Will it be required for staff, volunteers and attendees to sign in?

Staff? ☐ Yes ☒ No

Volunteers? ☐ Yes ☒ No

Attendees? ☐ Yes ☒ No

If yes, please provide a draft of the form and any internal policies your organization has in regards to COVID-19.

2. Will it be required for staff, volunteers and attendees to have their temperature taken prior to entering the event space?

• Staff? ☐ Yes ☒ No

• Volunteers? ☐ Yes ☒ No

• Attendees? ☐ Yes ☒ No

If yes, please list specifics:

Signage

Signage is required at every event to encourage all staff, volunteers and attendees to promote personal prevention practices (such as: social distancing, wearing face masks, frequently washing hands and using hand sanitizer). All signs must be removed after the event is over. Please attach all signage that will be utilized at the event.

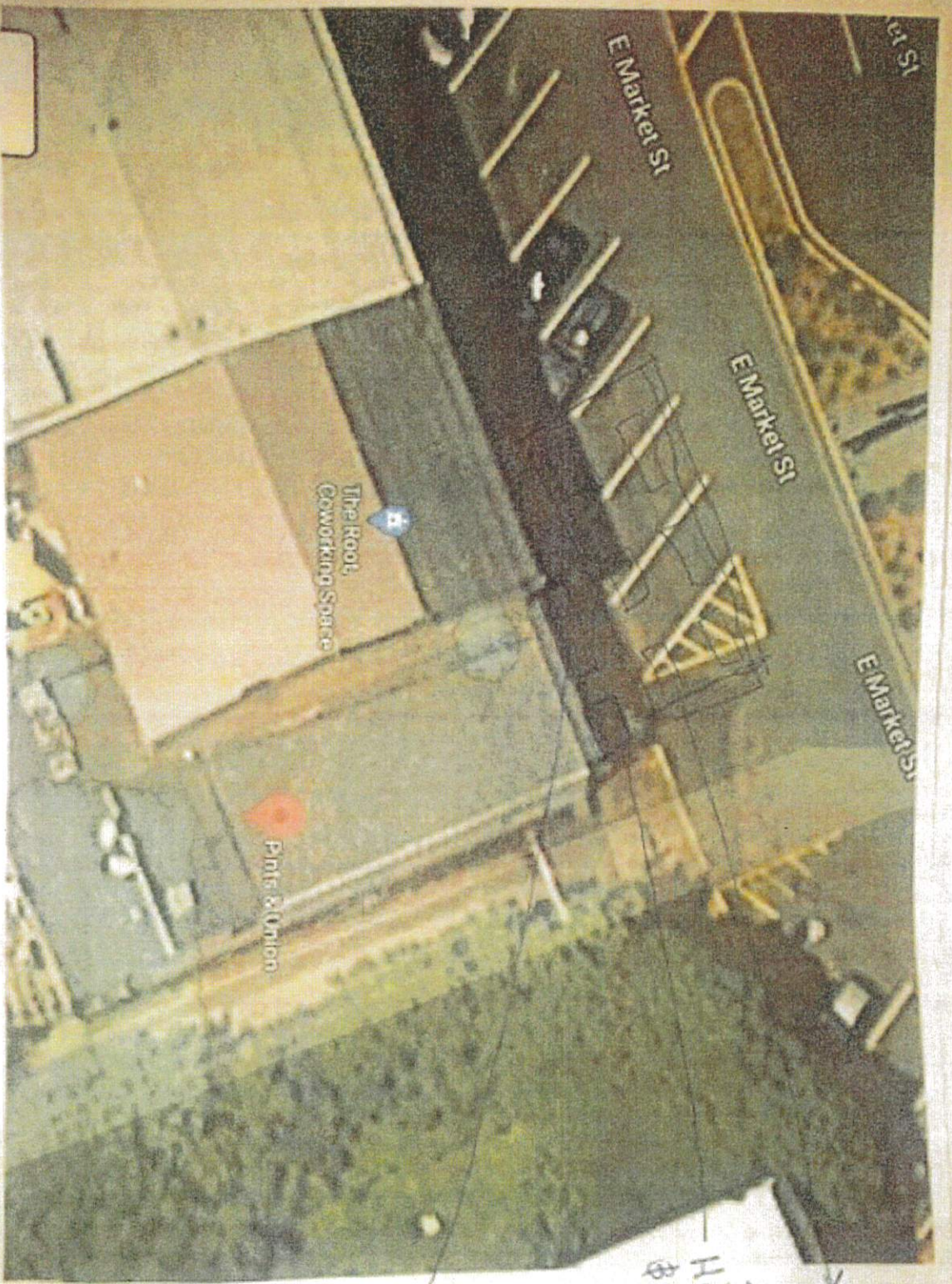
Hand Washing and Sanitation Stations

It is required to have either hand washing stations or sanitation stations during the duration of the event.

Please attach a map with specific locations of where the stations will be located

Sanitation Supplies

Sanitation supplies will be provided to all staff, volunteers and attendees



→ Vendors
spaced 6ft
apart in
parking spaces
Hand Sanitizer
& Extra Masks

Vendors
on
Side walk
spaced 6ft
apart



Special Event Permit Application

311 Hauss Square Room 316
New Albany, IN 47150
812-948-5333

www.cityofnewalbany.com

Applicant and Host Organization Information

Host Organization – The Host Organization is legally and financially responsible for the overall permitting process, management and implementation of an event and its associated dynamics.

Host Organization Name: River City Races

Host Organization Event Representative – The event representative will be the main point of contact for all planning activities and day-of activities.

Event Representative: Camille Estes

Host Organization Website: www.rivercityraces.com

Address: 2752 Montana Ave

City: Louisville State: KY Zip Code: 40208

Work Phone: _____ Cell Phone: 502-386-1502

Email: camille.estes@yahoo.com

Please list any additional person, professional event organizer or service contractor hired by the Host Organization that is authorized to make decisions on the Host Organization's behalf for this event.

Name: _____

Name: _____

Company: _____

Company: _____

Email: _____

Email: _____

Phone Number : _____

Phone Number: _____

Why would you like to hold your event in New Albany?

This will be the third year to have it at the
amphitheater and Greenway. Participants love it.

Event Specific Information

Event Name: Downtown Doubler 30k/15k/8k/4kIs this an annual event? ☒ Yes ☐ NoAnticipated Attendance – The estimated amount of people expected at event. 400Anticipated Participants – If the proposed event has registered participants,
the estimated number expected. 400Anticipated Number of Event Staff/Volunteers - 6

Event Description (including purpose, target audience and description):

Running race that offers a tuneup for runners
training for a full or half marathon

Requested Venue:

☒ Riverfront Amphitheater
☐ Bicentennial Park☐ City Square☐ Other (Specify) _____

Type of Event:

☒ Run/Walk ☐ Rally ☐ Parade ☐ Concert ☐ Wedding Ceremony/Photos
☐ Fair ☐ Picnic ☐ Other (Specify) _____Proposed Event Date: 9/19/2021Day of the Week: SundaySet-Up Begin Time*: 6:00 AM/PMSet-Up End Time: 7:30 AM/PMEvent Begin Time: 7:30 AM/PMEvent End Time: 11:30 AM/PMBreak-Down Begin Time: 11:30 AM/PMBreak-Down End Time**: 12:00 AM/PMProposed Rain Date: N/A rain or shine

Day of the Week: _____

* The Set-Up Begin Time is the time the venue reservation contract time begins and the earliest any event-related activity can happen in the venue/space.

**The Break-Down End Time is the time the venue reservation contract ends and the latest any event-related activity can happen in the venue/space.

Weather:

Is this event rain or shine? ☒ Yes ☐ No

Description of inclement weather plan:

If there is lightening within 20 minutes of race start
will hold up start until there has been 20 minutes without
lightening

Event Logistics and Site Plan/Route Map Information:

Will normal operations of residents or businesses be affected by your event? _____ Yes ☒ No

If yes, please **attach a copy of the notification letter to be approved by the Board of Public Works before being sent to the affected residents/businesses.**

Is this event open to the public? ☒ Yes _____ No

Will you charge admission or participation fees? If so, what is the charge? What will the monies collected at this event go towards?

\$45 registration fee which covers the cost of event production

A site plan/route map must be submitted along with the completed application. Applications without site plans/route maps are incomplete and will be rejected and returned to the applicant.

Please attach a clear and legible site plan or map with the following indicated:

1. Directional orientation, indicated by arrows.
2. An outline of the entire event venue footprint, including labeling the street that are requested to be closed as a part of the event venue. If the event involves a route, please indicate the direction of travel with all the street closures and barricade placement clearly marked.
3. The location of all physical equipment and structures being placed within the event footprint including, but not limited to, stage(s), vendors, concessions, tents, portable restrooms, and fencing.
4. Location of event-based alcohol sales including the proposed consumption area. If a confined area is requested, provide dimensions of this area and what will be used to determine boundaries, i.e. fencing, enclosed tents, etc.
5. Generator locations, if used to power the event vendors or contract services.
6. Proposed placement of vehicles and/or trailers.
7. Entry and exit gate locations for events that are using fencing as boundaries.
8. Location of accessible viewing area.
9. General parking and accessible parking areas.

Road Closure Request:

Do you require a road closure? ☒ Yes _____ No

If yes, list the street or lane closures:

Closure Type (full/partial/lane)	Street Name	Start Date	Start Time	End Date	End Time
partial	Water St	9/19/21	7:00 am	9/19/21	11:30 am

Food and Beverage:Will there be concessions at your event? _____ Yes ☒ No

If yes, describe:

If yes, each vendor must obtain a food vendor license. If they do not have a license, please contact the Floyd County Health Department to secure one.

Alcohol:Will alcohol be served at your event? _____ Yes ☒ No

If yes, a representative from the Host Organization to attend the Board of Public Works meeting at least 60 days in advance to answer any questions regarding their event. Please attach the Special Events Liquor Permit obtained from the Indiana Alcohol & Tobacco Commission. For further permit information, contact the Indiana Alcohol & Tobacco Commission at (317) 232-2430 or www.in.gov/atc/.

Security and First Aid:

Describe your internal security procedures:

Will you request the New Albany safety/traffic control services? _____ Yes ☒ NoWill you have an on-site provider of primary first aid? _____ Yes ☒ No

Please list the provider of first aid:

Company: _____

Contact Name: _____

Email: _____

Phone Number : _____

Equipment and Decorations:Will you use tents? _____ Yes ☒ NoWill other temporary structures be used? _____ Yes ☒ No

If yes, please list specifics and locations:

DO NOT put nails or staples into trees/structures or stake anything in the ground. Any apparatus such as a canopy must be free weighted. All temporary structures must be inspected, please contact the City Fire Marshall for further details.

Restrooms:Will you be requesting use of the amphitheater restrooms? ☒ Yes _____ No*(Amphitheater restrooms are closed due to winterization November 1st to March 1st each year.)*If yes, what time will you request the restrooms be open? 6:00 AM/PMIf yes, what time will you request the restrooms be closed? 12:00 AM/PMIf no, please list the provider of portable restrooms: also will have addition portable bathroom:Company: Heather EnglandContact Name: Waste NowEmail: heather@wastenowteam.comPhone Number: 502-969-7684Date portable restrooms will be dropped off: 9/17/21Date portable restrooms will be picked up: 9/20/21Total number of portable restrooms on site: 3Will you have ADA portable restrooms on site? _____ Yes ☒ No*Please attach a map of where the portable restrooms will be located.***Trash Plan (during and after your event):**

Will haul trash out with tear down - also will check entire race route - have teams at aid stations who will bag up trash and haul out

Company: River City RaceContact Name: Camille EstesEmail: camille.estes@yahoo.comPhone Number: 502-386-1502

Entertainment Activities:Will you have music? _____ Yes ☒ No

If yes, list the time(s) of music during the event:

If yes, what type of music/amplification?

Will you have inflatables? _____ Yes ☒ No

If yes, please list the inflatable provider:

Company: _____

Contact Name: _____

Email: _____

Phone Number : _____

Please note events may require an Amusement & Entertainment permit through the Indiana Department of Homeland Security.

Electric:Will you use electricity? _____ Yes ☒ NoWill you use generators? _____ Yes ☒ No

Outdoor extension cords must be 3-prong UL listed extension cords.

Describe electrical usage:

Banner Permit:Will you be filling out a banner permit? _____ Yes ☒ No

Please contact the City Clerk's Office for more information regarding the City's policy on banners and banner permits.

Affidavit of Application:

Everything that I have stated on this Special Event Permit Application is correct to the best of my knowledge. I have read, understand and agree to abide by the policies, rules and regulations listed on this and all applicable forms, including the City of New Albany ordinances, as they pertain to the requested usage. Applicant agrees and understands any significant damage to city property will be the sole responsibility of the applicant. By signing this application, the applicant agrees to follow all rules and regulations and city ordinances. The permit, if granted, is not transferrable and is revocable at any time at the absolute discretion of the New Albany Board of Public Works. All programs and facilities of the City of New Albany are open to all citizens regardless of race, sex, age, color, religion, national origin and abilities.

Name of Applicant (please print):

Pamille Estes

Signature:

Pamille Estes

Date:

2/3/21

2021

Completed Special Event Permit Applications may be mailed or delivered in person to:

City of New Albany, ATTN: Krystina Jarboe

311 Hauss Square, Room 316

New Albany, IN 47150

Completed Special Event Permit Applications may also be emailed to Krystina Jarboe at:

kjarboe@cityofnewalbany.com

Office Use Only

_____ Taken under advisement

_____ Approved

_____ Denied

Signed: _____

(Board of Works President)

Date: _____, 2021

Notes:



Mile Marks

Start/finish: New Albany Amphitheater

1. Water St. just west of railway bridge
 2. Greenway just east of Loop Island Trailhead @ Nature Trailhead
 3. Greenway along Emery Crossing @bridge over Mill Creek
 4. Greenway just east of Arlington Ave. trail access
- Turnaround—at Falls of the Ohio Center just west of Winbourne
5. Greenway 200 ft. Montgomery St. trail access
 6. Greenway just west Bailey Ave.
 7. Greenway just west of Emery Crossing
 8. Greenway just east of 18th St. trailhead

9. Parking lot on Water St. east of basketball courts
 10. Water St. at New Albany Boat Club
 11. Greenway behind apartment complex, apt. 72
 12. Greenway along Emery Crossing @ Fastlane Auto
 13. Greenway across from 727 Harrison Ave.
- Turnaround—at Falls of the Ohio Center just west of Winbourne
14. 20 ft. west turnaround at Falls of the Ohio Center
 15. Greenway across from 741 Harrison Ave.
 16. Greenway on Emery Crossing at Fastlane Auto
 17. Greenway behind apartment complex, apt. 77
 18. Greenway along Water St. across from New Albany Boat Club



Colorado Office
1247 N. Meade Ave.
Colorado Springs, CO 80809
502-386-1502
Camille.estes@yahoo.com

Kentucky Office
2752 Montana Ave.
Louisville, KY 40208
runrivercity@gmail.com
www.rivercityraces.com

January 22, 2021

To Krystina Jarboe

Please find the Special Event Permit Application for the Downtown Doubler 30k/15k/4k on Sunday, September 19th, 2021 from 7:30 a.m. until 11:30 a.m. This is the same event we had last year on Sunday, September 20th.

The race would take place completely on Water Street and the Ohio River Greenway so no traffic would be impacted. We would like to have the start/finish is down at the Amphitheater in New Albany and would run out to West Winbourne Ave. (we will also be applying for a permit from the City of Clarksville) turn around and come back.

We are not asking for the Greenway to be closed to users but will put out yard signs along the Greenway the week and weekend prior letting users know there would be a race going on from 7:30 a.m. until 11:30 a.m.

Sincerely,

Camille Forrester Estes
River City Races
502-386-1502
Camille.estes@yahoo.com

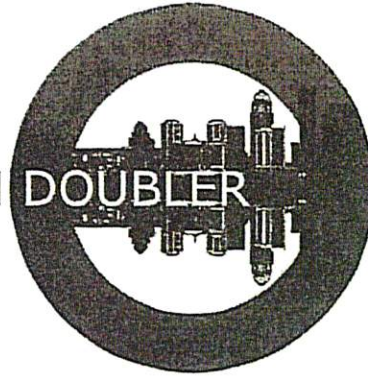
EXAMPLE OF YARD SIGN

SIGNS PLACED ON: SUNDAY, SEPT. 12TH
SIGNS PICKED UP ON: SUNDAY, SEPT. 19TH

LOCATIONS:

- ON GREENWAY BEHIND AMPHITHEATER
- 6TH ST @ WATER ST
- 18TH ST TRAILHEAD

DOWNTOWN DOUBLER



Sunday, September 19th

7:30 a.m. until 11:30 a.m.

the Downtown Doubler 15k/30k will be running on the Ohio River Greenway from the New Albany Amphitheater to the Falls of the Ohio Interpretive Center.

The Greenway **WILL NOT** be closed but please be courteous to the runners and walkers competing in the event.

Questions? Send an email to runrivercity@gmail.com.

For more information: www.rivercityraces.com

YARD SIGN LOCATIONS



At the Amphitheater were the start/finish is

6th St. at Water St. (where you get access to the Greenway)

18th St. Trailhead in New Albany

Emery Crossing crossing in Clarksville

Harrison Ave. crossing in Clarksville

Winbourne Ave. in Clarksville at the Falls of the Ohio Interpretive Center

Montgomery Ave. in Clarksville

Arlington Ave. in Clarksville

Stansifer Ave. in Clarksville

Norwood Ave. in Clarksville



Special Event Permit Application
COVID-19 Health and Safety Plan

311 Hauss Square Room 316
New Albany, IN 47150
812-948-5333

www.cityofnewalbany.com

I, Camille Estes

[Host Organization Event Representative]

understand and acknowledge the City of New Albany is requiring each Host Organization to comply with guidelines set forth by the City of New Albany, Floyd County Health Department, the State of Indiana, the United States government and the Center for Disease Control (CDC) to ensure the health and safety of all whom attend Downtown Doubler 30k/15k/8k/4k

[Event Name] on September 19, 2021 [Event Date] at New Albany Amphitheater [Event Venue/Location].

The River City Races [Host Organization Name] understands and acknowledges that we must provide a comprehensive plan outlining steps that will be taken before, during and after our event in order to keep all staff, volunteers, attendees and the community safe. We understand an Event Permit may be revoked upon consultation with the appropriate safety forces when the health and safety of the public is threatened by an emergency, disorder or other unforeseen condition which has arisen.

The River City Races [Host Organization Name] understands and acknowledges that the granting of a special event permit shall not, at any time, eliminate any rules and regulations, legislation, laws and/or ordinances passed by the City of New Albany, the State of Indiana, or the United States federal government.

The River City Races [Host Organization Name] understands and acknowledges that as the City of New Albany, Floyd County Health Department, monitor the virus, adjustments in the Health and Safety Plan for Downtown Doubler [Event Name] may have to be made. We understand and acknowledge that if anything in our COVID-19 Health and Safety Plan is changed, we will need to submit the updated plan to the Board of Public Works for further review.

We will put the safety of the community first and stay up-to-date on all guidelines, rules and regulations, ordinances, and/or laws set by the City of New Albany, Floyd County Health Department, the State of Indiana, the United States government, and the CDC.

Promoting Preventative Actions

Waivers, Health Questionnaire and Health Screening:

1. Will it be required for staff, volunteers and attendees to sign a waiver or complete a health questionnaire?

- Staff? ☒ Yes ☐ No
- Volunteers? ☒ Yes ☐ No
- Attendees? ☒ Yes ☐ No

If yes, please provide a draft of the form and any internal policies your organization has in regards to COVID-19.

2. Will it be required for staff, volunteers and attendees to have their temperature taken prior to entering the event space?

- Staff? ☐ Yes ☒ No
- Volunteers? ☐ Yes ☒ No
- Attendees? ☐ Yes ☒ No

If yes, please list specifics:

We will not be doing temperature checks as participants will have been running a warmup and they will be accurate. We are requiring everyone to wear a mask

Signage

Signage is required at every event to encourage all staff, volunteers and attendees to promote personal prevention practices (such as: social distancing, wearing face masks, frequently washing hands and using hand sanitizer). All signs must be removed after the event is over.

Please attach all signage that will be utilized at the event.

Hand Washing and Sanitation Stations

It is required to have either hand washing stations or sanitation stations during the duration of the event.

Please attach a map with specific locations of where the stations will be located

Sanitation Supplies

What other sanitation supplies will be provided to all staff, volunteers and attendees? Please list specifics:

gloves, masks, hand sanitizer, social distancing

Participant Protocols

- There will be no race day registration or packet pickup.
- ☒ Packet pickup will be a drive through packet pickup at the New Albany Amphitheater parking lot on Friday, September 17th from 4:00 p.m. until 7:00 p.m. and Saturday, September 18th from 7:00 a.m. until 11:00 a.m. Participants must be wearing a mask when picking up their packet. You may pick up a packet for more than one person.
- There is a packet mailing option for a small fee but you must be registered before August 31st to receive your packet before the race date.
- Race will be run in waves of 50 that will start every five minutes starting at 9:00 a.m. You will be assigned your wave on Wednesday, September 15th. Waves will be assigned by projected pace per mile.
- Runners must wear a mask when not able to socially distance while warming up and MUST wear a mask into the start area and until you cross the starting line. Runners must replace their mask as soon as possible and socially distance at the finish.
- When passing a slower runner, announce intention to pass and put mask on if you can't pass with a 6' buffer.
- There will be no water stations. If you need hydration we suggest you carry additional with you.
- As you finish, there will be a table to pick up your custom thermal lunch bag of pre-packaged post-race drink and food. You will then proceed through the amphitheater over the flood wall and back to your car.
- There will be no post-race gathering or awards ceremony. Awards will be mailed post-race.
- Spectators will not be permitted at the start, finish or along the course. We will have finisher photos free for download post race.
- There will be portable restrooms available, placed 8' apart. Please make sure if waiting in line you leave 6' between those waiting in line and wait until user has cleared the bathroom door by 6' before entering.

Staff Protocols

- There will be no race day registration or packet pickup.
- Race will be run in waves of 50 that will start every five minutes starting at 8:00 a.m. Starter and other race staff will wear masks the entire time runners are taking off. Race announcer and timing crew will be under a 10x10 tent with clear shower curtains surrounding to minimize exposure to participants.
- Runners must wear a mask when not able to socially distance while warming up and MUST wear a mask into the start area and until they cross the starting line. Runners must replace their mask as soon as possible and socially distance at the finish.
- There will be no water stations. Participants must carry their own water if they want additional water.
- As participants finish, there will be a table to pick up their custom thermal lunch bag of pre-packaged post-race drink and food.

PARTICIPANT WAIVER FOR RACE REGISTRATION

I hereby affirm that I have been well advised and thoroughly informed of the inherent hazards and policies of the event. I know that participation in the Downtown Doubler 30k/15k and Virtual 8k/4k is a potentially hazardous activity. I should not participate unless I am medically able. I hereby personally assume all risks associated with my voluntary participation in this event for any harm, injury or damage that may befall me as a result of my participation, whether foreseen or unforeseen, including but not limited to heat related incidents. I understand and agree that neither River City Races, New Albany/Floyd County, City of Clarksville, and all event sponsors may be held liable in any way for any occurrence in connection with my participation in the Downtown Doubler 30k/15k and Virtual 8k/4k that may result in injury, death, or other damages to me or my family, heirs or assigns, and in consideration of being allowed to participate in this event. I understand and agree that all entry fees are nonrefundable and non-transferable. Further, I acknowledge and agree that the Downtown Doubler 30k/15k and Virtual 8k/4k, in its sole discretion, may delay or cancel the event if it believes the conditions on the race day are unsafe. In the event the event is delayed or cancelled for any reason, including but not limited to: fire, strike, protest, labor difficulty, work stoppage, insurrection, war, public disaster, pandemic, flood, unavoidable casualty, acts of God or the elements (including without limitation, rain, snow, ice, hail, high winds, thunderstorm, lightening, tornado, earthquake,) pandemic, or any other cause beyond the control of River City Races, there shall be no refund of the entry fee or any other costs of the entrant in connection with the events.

I also understand River City Races reserves the right to convert this event to a virtual event if for any reason city, county, state or federal government rules that events of this size may not be held because of stay at home and/or social distancing orders.

I hereby personally assume all risks in connection with said event for any harm, injury or damage that may befall me, including all risks connected therewith, whether foreseen or unforeseen: and further to save and hold harmless said event and persons from any claim by me or my family, estate, heirs, or assigns arising out of my participation in this event. I further state that I am of lawful age and legally competent to sign this affirmation and release, or that I have acquired the written consent of my parents or guardians; that I understand the terms herein are contractual and not a mere recital; and that I have signed this document of my own free will. It is my intention by this instrument to exempt and release River City Races, City of New Albany, its public entities, officials, executives, employees and agents; New Albany Flood Control District, City of Clarksville, and all the event sponsors from all liability whatsoever for personal injury, property damage or wrongful death arising out of or in the course of my participation in the event.

In addition, I acknowledge the contagious nature of COVID-19 and other communicable diseases and voluntarily assume the risk that I may be exposed to or infected by COVID-19 and/or other communicable diseases by participating in this event. I acknowledge that such exposure or infection may result in personal injury, illness, permanent disability, and/or death. I understand that the risk of becoming exposed to or infected by COVID-19 in connection with my participation in this event and personally assume this risk.

I further agree to abide by the Center for Disease Control's (CDC) recommendations for the prevention of the spread of the 2019 Novel Coronavirus Disease (COVID-19) and other communicable diseases, and I attest to having read the CDC's guidance at: <https://www.cdc.gov/coronavirus/2019-ncov/prepare/prevention.html>. I assume all such risks being known, appreciated, and accepted by me.

In the event of an illness, injury or medical emergency arising during the event I hereby authorize and give my consent to the Event Director to secure from any accredited hospital, clinic and/ or physician any treatment deemed necessary for my immediate care. I agree that I will be fully responsible for payment of any and all medical services and treatment rendered to me including but not limited to medical transport, medications, treatment and hospitalization.

Further, I grant permission to all the foregoing to use my name, voice and images of myself in any photographs, motion pictures, results, publications or any other print, videographic or electronic recording of this event for legitimate purposes.

By submitting this entry, I acknowledge (or a parent or adult guardian for all children under 18 years) having read and agreed to the above release and waiver.

Volunteer/Staff Waiver

I know that working/volunteering a road race is a potentially hazardous activity, which could cause injury or death. I will not enter and participate unless I am medically able and properly trained, and by my signature, I certify that I am medically able to perform this event, and am in good health, and I am properly trained.

I agree to abide by any decision of a race official relative to any aspect of my participation in this event, including the right of any official to deny or suspend my participation for any reason whatsoever. I attest that I have read the rules of the race and agree to abide by them. I assume all risks associated with running in this event, including but not limited to: falls, physical contact with other participants, volunteers, race personnel, contract service providers, employees, and spectators including the potential the contraction of a communicable disease resulting from contact with other participants, volunteers, race personnel, contract service providers, employees, and spectators. I assume all risks including: the effects of the weather; high heat and/or humidity; freezing cold temperatures; traffic and the conditions of the road including surrounding terrain. I further agree to abide by the Center for Disease Control's (CDC) recommendations for the prevention of the spread of the 2019 Novel Coronavirus Disease (COVID-19) and other communicable diseases, and I attest to having read the CDC's guidance at: <https://www.cdc.gov/coronavirus/2019-ncov/prepare/prevention.html>. I assume all such risks being known, appreciated, and accepted by me.

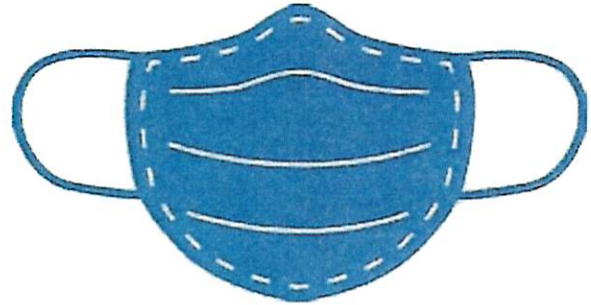
Having read this waiver and knowing these facts and inconsideration of your accepting my entry, I, for myself and anyone entitled to act on my behalf, waive and release the Downtown Doubler, City of New Albany, its public entities, officials, executives, employees and agents; New Albany Flood Control District and all event sponsors, their representatives and successors from all claims or liabilities of any kind arising out of my participation in this event, even though that liability may arise out of negligence or carelessness on the part of the persons named in this waiver. In addition, I acknowledge the contagious nature of COVID-19 and other communicable diseases and voluntarily assume the risk that I may be exposed to or infected by COVID-19 and/or other communicable diseases by participating in this event. I acknowledge that such exposure or infection may result in personal injury, illness, permanent disability, and/or death. I understand that the risk of becoming exposed to or infected by COVID-19 in connection with my participation in this event and personally assume this risk. I grant permission to all of the foregoing to use my photographs, motion pictures, recordings or any other record of this event for any legitimate purposes. I understand that this event does not provide for refunds in the event of a cancellation, and by signing this waiver, I consent that I am not entitled to a refund if the event is cancelled before or during the event.

Signature:

Date:

COVID 19 PROCEDURES

- . Masks required

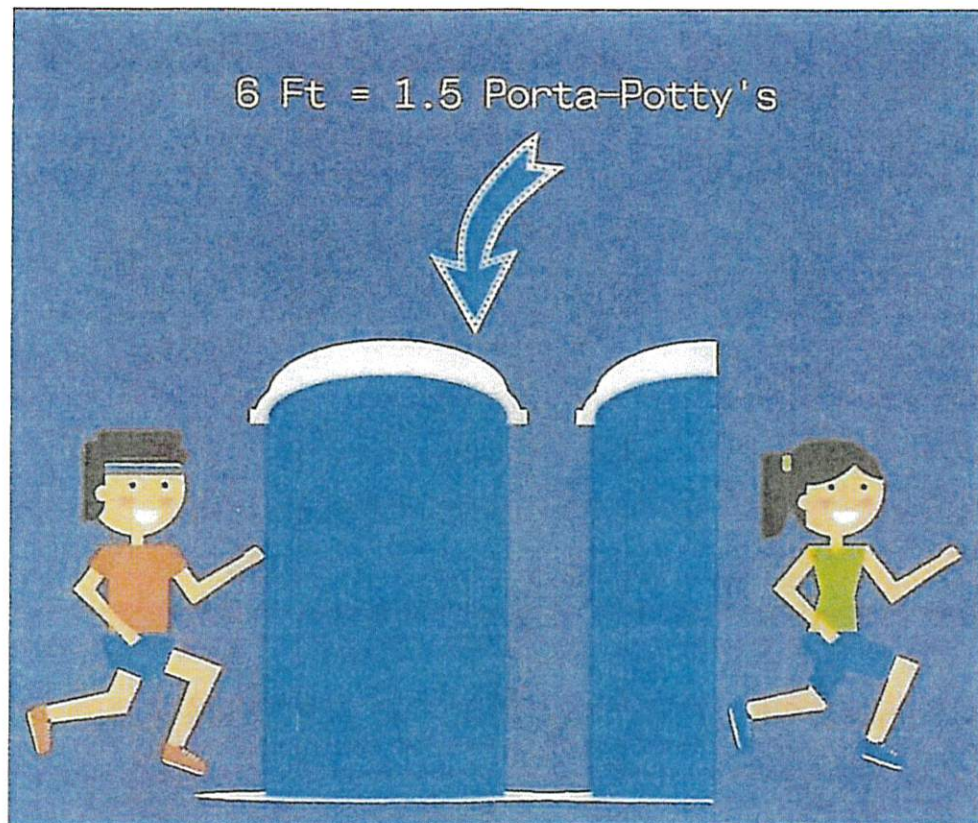


(until you cross the start line and after you finish)

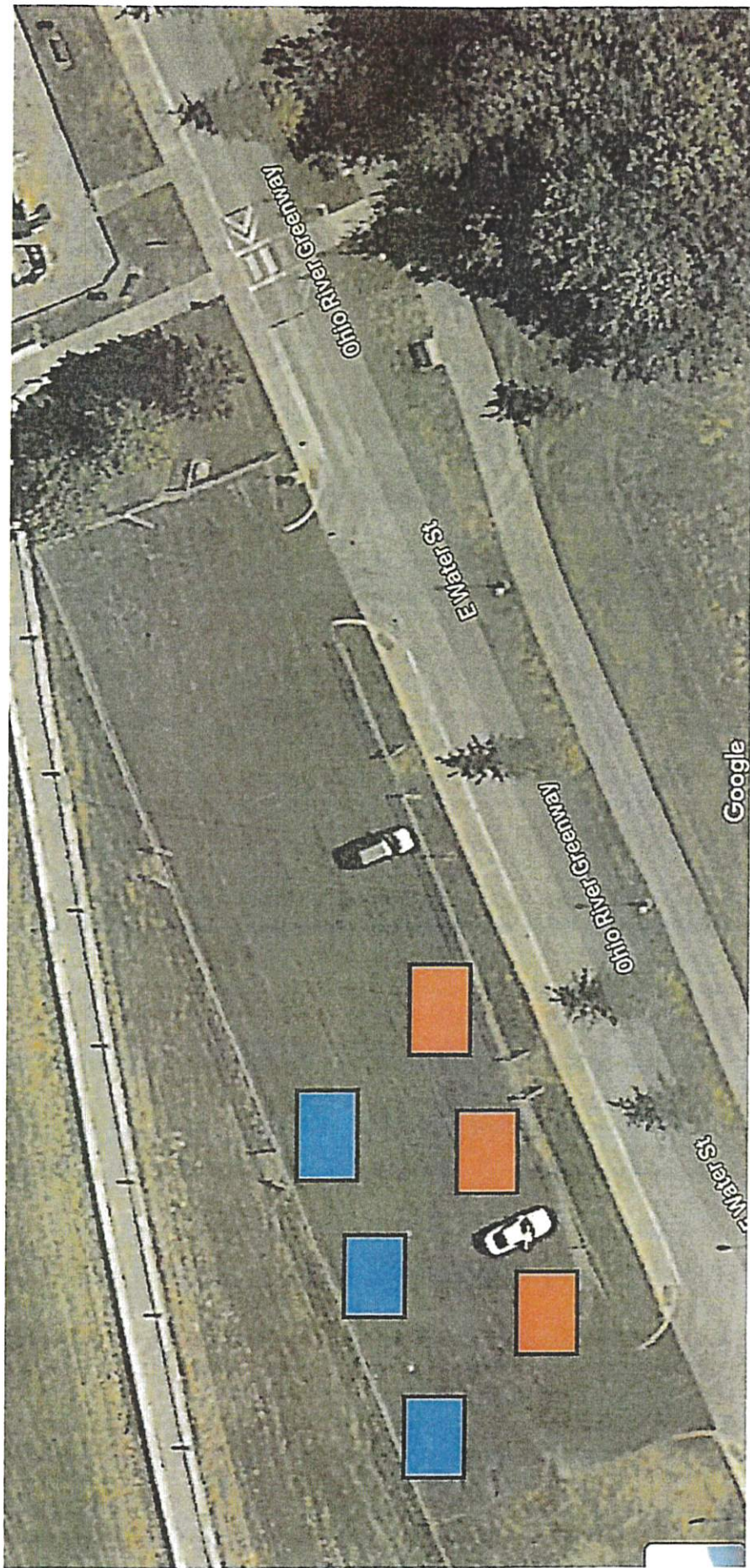
- . Maintain Social Distance




- . No spitting or nose rockets
- . Run on right
- . Pass on Left-announce you're passing

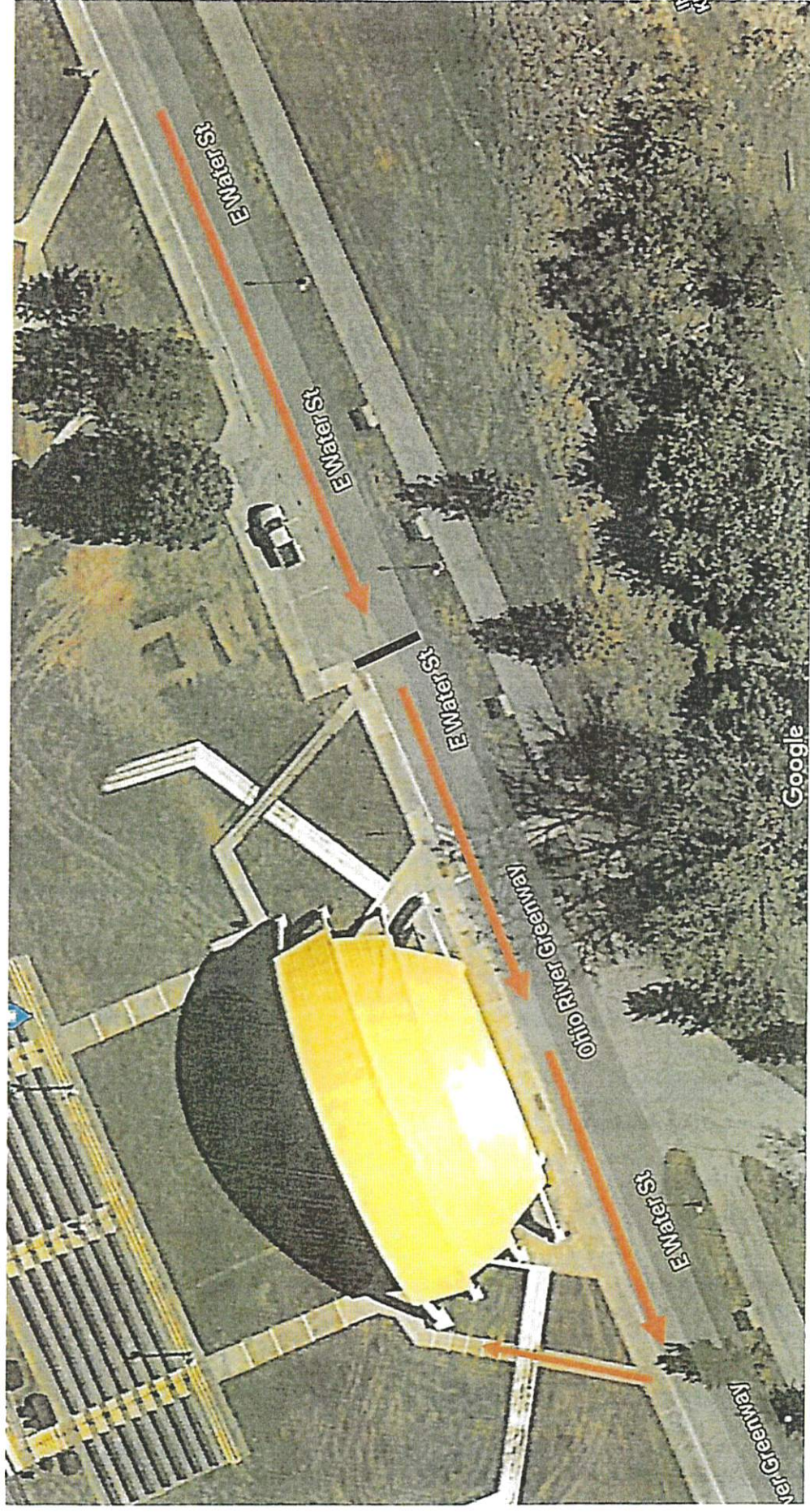


Please be safe and
practice social distancing
or wear your mask!



 Porta Cans—placed 8 ft. apart

 Hand Sanitizing Stations—place 8 ft. apart



As runners finish they will be directed through the finish area and through the amphitheater and out of the area back to their cars.



City of New Albany, Indiana
Slate Run Road Improvement Project – Phase 1
Weekly Report for the Week of 2/8/2021

Project RPR: Larry McIntire

Notice to Proceed Date: Commence on or before 4/15/2019

Final Completion Date: TBD (Remaining utilities to move off pole at curb island)

Approximate % Complete: 98% (Revised due to anticipated additional work)

Progress for the Week:

- Work is pending AT&T and Spectrum schedule for moving lines.
- JTL Engineering contacted utilities for schedule update.

Upcoming Activities:

- RPR will continue working on final punch list items.
- Prime contractor will continue working on some early punch list items.
- AT&T and Spectrum will be moving their lines off poles to be removed.

Construction / Safety / Utility Issues:

- Contractor will work on curb island and sidewalk in commercial area once all utilities are relocated.
- Contractor will be extending sidewalk on west side to south Lochwood entrance.

CC: Larry Summers. City of New Albany

CC: Mike Cox. Beam, Longest & Neff, L.L.C.

CC: Bill Stuart. Beam, Longest & Neff, L.L.C.



EXISTING POLES TO BE REMOVED SO NEW SIDEWALK CAN BE CONSTRUCTED.



CONTRACTOR TO EXTEND SIDEWALK TO SOUTH ENTRANCE TO LOCHWOOD.