

AGENDA

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, NOVEMBER 1, 2016 AT 10:00 A.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

NEW BUSINESS:

1. Vectren re: Cut permits for 2647 Charlestown Road – 1 Sidewalk Cut & 1 Street Cut (Work is completed)
2. Eric Plaiss re: Update on the Northside Christian Church North Entrance Project.
3. Karen LeBlond re: Follow up on Silver Creek enhancement project on Armstrong Road
4. Jim Silliman re: Proposed Yield to Pedestrian signage and pavement markings on Hausfeldt Lane

COMMUNICATIONS – PUBLIC:

OLD BUSINESS:

1. Larry Summers re: Parking in 1600 block of State Street
2. Mickey Thompson re: No Dumping sign on corner of Old Ford and Armstrong

TABLED ITEMS:

COMMUNICATIONS - CITY OFFICIALS:

1. Vicki Glotzbach for Jim Dexter re: Street closure for Veterans Veterans Memorial Service on Fri. Nov. 11?

APPOINTMENTS:

BIDS:

CLAIMS:

APPROVAL OF MINUTES:

Regular Meeting Minutes for October 25, 2016

ADJOURN:

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, OCTOBER 25, 2016 AT 10:00 A.M.

PRESENT: Warren V. Nash, president, Mickey Thompson, member and Cheryl Cotner-Bailey, member

OTHERS PRESENT: Assistant Police Chief Fudge, Fire Chief Juliot, Fire Marshal Koehler, David Hall, Jessica Campbell, Bryan Slade, Joe Ham, Tonya Fischer, David Brewer, Alicia Meredith, Courtney Lewis, David Duggins, John Rosenbarger, Linda Moeller and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

NEW BUSINESS:

1. Matt Gullo with Kovert Hawkins Architects re: Providence Way/Silver Creek Improvement Project

Mr. Duggins stated that this is a project that he has been coordinating with redevelopment and the council allocated money for it in capital improvement projects. He also stated that it is two pronged and they will give a presentation on what they are looking at and there is a contract in the packet that he recommends approval on.

Mr. Gullo passed out design development exhibit booklets for the projects and reviewed the two concepts for Armstrong Way and Providence Way with the board. He said the purpose of these improvement projects is to allow for safety and security for those using the Silver Creek stream because right now those areas are semi-heavily used for fishing and recreation.

Mr. Nash asked that he explain to everyone where Armstrong Way is.

Mr. Curtis Petty stated that Armstrong Way is off Old Ford Road in the low bend adjacent to Silver Creek. He also stated that as you are going west on Spring Street there is an exit ramp to go down to Providence Way.

Mr. Duggins explained that the reason this is being looked at is because through the mayor's program to enhance quality of life and parks and recreation, we're trying to reintroduce to the citizens of New Albany and surrounding areas to the beauty of Silver Creek and make it safe and easily accessible. He said that there are people already using these areas for fishing but parking is an issue and there is a very steep slope. He added that it is a very natural beautiful area and is less than a quarter mile from the Ohio River Greenway so we are trying to tie in all of these natural areas that have been underutilized for years into one big program.

Mr. Gullo stated that they did a full site analysis for both Providence Way and Armstrong Way and talked with local officials as well as regional officials for permitting on this.

Mr. Petty stated that since both sites are in the floodway of Silver Creek there are government agencies that we will have to get permitting through which would be the Army Corp of Engineers, Indiana Department of Environmental Management and Indiana Department of Natural Resources. He said that they will have to do a wet lands delineation to determine if these sites do involve wet lands and that would bring into account how involved the Army Corp of Engineers or Indiana Department of Environmental Management would be in the review process. He said they have met with these two agencies on the sites to get their preliminary review on them and they did not indicate that there would be much involvement on their part unless we did work within any wet lands or below the high water mark of the creek. He also said that they both defer to IDNR's review process and IDNR's representative indicated that they shouldn't

have any issues either as long as we stay above the normal high water mark of the creek. He explained that their biggest issue is the potential for mitigation of tree removal but with this being an urban environment, we would have to mitigate anything that was removed that is 10 inch caliber or higher. He said that as far as the review process, the biggest thing we might have to do is called a no change in effect of cross section flow area worksheet which is under IDNR so we would be looking at a non-modeling scenario or modeling scenario. He explained that as long as we try to minimize our impact on the sites such as doing less than six inches of fill or less than 5% change in the profile of the floodway, we should be able to do the non-modeling scenario. He said anything other than that would require the modeling scenario which would involve more money to do the actual modeling and would be more in-depth review. He also said that one of the goals of their design in this process is to minimize impact on the floodways. He went over the Armstrong Way packet with the board and said that their main goals are to improve parking with pull off parking areas, create an overlook scenario with potential to create a second overlook site and possibly provide access to the lower creek area which would bring in concerns about ADA access if they decide to do that.

Mr. Duggins stated that there is illegal dumping at Armstrong Way and if people are using it as a recreational area then it will cut that down significantly.

Mr. Petty then went over the Providence Way packet with the board and said that this is a spot that not many people get to see because there is not a good access point. He said they will need to improve parking, create an overlook area and utilize existing elements on the site such as foot trails that have been worn over time as well as the large open area in the floodplain that could be used for picnics or recreational activities. He also said that adjacent to the site there is a private property owned by a billboard company which has an access drive that has a very gradual slope down to the area and would be an opportunity to provide a much safer and cost effective way for access for people with disabilities.

Mr. Gullo stated that based on those analysis he went on to the design. He then reviewed the plans for both areas on the display boards with the board. He said that in the proposal for Providence Way they are looking at phase 1 which would include the parking area, the plaza area up front, the streetscapes along the exit to the underpass area and restructuring the road.

Mr. Nash asked what the timeframe is for phase 1.

Mr. Gullo replied that they are looking at starting construction documents right now and getting it under contract before the end of the year. He said they would like to start construction at the beginning of 2017.

Mr. Duggins stated that the council appropriated \$200,000.00 for Providence Way so we are on a timeline to encumber that. He then requested that the board approve the contract.

Mrs. Cotner-Bailey asked if the contract is just for Providence Way.

Mr. Duggins replied yes but the project name is actually Silver Creek Re-Introduction.

Mr. Nash asked if the contract with Kovert Hawkins is in the amount of \$27,000.00.

Mr. Duggins replied yes.

Mrs. Cotner-Bailey moved to approve the contract with Kovert Hawkins Architects in the amount of \$27,000.00 for Phase 1 of Providence Way Streetscape, Mr. Thompson second, motion carries.

2. Lara Augustine re: Parking in 1600 block of State Street

Ms. Augustine stated that she purchased a home in the 1600 block of State Street back in 2014 which was actually her grandmother's house and has spent about \$40,000.00-\$50,000.00 on improvements since then. She presented pictures of before and after for the board to review. She said that the bus stop was put in and the parking was blocked off so they are left with zero parking other than the garage. She said that her vehicle will not fit in the garage so she would

like to remove the bus stop or relocate it because just one block up there is another bus stop in front of the small strip mall. She added that the entire time she has been working on the house she has not seen one person use that bus stop. She also added that she is going to open an Airbnb rental in it for Kentuckiana Tourism.

Mr. Summers stated that there is one parking space right in front of the house before the alley.

Ms. Augustine stated that it is not marked off so to her it doesn't look like parking at all.

Mr. Thompson explained that he thinks Mr. Summers is referring to the parking space before the bus stop stops.

Mr. Nash asked if TARC determines where the stops go.

Mr. Thompson replied that they make their routes.

Mr. Nash asked Mr. Summers to meet with Ms. Augustine at the site and make a recommendation back to the board next week.

Mr. Summers stated that he could contact TARC on her behalf but it is ultimately up to them.

Mrs. Cotner-Bailey suggested to Ms. Augustine to check with the zoning office regarding Airbnb rental just to make sure she is in compliance.

Ms. Augustine stated that she would do that.

3. Ronda Trimble re: Business sign at 140 East Main Street for 410 Bakery

Ms. Trimble stated that they have a pole that is in place and would like to mount a sign that would hang over the sidewalk to that pole. She passed out copies of the sign and pole and reviewed them with the board. She also stated that they have the certificate of appropriateness.

Mr. Nash asked if it is 10'3" to the bottom of the sign.

Ms. Trimble replied yes.

Mr. Nash asked how far out the sign goes.

Ms. Trimble stated that it is approximately 60" out.

Mr. Nash asked Mr. Summers if he has reviewed it.

Mr. Summers stated that he reviewed the diagram and it has the vertical clearance that he would want which is his main concern.

Mr. Thompson moved to approve the sign request subject to the final approval of the city engineer, Mrs. Cotner second, motion carries.

4. Michael Reed with Norton & Associates Plumbing re: Street cut on Daisy Lane at ENT Building

Mr. Reed stated that they want to request to close the road around 9:00 p.m. until midnight on Thursday, November 3rd to get approximately five feet into the first lane of the road to get ahold of a tap to bring onto the property. He explained that there is an existing one on the property now but according to the sewer department it is collapsed and broken and they don't want to fix it. He also explained that there is one on Daisy Lane at the entrance to the ENT Building and they would like to tap there.

Mr. Nash asked if they were going across the entire road.

Mr. Reed replied no and stated that they would have to get approximately five feet into the road

and close the section of Daisy Lane going towards State Street for approximately three hours.

Mr. Summers explained that there are three potential tap locations and the one that Mr. Reed is referring to that would be the most advantageous for them is broken and to repair it we would have to go all the way out to the center line of Daisy Lane. He said that the two other tap locations would require going about five feet into the first lane of Daisy Lane.

Mr. Thompson asked what size the cut would be.

Mr. Reed said probably 10 ft. wide.

Mr. Nash asked if he could have flaggers at the site.

Mr. Reed replied yes and stated that they would have signs and cones out.

Mr. Nash asked if they want to work from 9:00 p.m. until midnight.

Mr. Reed replied yes and stated that he didn't think the city would want them to do the work during the day.

Mr. Nash stated that he is concerned about the noise for the neighbors especially at Trinity Court.

Mr. Summers stated that the options are either doing it during the day and having traffic issues or doing it at night and have noise issues.

Mrs. Cotner-Bailey asked if they could do it from 7:00 p.m. to 11:00 p.m.

Mr. Reed replied yes and stated that they could even start at 6:00 p.m. but they were just thinking about the traffic during the day being so busy so they thought they would have to do it at night.

Mr. Brewer asked if the soft cuts could be done early in the day and then come back and do the rest of the work at night.

Mr. Thompson stated that would still disrupt traffic at a busy time.

Mr. Nash stated that he just doesn't want much disturbance out there after 10:00 p.m. or so.

Mr. Thompson asked how long he thinks they will need.

Mr. Reed stated that he is figuring three hours at least to get it in and filled back up with plates down.

Mr. Nash asked if most of the noise is with the cut.

Mr. Reed replied yes.

Mr. Thompson suggested working from 7:00 p.m. to 11:00 p.m.

Mr. Summers asked if they will need to put signs up in advance.

Mr. Nash replied yes asked if they would have signage put up in advance and flaggers.

Mr. Reed replied yes.

Mr. Thompson moved to approve the lane closure on Daisy Lane on Thursday, November 3rd beginning at 7:00 p.m., Mrs. Cotner-Bailey second, motion carries.

5. Vectren re: Cut permits for 2536 Charlestown Rd (13791978) – street cut, 1009 Griffin St (14044354) – street cut

Mr. Thompson stated that he hasn't had a chance to go out and look at them.

Mr. Thompson moved to approve subject to his inspection and final approval, Mrs. Cotner-Bailey second, motion carries.

6. Karen LeBlond re: "No Dumping" sign on corner of Old Ford Rd. and Armstrong

Ms. LeBlond stated that she lives on Old Ford Road and owns about 15 acres at Armstrong Bend and Old Ford Road so she is very interested to know more about the Armstrong Way project but feels that the property owners should've been made aware of it. She requested a "No Dumping" on the corner of Old Ford Road and Armstrong Bend and stated that on Friday between noon and 3:00 p.m. there was a two section sectional couch left on that corner. She explained that her husband routinely picks up large trash in that area and she calls the street department on many occasions to have tires and other things removed from there. She thinks that in order to preserve the woods a sign and fines for dumping would deter some of this activity.

Mr. Nash asked Mr. Thompson to look at that area for possible sign installation.

COMMUNICATIONS – PUBLIC:

Mr. Derek Misch, Dan Christiani, passed out road closure requests for the INAWC project and reviewed them with the board. He requested to close Ealy Street from West Street to Griffin Street on October 31 and November 1, West Street and Ealy Street intersection closure on November 1 from 9:00 a.m. to 2:00 p.m., Ealy Street and Griffin Street intersection closure on November 2, Ealy Street and Hildreth Street intersection closure on November 3, Ealy Street closure from Hildreth Street to State Street on November 4, Spring Avenue closure from E. Spring Street to Cost Avenue on October 31 – November 4, intersection closure at Beech Grove Avenue and alley and road closure on Spring Avenue between alley and Cost Avenue on November 3 and intersection closure at Beech Grove Avenue and alley on November 7-10.

Mrs. Cotner-Bailey moved to approve the above closure requests, Mr. Thompson second, motion carries.

Mr. Wes Christmas, Clark Dietz, reported that they started striping on Spring Street last Tuesday and the truck broke down that evening. He said they have now resumed so striping should be completed today or tomorrow and after that all that will be left is the new signage and signal work. He said that the contractor is just waiting for approval from INDOT to begin the signal work because there was a change made to the detection and INDOT has to sign off on it. He said that he hopes that work will start next week.

Mr. Jim Silliman stated that the contractor was potentially planning on paving Thursday or Friday of this week on Bono Road but based on the amount of concrete work they have left to do, it will probably be Monday or Tuesday of next week.

Mr. Nash asked about completion.

Mr. Silliman stated that the completion date is set for mid-November so we are still well within the realm of where we should be and will probably be done a little early.

OLD BUSINESS:

TABLED ITEMS:

COMMUNICATIONS - CITY OFFICIALS:

1. John Rosenbarger re: Encroachment of Right-of-Way at 1636 Slate Run Rd

Mr. Rosenbarger passed out copies of a map that he reviewed with board detailing the encroachment.

Mr. Nash asked how far down Slate Run Road they will go.

Mr. Rosenbarger replied down to the elementary school. He then explained that the map shows the roof that will overhang the proposed new sidewalk about 2 ft. and the roof itself is about 8-9½ ft. elevated so there is no clearance issue. He recommended approval so that they can go ahead with the construction plans.

Mr. Nash asked Mr. Summers if he recommends approval.

Mr. Summers replied yes.

Mrs. Cotner-Bailey moved to approve the roofline encroachment for Zurschmiede Properties, LLC at 1636 Slate Run Road, Mr. Thompson second, motion carries.

2. David Duggins re: WiFi Infrastructure in Downtown Area

Mr. Duggins presented a contract in the amount of \$26,018.69 with Data Strategy for the first phase of downtown WiFi. He explained that the council appropriated a little over \$176,000.00 in the 2015 budget for WiFi for the downtown area so there is plenty of money encumbered. He said that the contract is for the equipment, the installation and the running of the WiFi. He said that the very first areas to be covered will be at City Square on Market Street and Bicentennial Park. He also said there will be some carryover in those areas but it has been a little more complicated to blanket the entire downtown area than they had originally thought. He stated that this will be a good pilot project and they will be ready to go for the Jingle Walk. He also stated that Police Chief Bailey is excited about it because law enforcement officers will be able to park right outside those areas and use the WiFi for reporting and those types of things. He added that there is a service contract that he hopes to bring before the board before the end of the year.

Mrs. Cotner-Bailey moved to approve the contract with Data Strategy in the amount of \$26,018.69, Mr. Thompson second, motion carries.

3. Cheryl Cotner-Bailey re: Trunk or Treat on Saturday, October 29th

Mrs. Cotner-Bailey stated that this Saturday will be Trunk or Treat from 6:00 p.m. to 8:00 p.m. at the riverfront.

Mr. Nash asked if there is a rainout site.

Mrs. Cotner-Bailey replied that it is the parking garage. She then stated that the movie Hocus Pocus will begin at dark.

4. Warren Nash re: Trick or Treat hours on Monday, October 31st

Mr. Nash stated that suggested hours for Trick or Treat are from 6:00 p.m. to 8:00 p.m. on Monday, October 31st. He added that is a recommendation and is not mandatory.

5. Joe Ham re: Alley closure request at the mouth of the alley at Silver Street

Mr. Ham explained that they are working on the entrance to the alley between Oak Street and Elm Street off of Silver Street. He said that it would probably take three to five days because they have to tear out the old base and replace it.

Mr. Thompson moved to approve the alley closure request for one week beginning Wednesday, October 25th, Mrs. Cotner-Bailey second, motion carries.

6. Joe Ham re: Signs in the rights-of-way

Mr. Nash asked how they are doing on collecting signs in the rights-of-way.

Mr. Ham stated that they are working on it at least once a week or more and when the signs are

Police Department:	46,099.69	
Street Department:	13,982.70	
Parks Department:	41,606.98	
	Total From Above:	430,924.11
Medical/Drug Fund:	-	
(Bank L)		
Payroll Claims:	734,797.64	
(Bank 2)		
Sanitation Fund:	-	
Thursday Utility Claims:	188,166.62	
	Total From Above:	922,964.26
	Grand Total:	1,353,888.37

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Public Hearing Meeting Minutes for September 19, 2016, Mr. Thompson second, motion carries.

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for October 18, 2016, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 11:05 a.m.

Warren Nash, President

Vicki Glotzbach, City Clerk

MAXIMO SITE VISIT / SEWER LOCATE FORM

Operations Center (Write in) CLARKSVILLE

Street Address 2647 CHARLESTOWN RD City/Town NEW ALBANY

MAXIMO "Parent" Work Order Number _____

MAXIMO "Child" Work Order Number _____

New Renew Retire Resize Relocate Other Estimate only

1. ^Y ^N Sewer lateral locate is needed. If not, explain why. _____

2. ^Y ^N Site is ready for service installation. If not, check below WHY the site is not ready and place job in review with an explanation in SYCLO.

House has not been started Building materials are blocking route

Lot is not at final grade Other (Write in) _____

3. ^Y ^N Site is marked in white for locates or locates have been requested and will be ready in two working days.

Locate Number _____ Time Called _____

Start Date _____ Expiration Date _____

4. ^Y ^N Permits needed prior to the planned work accordance with state, county, or municipal requirements. Specify which permits are needed. (Write in)

SIDEWALK & STREET CUT

5. ^Y ^N Necessary material is in truck stock. If not what is needed (Write in) _____

6. Estimated scheduled start date (Write in) _____

7. Other information needed to complete this work:

Special crew or equipment (Write in) BORE MACHINE

Other (Write in) _____ Welder

Completed by B. J. Date 10/20/14

Return this completed form with the Crew Sheet to the Operations Assistant and Scheduler no later than the next business day.

Sunday, October 30, 2016

To: The New Albany Board of Public Works, Mr. David Duggins.
 From: The property owners and residents of Armstrong Road, Old Ford Road, and Rector Lane
 Re: Silver Creek Enhancement Project at Armstrong Road

Dear Mr. Duggins and the New Albany Board of Public Works,

The property owners and residents of Armstrong Road, Old Ford Road and Rector Lane hereby request that the City of New Albany Board of Public Works put a halt to the Silver Creek Enhancement project at Armstrong Road.

We feel that this project is not suitable to move forward for several reasons:

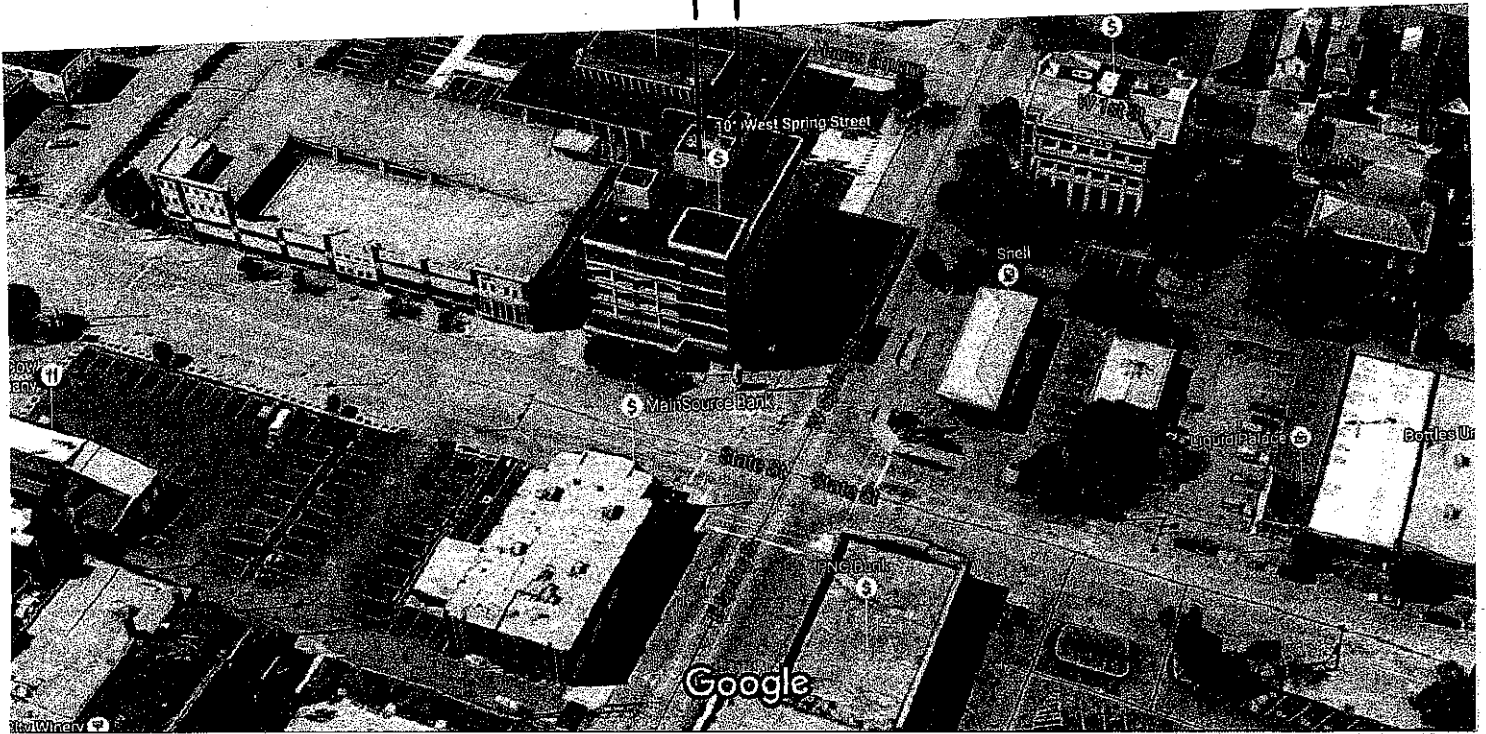
- 1.) The land to be used along Silver Creek at Armstrong Road is privately owned.
- 2.) Armstrong Road is narrow and provides the only means of access and egress for the many homes on Rector Lane.
- 3.) This project would increase traffic on Armstrong Road which would require cars to turn around on privately owned property.
- 4.) There is a significant drop off on Armstrong Road down to Silver Creek and the increased traffic may increase the potential for serious accidents along that portion of the road.
- 5.) Increased traffic, including pavilions and trail heads in the area, would lead to increased trespassing on private property.
- 6.) The land owners and residents in the area wish to preserve the natural beauty of Silver Creek and Armstrong Road as well as our privacy, which is why we have chosen to buy property and live where we live.

Respectfully submitted,

Name	Address	Phone	Email
Laurie Jacobs	1598 Rector Ln	502-939-9903	Ljacobs.medishield@gmail.com
Marlene Funkhouser	1525 Rector Ln.	502-541-5623	Marlene.Funkhouser@ymail.com
David G Jacobs	1598 Rector Ln.	502-939-9902	DJMedishield@gmail.com
Allen Landolt	1616 Rector Ln	812-945-7030	
Mona Wagoner	1600 Rector Ln	812-944-9525	MONAWAGONER@yahoo.com
Lynn Wagoner	1616 Rector Ln	812-945-7030	lynnwagoner1949@gmail.com
Marlin Funkhouser	1525 Rector Lane	812-948-2782	
Jim Beckham	2805 Armstrong Rd	812-944-7102	Beckhamjas@att.net
Hella Beckham	2805 Armstrong Rd	502-558-5127	
Terry Dillow	1490 Old Ford Rd	502-295-0001	Terryw.Dillow@gmail.com
Kyle Wagoner	1490 Old Ford Rd	502-296-1357	Kmleblond@gmail.com
Lothar Blenson	1490 Old Ford Rd	812-945-9748	
BEN BISHOP	1508 Old Ford Rd	502-468-5537	BBishop@gmail.com
MARK AN MULLINS	1631 Old Ford Rd.	812-590-1010	

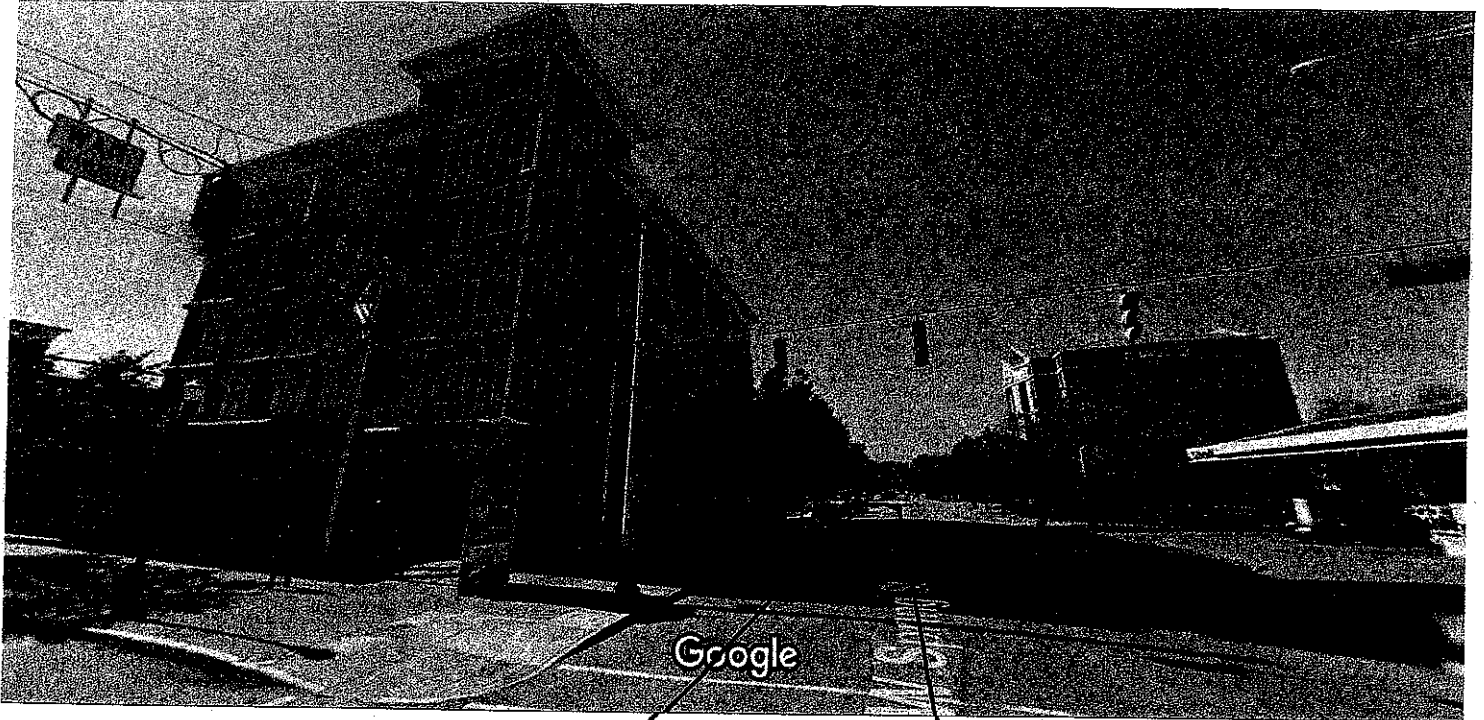
**Preliminary Proposal Plan for WesBanco Branding Changeover
101 W. Spring Street, New Albany, IN 47150**

Two channel letter sets will be installed on wall build out on the building roof. This will require our Elliott Crane.



There will also be work done to the monument on the corner of State/Spring. As well as two Raceway mounted Channel Letter sets located on the building's main entrance.

Street View of 101 W. Spring Street



AREA TO BE CLOSED

For the purposes of work to be completed in a safe and timely fashion, we would like to request approval to shut down the parking and closest lane (of three) on this one way street. The parking of our large crane, smaller crane, and work truck will take up most of the parking in front of the bank. The closing of the lane ensures that the public and our workers are kept safe while work progresses on the building.