**THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, DECEMBER 13, 2018 AT 9:15 A.M.**

**PRESENT:** Ed Wilkinson, member and Nathan Grimes, member. Mayor Gahan, President, was not present.

**ALSO PRESENT:** April Dickey, Linda Moeller, Rob Sartell, Larry Summers and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Wilkinson called the meeting to order at 9:15 a.m.**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Grimes moved to approve the November 21, 2018 Regular Meeting Minutes, Mr. Wilkinson second, all voted in favor with the exception of Mayor Gahan who was not present.**

**BIDS/CONTRACTS:**

1. **Rob Sartell re: VFDs for Influent Pumps at 110 Building**

**Mr. Sartell** presented the following quote for two VFDs:

 **Delta Services 2 @ $18,550.00 (each)**

He explained that only one spec came in because it is the only one that will fit in those electrical cans.

**Mr. Grimes** asked if this is a normal price.

**Mr. Sartell** replied yes and stated that a Square D runs in the neighborhood of $16,500.00-$19,500.00.

**Mr. Grimes moved to approve the quote for two VFDs at $18,550.00 each, Mr. Wilkinson second, all voted in favor with the exception of Mayor Gahan who was not present.**

**NEW BUSINESS:**

**COMMUNICATIONS - PUBLIC:**

**Mr. Chris King** presented a plat forPurdue Research Park for approval and signatures and said that it has been approved by the plan commission. He stated it is just the plotting of three lots near Innovation Way and doesn’t require any sewer lines or taps.

**Mr. Wilkinson** stated that as sales of the lots are made, whatever businesses are going in would come in for the other approvals anyway.

**Mr. Summers** stated that he is okay with the plat and explained that each time an individual site develops, they will have to come to the plan commission for site review and then that’s when they stipulate that they come before this board to request credits.

**Mr. Grimes moved to approve the plat, Mr. Wilkinson second, all voted in favor with the exception of Mr. Gahan who was not present.**

**Mr. Jason Copperwaite, Paul Primavera,** presented a plat for Andres Springs and said that the sewer board actually signed off on it previously but the owner desires to change one of the lots. He pointed out at the bottom of the plat that lot 5 was previously 25 ft. wide and it is now 40 ft. wide and the intention on that lot is to transfer it to Taco Bell which is just to the south. He added that there is a very small change in lot 4 and requested that they re-sign the plat.

**Mr. Grimes moved to approve the revised plat for Andres Springs, Mr. Wilkinson second, all voted in favor with the exception of Mayor Gahan who was not present.**

**Mr. Copperwaite** then presented a plat for Blackiston Boulevard and said that it was previously approved as well and was 44 single-family lots but there was a problem with one of the landowners and they were not able to swap some property so it had to be changed to only 36 lots. He said that he worked with Mr. Sartell on getting IDEM to release the extra sewer credits back to the city for the reduction in lots and they are in the process of revising the sanitary sewer permit so he requested that the board approve the revised plat.

**Mr. Grimes moved to approve the revised plat for Blackiston Boulevard, Mr. Wilkinson second, all voted in favor with the exception of Mayor Gahan who was not present.**

**Mr. Copperwaite** explained that there is a proposed medical office building at the corner of Mt. Tabor Road and Bell Lane and the capacity of the building will be two doctors, four nurses and 14 support staff. He said that the doctors and nurses are 75 gallons per day and the support staff is 20 gallons per day which is a total of 730 gallons per day and he would like to request credits for that project. He also said that they will start construction in about 30 days or so.

**Mr. Grimes** asked Mr. Sartell if he has any problems with it.

**Mr. Sartell** replied no.

**Mr. Wilkinson** asked Mr. Summers if he has looked at it.

**Mr. Summers** replied yes and said that there shouldn’t be any issues with it.

**Mr. Grimes moved to approve requested sewer credits, Mr. Wilkinson second, all voted in favor with the exception of Mayor Gahan who was not present.**

**Mr. Copperwaite** stated that recently there was a development approved at Green Valley Road and Daisy Lane which is called Grantz Crossing and is 47 attached single-family units. He said that he is not present to ask for credits today and he is not sure that the developer is ready to write the check but he would like to ask for permission to speak with Mr. Christmas about getting the EPA certification started and once that is finished, he will come back to ask for credits.

**Mr. Wilkinson** askedif it was approved by city council.

**Mr. Copperwaite** replied yes.

**Mr. Summers** stated that he doesn’t know if a formal motion is necessary but it is good for the board to be made aware of what is going on.

**Mr. Grimes** stated that he approves of Mr. Copperwaite moving forward with discussions with Mr. Christmas.

**COMMUNICATIONS - CITY OFFICIALS:**

**SEWER ADJUSTMENTS:**

**FINANCIAL REPORT:**

**Mr. Wilkinson** reported that income for the month was $1,248,000.00 and expenses were at $1,100,000.00 so the monthly cash flow was very ordinary. He stated that a new truck was paid for and at the beginning of the year, we will begin full blast on the bond projects. He said that right now we are 4%-5% under budget.

**OLD BUSINESS:**

1. **Clark Dietz Update**

**Mr. Christmas** stated that they have finished plans and contract documents for the Daisy Lane Lift Station Project and he would like approval from the board to advertise for bids for construction. He said that he has a tentative schedule for the bidding to have the first advertisement run on the 21st of December, the second advertisement on the 28th of December, hold the pre-bid meeting on the 3rd of January and have the bid opening at the regularly scheduled meeting on January 10th. He added that he said it is tentative because he hasn’t checked on the availability of the room yet for the pre-bid meeting.

**Mr. Grimes** asked what the proposed construction timeline is.

**Mr. Christmas** stated that the contractual substantial completion date is May 24, 2019.

**Mr. Grimes** asked if he would send them a set of plans.

**Mr. Christmas** replied yes.

**Mr. Grimes moved to approve the request to advertise for bids for the Daisy Lane Lift Station Project, Mr. Wilkinson second, all voted in favor with the exception of Mayor Gahan who was not present.**

**Mr. Christmas** then passed out Change Orders 1 and 2 on Basin 16, Division B and said that it is basically complete but they have a handful of punch list items hanging out there which is mainly the striping because it requires the weather to be at a certain temperature. He said that the change orders are associated with a lot of work that was discussed previously. He explained that there were substantial additions to the contract but they weren’t necessarily unforeseen and were additional items that we asked the contractor to take care of related to roadway and sidewalk improvements along the corridor. He stated that the first change order is for overrun on asphalt, stone, etc. because we did additional roadway work. He said that the second change order is on items that we did not have in the original contract that were necessary such as a substantial amount of stabilization due to subgrade issues, drainage issues that had to be taken care of, etc. He said that Change Order 1 is for $250,235.63 and Change Order 2 is for $256,331.04 so that would bring the total project cost to $2,204,191.67.

**Mr. Grimes** asked Mr. Summers if he is okay with everything.

**Mr. Summers** replied yes and stated that the conditions were worse than they anticipated in some places so additional work had to be done.

**Mr. Wilkinson** stated that this also has storm water work in it.

**Mr. Christmas** stated that some drainage improvements were made.

**Mr. Wilkinson** asked if this is everything and we won’t have any more billings.

**Mr. Christmas** stated that the only item outstanding now is striping so there probably will be another minor adjustment up or down.

**Mr. Wilkinson** stated that he just doesn’t want additional billings for storm water.

**Mr. Grimes** asked if this will be split between sewer and storm water.

**Mr. Wilkinson** replied no and stated that the lines were running side by side and the two manholes were side by side and one collapsed and knocked the other one crazy so we had to do all of the work anyway.

**Mr. Christmas** stated that it was all associated with the work we were doing.

**Mr. Grimes moved to approve Change Orders 1 and 2 for Basin 16, Division B, Mr. Wilkinson second, all voted in favor with the exception of Mayor Gahan who was not present.**

**Mr. Christmas** then stated that the majority of the work on Basin 16, Division A, is complete and the contractor is hoping to be out there next week to do prep work and grading work for the driveway entrance to the station. He said that the forecasted temperatures for next week should allow for the work to be done.

**UTILITY REPORT:**

**CLAIMS:**

1. **Rob Sartell re: Wastewater Utility Claims Log for September 2018**

**Mr. Sartell** presented the Wastewater Utility Claims Log for September 2018.

1. **Linda Moeller re: Claims for the period of**

**Mrs. Moeller** presented the following claims for the period of 11/22/18 to 12/12/18 in the amount of $1,254,517.75:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Vendor Name** |  **Amount**  |  |  | **Department** |
| L&D MAIL MASTERS |  5,304.00  |  |  | SEW |
| OFFICE SUPPLY COMPANY, INC |  297.03  |  |  | SEW |
| DATA VAULT |  40.08  |  |  | SEW |
| L&D MAILMASTERS, INC. |  1,459.90  |  |  | SEW |
| L&D MAILMASTERS, INC. |  222.10  |  |  | SEW |
| CROWN SERVICES INC |  442.50  |  |  | SEW |
| CROWN SERVICES INC |  480.00  |  |  | SEW |
| COOPER, ROBERT |  589.23  |  |  | SEW |
| CROWE, SUSAN |  44.16  |  |  | SEW |
| BAKER, JAMES B. |  115.72  |  |  | SEW |
| BIRKSHIRE HATHAWAY HOME SERV. | 46.08  |  |  | SEW |
|  |  |  |  |  |  |
| **Total** |  **9,040.80**  |  |  |  |  |
|  |  |  |  |  |  |
| CLARK-DIETZ |  14,000.00  |  |  | WWTP |  |
| CLARK-DIETZ |  21,569.66  |  |  | WWTP |  |
| CLARK-DIETZ |  3,800.00  |  |  | WWTP |  |
| CLARK-DIETZ |  15,487.10  |  |  | WWTP |  |
| CLARK-DIETZ |  5,400.00  |  |  | WWTP |  |
| BEAM, LONGEST AND NEFF LLC |  818.00  |  |  | WWTP |  |
| ACE HARDWARE |  11.99  |  |  | WWTP |  |
| ACE HARDWARE |  61.97  |  |  | WWTP |  |
| ACE HARDWARE |  31.21  |  |  | WWTP |  |
| ACE HARDWARE |  38.96  |  |  | WWTP |  |
| ACE HARDWARE |  25.98  |  |  | WWTP |  |
| ACE HARDWARE |  3.74  |  |  | WWTP |  |
| ACE HARDWARE |  64.35  |  |  | WWTP |  |
| ACE HARDWARE |  139.55  |  |  | WWTP |  |
| NEWS AND TRIBUNE |  4.75  |  |  | WWTP |  |
| KLEIN BROTHERS SAFE & LOCK |  770.20  |  |  | WWTP |  |
| BLACK DIAMOND |  65.00  |  |  | WWTP |  |
| BLACK DIAMOND |  45.00  |  |  | WWTP |  |
| FED EX |  19.02  |  |  | WWTP |  |
| MURPHY ELEVATOR COMPANY, INC. | 154.16  |  |  | WWTP |
| PREISER SCIENTIFIC |  586.00  |  |  | WWTP |  |
| QUILL |  22.99  |  |  | WWTP |  |
| QUILL |  47.97  |  |  | WWTP |  |
| QUILL |  136.33  |  |  | WWTP |  |
| QUILL |  20.99  |  |  | WWTP |  |
| QUILL |  155.16  |  |  | WWTP |  |
| QUILL |  185.04  |  |  | WWTP |  |
| CINTAS #302 |  48.97  |  |  | WWTP |  |
| CINTAS #302 |  208.22  |  |  | WWTP |  |
| CLARK-DIETZ |  3,995.00  |  |  | WWTP |  |
| EARTH FIRST |  651.21  |  |  | WWTP |  |
| HENRY P. THOMPSON CO. |  12,004.43  |  |  | WWTP |  |
| BYRNE'S GARAGE INC. |  44.30  |  |  | WWTP |  |
| SPECIALTY EARTH SCIENCES, LLC |  2,493.75  |  |  | WWTP |  |
| HOME CITY ICE CO. |  139.14  |  |  | WWTP |  |
| USA BLUE BOOK |  80.38  |  |  | WWTP |  |
| USA BLUE BOOK |  368.44  |  |  | WWTP |  |
| USA BLUE BOOK |  442.24  |  |  | WWTP |  |
| USA BLUE BOOK |  32.95  |  |  | WWTP |  |
| BIOCHEM, INC. |  8,087.28  |  |  | WWTP |  |
| BIOCHEM, INC. |  4,275.43  |  |  | WWTP |  |
| DELTA SERVICES, LLC |  1,765.82  |  |  | WWTP |  |
| DELTA SERVICES, LLC |  954.45  |  |  | WWTP |  |
| DELTA SERVICES, LLC |  3,995.72  |  |  | WWTP |  |
| SPENCER MACHINE & TOOL CO.,INC |  1,065.19  |  |  | WWTP |  |
| C.C.E., INC. |  174,000.00  |  |  | WWTP |  |
| C.C.E., INC. |  119,097.00  |  |  | WWTP |  |
| STANTEC CONSULTING SERVICES |  6,256.00  |  |  | WWTP |  |
| GRIPP, INC. |  1,560.50  |  |  | WWTP |  |
| METRO ANSWERING SERIVCE |  109.50  |  |  | WWTP |  |
| EYE-TRONICS |  402.22  |  |  | WWTP |  |
| OFFICE DEPOT |  109.78  |  |  | WWTP |  |
| OFFICE DEPOT |  152.99  |  |  | WWTP |  |
| HOME DEPOT |  37.88  |  |  | WWTP |  |
| HOME DEPOT |  114.17  |  |  | WWTP |  |
| HOME DEPOT |  59.94  |  |  | WWTP |  |
| HOME DEPOT |  178.00  |  |  | WWTP |  |
| RABEN TIRE CO. |  980.96  |  |  | WWTP |  |
| RIVER CITY WORK WEAR |  149.95  |  |  | WWTP |  |
| NCL OF WISCONSIN INC |  125.16  |  |  | WWTP |  |
| XYLEM WATER SOLUTIONS USA |  1,481.00  |  |  | WWTP |  |
| RELINE AMERICA, INC |  2,033.79  |  |  | WWTP |  |
| HACH COMPANY |  515.74  |  |  | WWTP |  |
| ECO-TECH, LLC-WASTE LOGISTICS |  401.66  |  |  | WWTP |  |
| MEINERS MEDICAL,FIRE & SAFETY |  110.88  |  |  | WWTP |  |
| APPLEGATE FIFER PULLIAM-WIRE |  49.50  |  |  | WWTP |  |
| APPLEGATE FIFER PULLIAM-WIRE |  363.00  |  |  | WWTP |  |
| APPLEGATE FIFER PULLIAM-WIRE |  5,160.44  |  |  | WWTP |  |
| APPLEGATE FIFER PULLIAM-WIRE |  610.50  |  |  | WWTP |  |
| ELEMENT MATERIALS TECHNOLOGY |  109.02  |  |  | WWTP |  |
| NAPA OF NEW ALBANY |  127.06  |  |  | WWTP |  |
| NAPA OF NEW ALBANY |  11.95  |  |  | WWTP |  |
| NAPA OF NEW ALBANY |  23.90  |  |  | WWTP |  |
| WALLACE, MIKE |  257.64  |  |  | WWTP |  |
| GOTTA GO INC. |  2,187.00  |  |  | WWTP |  |
| GOTTA GO INC. |  2,187.00  |  |  | WWTP |  |
| HUNCILMAN, GORDON |  3,008.16  |  |  | WWTP |  |
| WISE SAFETY & ENVIRONMENTAL |  50.15  |  |  | WWTP |  |
| J.A. LARR & CO., LLC. |  7,450.00  |  |  | WWTP |  |
|  |  |  |  |  |  |
| **Total** |  **433,790.48**  |  |  |  |  |
|  |  |  |  |  |  |
| GIBSON LAW OFFICE, LLC |  865.38  |  |  | Thursday Utilities |  |
| SILVER CREEK WATER |  1,302.40  |  |  | Thursday Utilities |  |
| FLOYD COUNTY RECORDER |  1,250.00  |  |  | Thursday Utilities |  |
| FLOYD COUNTY RECORDER |  1,250.00  |  |  | Thursday Utilities |  |
| FLOYD COUNTY RECORDER |  1,250.00  |  |  | Thursday Utilities |  |
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| FLOYD COUNTY RECORDER |  1,250.00  |  |  | Thursday Utilities |  |
| VECTREN ENERGY DELIVERY |  48.96  |  |  | Thursday Utilities |  |
| VECTREN ENERGY DELIVERY |  150.43  |  |  | Thursday Utilities |  |
| VECTREN ENERGY DELIVERY |  50.71  |  |  | Thursday Utilities |  |
| VECTREN ENERGY DELIVERY |  506.04  |  |  | Thursday Utilities |  |
| VECTREN ENERGY DELIVERY |  17.00  |  |  | Thursday Utilities |  |
| VECTREN ENERGY DELIVERY |  132.45  |  |  | Thursday Utilities |  |
| VECTREN ENERGY DELIVERY |  47.43  |  |  | Thursday Utilities |  |
| AT&T |  820.66  |  |  | Thursday Utilities |  |
| AT&T |  417.52  |  |  | Thursday Utilities |  |
| DUKE ENERGY |  23.19  |  |  | Thursday Utilities |  |
| DUKE ENERGY |  3,185.64  |  |  | Thursday Utilities |  |
| DUKE ENERGY |  3,225.68  |  |  | Thursday Utilities |  |
| DUKE ENERGY |  124.05  |  |  | Thursday Utilities |  |
| NEOPOST |  88.36  |  |  | Thursday Utilities |  |
| NEOPOST |  500.00  |  |  | Thursday Utilities |  |
| HUNT, ZACH |  96.86  |  |  | Thursday Utilities |  |
| INDIANA AMERICAN WATER |  44.67  |  |  | Thursday Utilities |  |
| INDIANA AMERICAN WATER |  298.15  |  |  | Thursday Utilities |  |
| INDIANA AMERICAN WATER |  44.67  |  |  | Thursday Utilities |  |
| INDIANA AMERICAN WATER |  22.79  |  |  | Thursday Utilities |  |
| INDIANA AMERICAN WATER |  45.92  |  |  | Thursday Utilities |  |
| INDIANA AMERICAN WATER |  22.79  |  |  | Thursday Utilities |  |
| INDIANA AMERICAN WATER |  22.79  |  |  | Thursday Utilities |  |
| INDIANA AMERICAN WATER |  22.79  |  |  | Thursday Utilities |  |
| INDIANA AMERICAN WATER |  44.67  |  |  | Thursday Utilities |  |
| INDIANA AMERICAN WATER |  46.76  |  |  | Thursday Utilities |  |
| INDIANA AMERICAN WATER |  85.33  |  |  | Thursday Utilities |  |
| NEW ALBANY MUNICIPAL UTILTIES |  4.17  |  |  | Thursday Utilities |  |
| NEW ALBANY MUNICIPAL UTILTIES |  4.17  |  |  | Thursday Utilities |  |
| NEW ALBANY MUNICIPAL UTILTIES |  4.17  |  |  | Thursday Utilities |  |
| NEW ALBANY MUNICIPAL UTILTIES |  4.17  |  |  | Thursday Utilities |  |
| GIBSON LAW OFFICE, LLC |  865.38  |  |  | Thursday Utilities |  |
| DUKE ENERGY |  842.89  |  |  | Thursday Utilities |  |
| DUKE ENERGY |  54.74  |  |  | Thursday Utilities |  |
| CARD SERVICES |  106.25  |  |  | Thursday Utilities |  |
| CARD SERVICES |  993.96  |  |  | Thursday Utilities |  |
| SECURITY PROS, LLC |  62.00  |  |  | Thursday Utilities |  |
| AT&T |  186.85  |  |  | Thursday Utilities |  |
| SPECTRUM BUSINESS |  99.98  |  |  | Thursday Utilities |  |
| CK REAL ESTATE LLC |  2,979.16  |  |  | Thursday Utilities |  |
| CK REAL ESTATE LLC |  541.66  |  |  | Thursday Utilities |  |
| GIBSON LAW OFFICE, LLC |  865.38  |  |  | Thursday Utilities |  |
| STORMWATER\DRAINAGE FUND |  41,345.98  |  |  | Thursday Utilities |  |
| CITY OF NEW ALBANY |  32,304.29  |  |  | Thursday Utilities |  |
| CITY OF NEW ALBANY |  4,994.42  |  |  | Thursday Utilities |  |
| CITY OF NEW ALBANY |  25,000.00  |  |  | Thursday Utilities |  |
| SANITATION FUND |  197,691.61  |  |  | Thursday Utilities |  |
| BANK OF NEW YORK TRUST CO. |  461,058.00  |  |  | Thursday Utilities |  |
| AT&T |  623.15  |  |  | Thursday Utilities |  |
|  |  |  |  |  |  |
| **Total** |  **811,686.47**  |  |  |  |  |
|  |  |  |  |  |  |
| **Grand Total** |  **1,254,517.75**  |  |  |  |  |

**Mr. Grimes moved to approve the above claims, Mr. Wilkinson second, all voted in favor with the exception of Mayor Gahan who was not present.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 9:40 a.m.

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Ed Wilkinson, Vice President Vicki Glotzbach, City Clerk