

AGENDA

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, SEPTEMBER 24, 2019 AT 10:00 A.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Vectren re: Cut permit request at 491 Alan Dr (17103221) – street cut, 426 E Daisy Lane (17152580) – sidewalk cut

COMMUNICATIONS – PUBLIC:

UNFINISHED BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Vicki Glotzbach for Williams Novelty re: Vendor's Permits
2. Vicki Glotzbach for Charles Walthen re: no truck signs in alley and damage to guide wire and personal property.

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

Regular Meeting Minutes for September 17, 2019

ADJOURN:

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, SEPTEMBER 17, 2019 AT 10:00 A.M.

PRESENT Mickey Thompson, member and Cheryl Cotner-Bailey, member. Warren Nash was absent

OTHERS PRESENT: Fire Chief Juliot, Police Chief Todd Bailey, Sidney Main, Jessica Campbell, Russ Segraves, Fire Marshall Chris Koehler, Linda Moeller, Bryan Slade, David Hall, Bryan Slade, Krystina Jarboe, Major Will Popp, Chris Gardner, Alecia Meredith, and Mindy Milburn

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

- 1. Vectren re: Street cut requests for State Street and West Oak (new),), 1235 Slate Run , Road (new) 1323 Roosevelt Avenue (work complete), 615 State Street (work complete).**

Mike Cochran presented a 1X1 street cut request at State Street & West Oak Street, a 4X5 street cut request at 1235 Slate Run Road and for approval for two emergency cuts that have already been completed at 1323 Roosevelt Avenue (4X15 street cut) and 615 State Street (3.9X3.6 street cut)

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

- 2. Graeme Smith re: Street closure on Pearl St. placing crane for removal of HVAC**

Mr. Smith explained that they are replacing the HVAC units at Recbar and would like to close Pearl Street so that they can place a crane on the street. He added that he left a message with all the neighboring businesses but he thinks that most of them are closed.

Mrs. Cotner-Bailey asked when they wanted to do the work.

Mr. Smith stated Sunday 7:00 a.m. - noon. He explained that they would be closing both lanes because the lane is relatively large.

Mrs. Cotner-Bailey suggested closing the whole block.

Mrs. Cotner-Bailey moved to approve the closure on Pearl Street from Market to Spring streets on Sunday, Mr. Thompson second, motion carries.

COMMUNICATIONS – PUBLIC:

Brandon Frazier, Jacobi, Toombs & Lanz reported on the following:

Grant Line Road (Daisy Lane to McDonald Lane)

- The Contractor is working on:
 - Phase 2 construction (West side of Grant Line Road) is underway and traffic changeover has taken place.
 - Continue grading for 8' wide trail
 - Concrete driveway aprons

Matt Hines, United Consulting, reported on the following:

MT TABOR RD RECONSTRUCTION

Last Week

- Installed 180 SY of Phase B and C Sidewalk
- Installed topsoil in prep for sod

This week

- Continue installation of remaining Sidewalks **(will require a temp lane shift and flaggers as necessary between 9 AM – 2 PM)**
- E Oakwood Drainage Fix
- Install remaining Sod
- Install Grant Line Loops

Mr. Thompson asked about setting up a meeting with the resident regarding the drain that was ran out to the sidewalk.

Mr. Hines asked Mr. Thompson if he wanted him to set that up.

Mr. Summers asked him to contact the residents to find a few dates that work for them and he will coordinate their schedules to set up a meeting.

Mrs. Cotner-Bailey moved to approve the temporary lane shifts between 9:00 a.m. – 2:00 p.m., **Mr. Thompson** second, motion carries.

STATE ST SIGNAL MODERNIZATION 2 – OAK AND CHERRY

Last Week

- Performed Pre-Final Inspection

This week

- Clean Up / Punchlist

Mr. Summers stated that they were very happy with the signal project at State & Oak and State and Cherry streets because they were both in dire need of upgrades. He added that they were able to get federal funding for this project that covered 90% of the cost.

Beth Cartwright, Dumpster at 121 W. Cottom – she explained that they are cleaning out her mothers' home to get it ready for sale and she doesn't have room in the driveway to place the dumpster because of the placement of a telephone pole. She added that she would like to place it this coming Friday for one week.

Mrs. Cotner- Bailey stated that she will need to have reflective tape on the dumpster for safety.

Mrs. Cotner-Bailey moved to approve contingent upon inspection by the right-of-way coordinator, **Mr. Thompson** second, motion carries.

Steve Triplett, APC, Closure on Oak Street - he requested a road closure on Oak Street behind the post office and stated that the project is for a sanitary sewer repair. He explained that they are setting a new manhole and work will take 1-2 weeks because of the depth and the unknown ground condition.

Mrs. Cotner-Bailey asked if it will be a full closure.

Mr. Triplett replied yes and explained Oak will be closed from Bank to Pearl. He added that he may have to get halfway into the intersection on Pearl because that will be his discharge manhole for the bypass.

Mr. Thompson asked what they will do at the intersection of Pearl and Oak if the discharge is in there.

Mr. Triplett stated that he would catch the line at Bank Street and run it down Oak. He explained that it would close one lane on Pearl Street if that is what they had to do.

Mr. Summers stated that the traffic on Pearl Street will have to go around to State Street.

Mrs. Moeller asked if it interferes with the post office.

Mr. Triplett stated that he spoke with them and they were fine with his plans because their trucks come in off Elm Street.

Police Chief Bailey stated that the only automotive mail drop-off is on Oak Street in the affected area so he isn't sure if they have accounted for that.

Mr. Triplett stated that he did bring that up but seemed to be okay with it.

Mrs. Cotner-Bailey asked when they wanted to start the work.

Mr. Triplett stated Friday.

Mr. Thompson asked for clarification if they are closing one lane on Pearl.

Mr. Summers explained that they have it closed at Elm Street on the map.

Police Chief Bailey stated that if it is a 2 weeks job it could run into the Harvest Homecoming Parade.

Mrs. Cotner-Bailey stated that next week they have the New Albany Blues, Brews and BBQ Festival and asked if there is any way to push it off until the week of the 14th.

Mr. Triplett stated that he is okay with that but the wastewater department was pushing it because of the nature of the failure.

Mr. Thompson stated that they need to coordinate with Mr. Sartell because if he does run into something unforeseen it could push this into parade day.

Mr. Summers stated that he will get with Mr. Sartell regarding the urgency of the repair.

Mrs. Cotner-Bailey moved to approve subject to coordination with Mr. Sartell and the street being re-opened by the end of the month, Mr. Thompson second, motion carries.

Dennis Coffman, TRC, 15th Street Green Space Project – started that they have started construction on this project and would like to request a temporary lane closure on the east side of 15th Street during the day as a safety precaution. He added that he would like to get started this week and it would take a week and a half. He passed out an updated schedule for the upcoming month for the board to review. Said update is on file with the City Clerk's office.

Mr. Thompson asked if the majority of the work will be done off the road.

Mr. Coffman replied yes and explained that they are trying to get it prepped for asphalt. He added that he would like to start work this week and have it wrapped up by the middle of next week.

Mrs. Cotner-Bailey moved to approve the lane closure, Mr. Thompson second, motion carries.

James Gaetano reminded the board that he will need to close Pearl Street from Spring Street to Market Street and Market Street from Pearl to State streets on Saturday 26-29 for the Blues, Brews and BBQ Festival. He stated that they will close the streets on Thursday at 6:00 p.m. for set up, the festival is on Friday & Saturday and they should be cleared out around 12:00 a.m. Sunday morning.

Mr. Thompson asked if that is both sides of the median.

Mr. Gaetano replied yes.

Mr. Thompson asked if he has been coordinating with the other businesses in the area.

Mr. Gaetano replied yes and added that none of the sidewalks will be closed.

Mrs. Cotner-Bailey asked if they have a trash plan.

Mr. Gaetano replied yes and stated that he has been working with Mr. Thompson on that.

Mr. Thompson stated that this is their second year and everything is the same except for the fact that they are expanding to Market Street between State and Pearl streets.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

Paul Links, HWC, Market Street Streetscape Update – he stated that late last week the decorative crosswalk was installed on Market Street at Pearl Street, and the punch list items should be complete. He added that they will do one final walkthrough just to make sure the list has been taken care of. He explained that INDOT notified them that they thought there were some loops missing from on westbound Market Street at State Street and that is the case. He stated that they will be coming in on September 23 to saw them in and installed the detector housing. He reported that once this is complete they will removed the temporary traffic control devices and the will have a walkthrough to document the landscape on October 3.

Mr. Summers asked that they do a thorough cleanup after the loops are installed.

Mr. Links stated that he will let them know.

Wes Christmas, Clark Dietz, 2019 Paving Project Update – he stated that last week the paving work was completed on Daisy Lane (near State to Jacobs), Wooded Valley Road, Old Vincennes Road (Cherry to Falcon), Grant Line Road (yesterday) and they milled/patched on Rainbow Drive. He reported that this week they should finish Rainbow Drive, Unruh Court and approaches at Rolling Creek & Academy Drive. He stated that once Rainbow Drive is finished today or tomorrow all the milled roads will be complete. He reported that the next set of roads will include Silver Street (Charlestown to Monon) as well as Bell Lane and Bell Avenue. He stated that in addition to that work they are doing the concrete driveway approaches in Indiana Heights this week and they hope to begin paving work next week and they know the people in that neighborhood would like to see the work wrap up because it has been going on for a while. He added that there is some striping work on Daisy Lane that should be taking place today.

Mr. Summers asked about striping on Grant Line Road.

Mr. Christmas stated that his guess would be that once they finish Daisy Lane they will move over to Grant Line Road but that has not been directly relayed to him.

Pat Hauerspurger, Dave O'Mara, Cut Request - presented a 5X6 street cut request at Mosier Avenue to address a main break.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

Ms. Milburn explained that Larry McIntire from BLN was unable to be at the meeting today but he provided the following update for the board via email:

Slate Run Road Improvement Project – Phase 1

Notice to Proceed Date: Commence on or before 4/15/2019
Final Completion Date: 240 Calendar Days from NTP or 12/10/2019
Approximate % Complete: 2%

Progress for the Week:

- Temporary run around plan is approved by Board of Works.
- Elementary school is contacted about proposed roadway restrictions.
- Construction sign subcontractor is scheduled to begin placing signs.

Upcoming Activities:

- Contractor plans to begin installation of erosion control measures.
- Contractor will be getting cost proposal ready for fencing vacant lot.
- Contractor plans to begin moving in equipment and construction signs.

Construction / Safety / Utility Issues:

- Elementary school has requested to be informed prior to road restrictions.
- Will need to request an updated construction schedule from contractor.

Mr. Summers stated that the subcontractor will start to install the signs, erosion control measures, fencing and they will start moving in their construction equipment on Slate Run Road so they will start to see some activity in this area.

UNFINISHED BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Krystina Jarboe re: Special Events Permit

- Carnegie Center for Art and History - #I Am Public Art

Ms. Jarboe presented a request on behalf of the Carnegie Center for their #IAMPublicArt event on October 5 from 9:00 a.m.-5:30 p.m. She explained that they will be using Bank Street between Market and Spring streets and would like to use barriers to block the entry on either side.

Mrs. Cotner-Bailey asked that request that they notify anyone

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

- **Harvest Homecoming**

Mrs. Jarboe stated that they would like to request the use of City Square on October 6 from 12:00-5:30 p.m. for the Pumpkin Decorating Contest.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

2. Larry Summers re: Intersection of Main and Bank streets

Mr. Summers explained that the signal project has started at this location with the tear out of Bank Street going south toward the river. He stated that they plan to have it completely out some time today to get the subbase up to grade and then they will start installing the base material. He reported that there are some detector housings that are going in today so there is concrete being poured on Main Street which has caused a closure that he was unaware of until this morning. He stated that he will have a conversation with the contractor regarding their lack of communication but they will have it closed until 1:00 p.m.

Mrs. Conter-Bailey moved to approve the closures as needed subject to notification and coordination with Mr. Summers, Mr. Thompson second, motion carries.

3. Larry Summers re: Intersection of Cherry and West streets

Mr. Summers requested permission to install a temporary stop at this intersection and explained that he has been observing this location for some time. He reported that the traffic on Cherry Street is ~5,500 cars per day and the traffic on West Street is ~4,600 cars per day so with the traffic being nearly equal it makes a lot of sense to make this a 3-way stop. He asked that they make this contingent upon contacting the school to make them aware of the changes.

Mrs. Cotner-Bailey asked when they would install the temporary stop

Mr. Summers explained that the street department will have to call in utility locates first and that will take at least 3 days. He added that this change will allow them to have crosswalks at the location and there aren't many cross locations along Cherry Street.

Police Chief Bailey stated that he really likes this idea and it will be great for public safety.

Mr. Thompson stated that his only concern would be the schools but if they let them know they can adjust their schedule.

Mrs. Cotner-Bailey moved to approve contingent upon contacting the schools, Mr. Thompson second, motion carries.

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for September 10, 2019, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:50 a.m.

Warren V. Nash, President

Mindy Milburn, Deputy City Clerk

Mindy Milburn

From: Shirley Wathen <wathentop@aol.com>
Sent: Friday, September 20, 2019 1:03 PM
To: Mindy Milburn
Subject: Re: turning corning off 12th street into alley

Charles Wathen
1120 E. Spring St. N. A.

The boom truck made a left turn from 12th street on to alley in doing so he ran over the guide wire of the power pole and also ran over the bricks of my flower bed. My concern is that since I lived here my fence has been torn down 4 times by trucks or other vehicles. The big trucks can't make this turn without running over something. The truck was a boom truck with a New Albany logo and the word in large letters STREET on it. This was on Wed.the 18th of this month.

Thank you
Charles Wathen
812-697-8763

MAXIMO SITE VISIT / SEWER LOCATE FORM

Operations Center Clarksville

Street Address 491 Alan Dr. City/Town U.A.

MAXIMO "Parent" Work Order Number 17103221

MAXIMO "Child" Work Order Number _____

New Renew Retire Resize Relocate Other Estimate only

1. ^Y ^N Sewer lateral locate is needed. If not, explain why. _____

2. ^Y ^N Site is ready for service installation. If not, check below WHY the site is not ready and place job in review with an explanation in SYCLO.

House has not been started Building materials are blocking route

Lot is not at final grade Other (Write in) _____

3. ^Y ^N Site is marked in white for locates or locates have been requested and will be ready in two working days.

Locate Number 190918 4122 Time Called 3:00

Start Date 6000 9-30-19 Expiration Date 10-8-19

4. ^Y ^N Permits needed prior to the planned work accordance with state, county, or municipal requirements. Specify which permits are needed. (Write in)

Street cut (possibly)

5. ^Y ^N Necessary material is in truck stock. If not what is needed (Write in)

6. Estimated scheduled start date. (Write in) 9-30-19

7. Other information needed to complete this work:

Special crew or equipment (Write in) Welder

Other (Write in) _____ Welder

Completed by M. Beckman Date 9-18-19

Return this completed form with the Crew Sheet to the Operations Assistant and Scheduler no later than the next business day.

MAXIMO SITE VISIT / SEWER LOCATE FORM

Operations Center Clarksville

Street Address 426 E. Daisy City/Town M.A

MAXIMO "Parent" Work Order Number 17153422

MAXIMO "Child" Work Order Number _____

New Renew Retire Resize Relocate Other Estimate only

1. Y N Sewer lateral locate is needed. If not, explain why. _____

2. Y N Site is ready for service installation. If not, check below WHY the site is not ready and place job in review with an explanation in SYCLO.

House has not been started Building materials are blocking route

Lot is not at final grade Other (Write in) _____

3. Y N Site is marked in white for locates or locates have been requested and will be ready in two working days.

Locate Number 190919 2789 Time Called 11:30

Start Date ^(locat) 9-23-19 Expiration Date 10-9-19

4. Y N Permits needed prior to the planned work accordance with state, county, or municipal requirements. Specify which permits are needed. (Write in)

(S:JENAK ?) Possible to Not Call S:Jenak
main locat. at south edge of S:Jenak

5. Y N Necessary material is in truck stock. If not what is needed (Write in)

6. Estimated scheduled start date. (Write in) _____

7. Other information needed to complete this work:

Special crew or equipment (Write in) _____

Other (Write in) _____ Welder

Completed by Mr. Cochran Date 9-19-19

Return this completed form with the Crew Sheet to the Operations Assistant and Scheduler no later than the next business day.