A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, SEPTEMBER 24, 2019 AT 10:00 A.M.

PRESENT: Mickey Thompson, member and Cheryl Cotner-Bailey, member. Warren V. Nash, President, was not present.

OTHERS PRESENT: Fire Chief Juliot, Police Chief Todd Bailey, Police Officer Harris, Sidney Main, Jessica Campbell, Russ Segraves, Fire Marshall Chris Koehler, Linda Moeller, Bryan Slade, David Hall, Bobby Lee, Krystina Jarboe, Chris Gardner, Alecia Meredith, and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. **Vectren re: Cut permit request at 491 Alan Dr (17103221) – cut, 426 E Daisy Lane (17152580) – sidewalk cut, 244 Vincennes Street (171610670) – sidewalk and street cut, 2307 Sanderson Avenue (17067197) – street cut**

Steven Lewis presented the above street and sidewalk cut requests for approval. He added that he is pretty sure that 491 Alan Drive is in the grass but he will need to double check.

Mr. Thompson stated that he talked with Sam regarding Alan Drive because the city just paved it and they also just paved Daisy Lane.

Mrs. Cotner-Bailey moved to approve subject to Mr. Thompson meeting Vectren to see what they can do to keep them out of the newly paved streets, Mr. Thompson second, motion carries.

COMMUNICATIONS – PUBLIC:

Mr. Brandon Frazier, Jacobi, Toombs & Lanz, reported the following:

Grant Line Road (Daisy Lane to McDonald Lane

- Contractor is working on:
  - Phase 2 construction (West side of Grant Line Road) is underway and traffic changeover has taken place
  - Continue grading for 8’ wide trail and pouring concrete in finish graded areas
  - Concrete driveway aprons
  - Storm sewer and storm structures
  - Borrow material installations
- Contractor requests a road closure for Navajo Drive at Grant Line Road for approximately seven (7) days, starting on October 7.
  - The road needs to be closed in order to install the concrete crossing that is a part of the 8’ wide trail.
  - The work to install the crossing consists of excavating the existing road, installing compacted aggregate base, and pouring the concrete.
  - Once the concrete is installed, a seven (7) day cure time is required before traffic can be allowed to drive on it.
  - Navajo Drive will be closed at Grant Line Road and traffic can use Wahoo Drive and Cherokee Drive until Navajo Drive is reopened to traffic.
  - This work is weather dependent

Mrs. Cotner-Bailey asked if there is any update on completion date.

Mr. Frazier stated that he will ask again but he hasn’t heard a new date.

Mr. Summers stated that at the last progress meeting they were still aiming for some time in November.

Mr. Frazier requested a road closure on Navajo Drive at Grant Line Road while they excavating the concrete crossing on October 7 for ~ seven days.

Mr. Summers stated that this is a date they have been working on with E&B Contracting because they are looking to pave the Indian Heights neighborhood the week before and they want to limit the amount of activity going on in the neighborhood.

Mrs. Cotner-Bailey stated that it works out because it is fall break for schools.

Mr. Frazier stated that he included a map of the detour route for the board to review. Said map is on file with the City Clerk's office. He added that if it rains it will push the work back.

Mr. Thompson asked if there will be able to get a notice out to the residents.

Mr. Summers stated that they will request a notice from E&B to the residents so that they are aware of it well in advance.

Mrs. Cotner-Bailey moved to approve the closure of Navajo Drive contingent upon notice to residents, Mr. Thompson second, motion carries.

Mr. Matt Hines, United Consulting, reported the following:

MT TABOR RD RECONSTRUCTION

Last Week
- Installed 200 SY of Phase B and C Sidewalk
- Installed 1300 SY of sod

This week
- E Oakwood Drainage Fix
- Install remaining Sod
- Install Grant Line Loops (may require lane shifts)
- Install NW Grant Line ADA ramp (south bound lane shift)
- Install curb and asphalt in Mt Tabor School parking lot

Mr. Thompson asked if those ramps could potentially be done this week before they meet again.

Mr. Hines replied yes

Mr. Thompson stated that they will need to approve the lane shifts subject to him working with Mr. Summers on the dates and informing emergency services.

Mrs. Cotner-Bailey moved to approve the lane shifts on Mt. Tabor Road and Grant Line Road if necessary, contingent upon coordination with Mr. Summers and contacting emergency services, Mr. Thompson second, motion carries.

STATE ST SIGNAL MODERNIZATION 2 – OAK AND CHERRY

Last Week
- Performed punch list items

This week
- Closeout

Brian Norris, President of Homeowner's Association of Blackberry Ridge, he explained that they HOH is having a meeting this week and he wanted to come by and asked the board for an update on the entrance. He stated that last he heard was that plans had been submitted, adjusted and sent back but they would like information on when the hill will be lowered.

Mr. Summers stated that that at the earlies it will be next year because it requires coordination with the county. He added that they are still in the plan development stage at this point. He explained that he has made some modification requests to the engineer and they are working on those at this time.

Mr. Norris stated that he would assume that because of the height of the hill it would be in conjunction with the second hill at Mel Smith

Mr. Summers stated that it was only an alteration at the top of Blackberry Hill.

George Pool, Cool Treats, Ice Cream Vending during Harvest Homecoming parade and rides - stated that he has five ice cream push carts that he would like to get vendor's permits for the parade, rides and by the booths.

Mrs. Cotner-Bailey stated that they can approve the parade and ride area but it wouldn't be allowed in the booth area.

Mr. Thompson stated that they have already been to the board for their ice cream vending permit throughout the city so they have their insurance and health department permit. He asked if he has been in touch with Harvest Homecoming

Mr. Pool replied yes.

Mrs. Cotner-Bailey moved to approve to use his push carts at the Harvest Homecoming Parade and at the rides only, Mr. Thompson second, motion carries.

Paul Lincks, HWC, Market Street Streetscape Update – he reported that James H. Drew was on site yesterday to install loops in the west bound lane of Market at State and they were able to complete that work and it is operating at INDOT specs. He stated that APC did a small paving correction adjacent to the curb in the southwest corner of the intersection of Market and Pearl streets and they are to pick up the rest of the temporary traffic devices today. He reported that they are doing a walkthrough on October 3rd to document landscaping before Harvest Homecoming. He added that the only thing he noticed that he wanted to remind the board about is the three trees adjacent to the bank parking lot**.**

Mr. Summers asked if they completed the loop work yesterday.

Mr. Lincks replied yes.

Mr. Thompson asked if they checked with the state regarding the loops.

Mr. Lincks stated that he doesn't know if they showed up but was told that it is operating at state standards.

Mr. Thompson stated that it probably wouldn't hurt for them to call and make sure they know that the corrections have been made.

Jeff Jaehnen, YMCA, use of City Parking Lot – he presented a drawing for the board to review that details where he would like to use the parking lot during Harvest Homecoming. He explained that they would use barricades to block it off from October 10-12 and the money raised benefits their youth program scholarships and teen programs.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

Brian Elmore, HIT Construction, Pedestrian Tunnel - he requested permission to construct a pedestrian tunnel scaffold at the corner of 5th and Market streets for a period of up to 30 days after Harvest Homecoming. He explained that Past Times Bar is getting a new roof and they are paying to have to scaffolding constructed. He stated that Brand Safeway from Indianapolis will come down and construct a 7' wide scaffold off the building that will allow overhead protection and they will use tape and cones to funnel traffic in.

Mrs. Cotner-Bailey asked if they have any photos or drawings of the scaffold for the board to review.

Mr. Elmore stated that he didn't because they didn't know about the meeting until about an hour before it started.

Mr. Thompson asked if it would be on the 5th and Market streets.

Mr. Elmore replied yes.

Mr. Thompson asked if there isn't room for pedestrians to go around the scaffolding on the sidewalk.

Mr. Elmore stated that there is but this is a tunnel to protect passersby so they don't have to close the sidewalk.

Mr. Summers stated that this is used regularly in Louisville and other locations for pedestrian protection.

Mrs. Cotner-Bailey asked when they want to put this up.

Mr. Elmore replied anytime after October 14th and it will be up for 30 days.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

UNFINISHED BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Vicki Glotzbach for Williams Novelty re: Vendor's Permits

Mrs. Glotzbach explained that they get five permits each year to sell their products during the Harvest Homecoming Parade and requested that the board approve their request for this year.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

2. Vicki Glotzbach for Charles Walthen re: no truck signs in alley and damage to guide wire and personal property.

Mrs. Glotzbach explained that her office received an email from Mr. Walthen stating that a City of New Albany boom truck turned into their alley and ran over a guide wire to a power pole as well as their bricks in their flower bed. He also said that since he has lived at 1120 E. Spring Street, his fence has been torn down four times by trucks or other vehicles. He requested a "No Trucks" sign be installed at 12th Street going into the alley.

Mrs. Cotner-Bailey stated that garbage pickup is in the alley.

Mr. Thompson stated that he visited the location yesterday and he doesn't recommend that they post it as no trucks because sanitation runs through the alley as well. He added that he will talk with the street department and they will look into the damages he sustained as well as contacting Duke to see if the guide wire was damaged.

Mrs. Cotner-Bailey asked if his fence is in the easement or on his property.

Mr. Thompson stated that it looks like it is closer than the other fences and he also has some markers behind it asking people to slow down so it may be that he is encroaching out a little further than he should. He added that he will look at that as well.

Mrs. Cotner-Bailey moved to deny request for "no trucks" sign, Mr. Thompson second, motion carries.

3. Larry Summers re: 2019 Paving Update

Mr. Summers stated that Mr. Christmas was not able to make the meeting so he reported the following.

- Last week work was completed on Grant Line Road (including approaches at Rolling Creek and Academy Drive), Rainbow Drive and Unruh Court.
- Striping was completed on Charlestown Road, with the exception of a turn lane arrow at the car wash/REMAX entrance.
- Striping was completed on Daisy Lane.
- Milling was completed on Silver Street, Bell Lane and Bell Avenue.
- This week crews will finish paving on Silver Street, Bell Lane and Bell Avenue.
- Concrete driveway work in Indian Heights should be finished by Wednesday 9/25.
- Milling of Indian Heights roads (Cherokee, Wahoo, Mohawk) should start Thursday 9/26 with patching on Friday 9/27.
- Paving of Indian Heights should be Monday and Tuesday, 9/30 and 10/1.
- Striping of Grant Line Road should also be completed this week.
- MAC is currently working on scheduling remaining alleys and roadways associated with this year's program.

Mrs. Cotner-Bailey asked about the structure on Green Valley.

Mr. Summers stated that it is something they have worked out with AT&T but he thinks it is just a matter of timing now.

Mr. Thompson stated that he had to order some risers and he will check with him to see if they have come in.

Mr. Summers stated that the contractor has started mobilizing on Slate Run Road so activity will begin out there. He added that they have had some conversations with the contractor about the storm water installation and phasing that will be involved. He stated that they have proposed a potential traffic solution but it will be later in October until they get to it and he will bring it as it gets closer.

4. Larry Summers re: Supplemental Agreement No. 1 for United Consulting

Mr. Summers presented a copy of the supplemental for construction inspection on Mt. Tabor Road with United Consulting in the amount of $168,400.00. He stated that they did apply for and receive additional federal funding for this particular contract so the city will only be responsible for 20% of that contract ($33,680.00) He explained that this will be used to take care of an extension on the contract and additional inspectors. He recommended approval.

Mrs. Cotner-Bailey moved to approve subject to approval/review by the legal department, Mr. Thompson second, motion carries.

5. Larry Summers re: Intersection at Bank Street and Main Street

Mr. Summers explained that they finalized the stone grading for the reconstruction on Bank Street and he is working with the contractor to expedite the paving. He added that they are planning to mill/resurface, install signals and have them operational by Thursday of next week.

6. Linda Moeller re: Bank Reconciliation Worksheets for August 2019

Mrs. Moeller presented the bank reconciliation worksheets for the board to review and asked that it be entered into the record.

7. Mickey Thompson re: Road closure for NABBB Fest

Mr. Thompson stated that last week they approved the street closure for Pearl and Market but he forgot to ask for the closure that he needed on Spring Street for the Stage. He added that the setup will be the same as the city's Friday night concerts (East bound Lane of Spring and the turning lane blocked on State Street) from 10:00a.m. through Saturday at midnight.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

8. Cheryl Cotner-Bailey re: Speed limit signs on McCaffery Street at high school

Mrs. Cotner-Bailey asked Mr. Main if speed limit signs were ever installed on McCaffery.

Mr. Main stated that they weren't but he will make sure that it gets done.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the following claims for the period of 09/10/19 to 09/23/19 in the amount of $3,695,923.22:

General Claims (Bank 1):	115,321.08	
Fire Department:	21,624.46	
Police Department:	21,737.55	
Street Department:	25,017.83	
Parks Department:	49,192.72	
Medical/Drug Fund (Bank L):	775.20	
Payroll Claims (Bank 2):	1,043,522.10	
Sanitation Fund:	-	
Thursday Utility Claims:	1,602,877.61	
	Total From Above:	2,647,174.91
	Grand Total:	2,880,068.55

Mrs. Cotner-Bailey moved to approve the above claims, Mr. Thompson second, motion carries.

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for September 17, 2019, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:40 a.m.

_____ _____

Mickey Thompson, Vice President Vicki Glotzbach, City Clerk