

## AGENDA

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, JUNE 14, 2016 AT 10:00 A.M.**

### CALL TO ORDER:

### PLEDGE OF ALLEGIANCE:

### NEW BUSINESS:

1. Tony Henson representing Joe Demuth re: Permission to use easement road on his property for construction. 502-693-3234
2. Eric Ferree with Vectren re: Bare Steel/Cast Iron project
3. Steve LaDuke re: Closing Pearl Street to install ac unit.
4. Jim Silliman with JTL re: Update on the status of the pavement over the culvert/bridge at the bottom of Spring Street Hill Road

### COMMUNICATIONS – PUBLIC:

### OLD BUSINESS:

### TABLED ITEMS:

### COMMUNICATIONS - CITY OFFICIALS:

1. Vicki Glotzbach for Patriotic Fireworks re: Vendors Permit for sale of Fireworks
2. Vicki Glotzbach re: Handicap sign request at 1402 Chartres Street.

### APPOINTMENTS:

### BIDS:

### CLAIMS:

### APPROVAL OF MINUTES:

**Regular Meeting Minutes for June 7, 2016**

### ADJOURN:

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, JUNE 7, 2016 AT 10:00 A.M.**

**PRESENT:** Warren V. Nash, president, Cheryl Cotner-Bailey, member and Mickey Thompson, member.

**OTHERS PRESENT:** Police Chief Bailey, Assistant Police Chief Fudge, Assistant Fire Chief Gadd, Courtney Lewis, Larry Summers, David Hall, Sean Payne, Mike Hall, Bryan Slade, Fire Marshal Koehler, John Rosenbarger, Brandon Sailings, Chris Gardner, Jessica Campbell, Tonya Fischer, Sandy Boofter and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**NEW BUSINESS:**

**1. Sarah Berg re: Requesting no turn sign for semi-trucks on Best Avenue**

**Police Chief Bailey** stated that a gentleman from J&J Pallet is actually here to help with this.

**Ms. Berg** stated that she has spoken with J&J Pallet and they know it's an issue too so all of their regular drivers don't turn down Best Avenue because it is just not wide enough for a semi to get down. She said that she had fixed the corner of her lot because it had been completely dug up by semi-trucks and passed out pictures and a map for the board to review.

**Mr. Nash** asked if she is on the Corner of Best Avenue and Market Street.

**Ms. Berg** replied yes. She explained that frequently someone is coming south down Best Avenue from Spring to try to get to Market Street. She also explained that the regular drivers for J&J Pallet are all good but when they get lumber shipments in from other companies that use their GPS, it tells them to go down Best Avenue and they have no way of knowing until they get to that corner that they can't make the turn. She said that there is a BP and an auto shop there so semis have to get down part way to be able to get into those establishments but there is a small alley there that could potentially have a no semi-trucks sign to alert them before they get to the point where they can't turn around.

**Police Chief Bailey** stated that J&J Pallet is doing their best to manage the shipments via the primary roadways of Silver Street and onto Market Street. He said he feels comfortable that they are cooperating with the best route in.

**Ms. Berg** stated that she understands they are doing everything they can to try and help the situation but it would be nice for those individuals who are not familiar with that route that do cause damage to give them some type of warning.

**Mr. John Marguet** stated that they are pretty much in control of their trucks and drivers and it is a rule to not drive down Best Avenue, Cost Avenue, Beharrell Avenue or any of those residential streets but they have no control over their incoming suppliers. He said that there are actually signs on Beharrell Avenue and Woodrow Avenue that say no trucks or have a weight limit. He presented pictures of those signs for the board to review. He then said they had the same situation with their Clarksville location and presented a picture of a sign that the City of Clarksville installed for them for the board to review. He said that trucks do have to get into Best Avenue for the gas station and the auto parts store but Cost Avenue they do not. He also said that if there was a sign at the back of the auto parts store that said no trucks straight thru then that would alleviate a lot of the problems.

**Mr. Nash** stated that the board will monitor that and check all of the streets and try to get some

uniformity in the signage there.

**Mr. Marguet** asked Ms. Berg to let him know if there are further problems.

**2. Chance Spellman with Shaboom, Inc. re: Firework Permit**

**Mr. Chance Spellman** stated that he would like to set up a fireworks tent at 2441 State Street in front of Tucker's. He said that they have been there for about the last 10 years or so.

**Fire Marshal Koehler** stated that he has to apply for a permit from the state which he does every year. He said that he will then go out to inspect once it is set up.

**Mrs. Cotner-Bailey** moved to approve, **Mr. Thompson** second, motion carries.

**3. Derek Misch with Dan Christiani re: Traffic control plan for INAWC and Breakwater projects**

**Mr. Derek Misch** presented traffic control plans for the board to review. Said plans are on file in the city clerk's office. He explained that they would like to close Indiana Avenue between Ekin Avenue and Culbertson Avenue on June 7. He said that they would like to close Slate Run Road between Indiana Avenue and Korb Avenue and McDonald Avenue closure between Shelby Street and Slate Run Road on June 9-11. He requested to close Indiana Avenue from Ekin Avenue to Culbertson Avenue and Ekin Avenue/Indiana Avenue intersection on June 13. He stated that they need to close Silver Street between Shelby Street and Ekin Avenue and close Slate Run Road between Terrace Court and McDonald Avenue on June 14. He also requested to close the east bound lane on Captain Frank Road between Wildwood Drive and Braeview Drive and close Oakland Drive between Oakland Court and Captain Frank Road on June 15-18 and 20-24. He then requested a lane closure on E. Elm Street between E. 4<sup>th</sup> Street and just past E. 5<sup>th</sup> Street and to close E. 5<sup>th</sup> Street at the intersection of E. Elm Street June 9-10 and 13-17.

**Mr. Thompson** stated that Oakland is a recently paved road and asked if they were going to open cut it.

**Mr. Misch** replied that it would be about 250 feet and the trench will be about three feet wide initially and then they will cut a foot back on each side to do a T trench.

**Mr. Thompson** stated that he needs to look at that one before they do it.

**Mr. Misch** asked if he wanted to meet onsite sometime later this week.

**Mr. Thompson** replied yes.

**Mrs. Cotner-Bailey** moved to approve the above street and lane closures except for the request for Captain Frank/Oakland which is subject to a meeting with the street commissioner for his approval, **Mr. Thompson** second, motion carries.

**COMMUNICATIONS – PUBLIC:**

**Mr. Patrick Fox** stated that he is with Milestone Contractors and they were awarded the INDOT project on Water Street for the greenway project to make that a walk path and a new surface road. He said that the project involves two boardwalks which are design build and they are wanting to start that design process and in order to do that they have to go out into the street and bore down to rock to test the soil. He presented a map for the board to review and stated that the six locations specified on the map will be six inched diameter work and they will cap it and put it back.

**Mr. Nash** asked if he will need to close the street.

**Mr. Fox** replied no and stated that they just need a street cut permit and would like to do the work on June 16 and 17.

**Mr. Thompson** moved to approve the borings on Water Street by Milestone Contractors for the greenway project, Mrs. Cotner-Bailey second, motion carries.

**Mr. Brian Fleck** stated that he is with Lochmueller Group and was present to update the board on McDonald Lane. He explained that the contractor brought in a second crew after the Memorial Day holiday and they are continuing with the storm sewer work. He said that they are thinking in another two weeks they should have most of the storm sewer completed from Charlestown Road to Hickoryvale and maybe sometime next week start with grading the roadway. He also said that the utilities are continuing on from Hickoryvale to Grant Line Road.

**Mr. Nash** asked if Charlestown Road to Hickoryvale will be done first.

**Mr. Fleck** replied yes and stated that it is basically three phases. He explained that the first phase is Charlestown Road to Hickoryvale, second phase Hickoryvale to Nassau, which they are going to try to complete this year, and the third phase is Nassau to Grant Line Road, which they can work on during the winter doing underground work and complete next summer.

**Mr. Thompson** asked if Vectren got straightened out with the railroad.

**Mr. Fleck** replied yes.

**Mr. Nash** asked if the intersection of Roanoke Avenue and McDonald Lane will be much better.

**Mr. Fleck** replied that he hopes so.

**Mr. Wes Christmas** wanted to make the board aware that they will be beginning a pavement inventory throughout the city and there will be a slow moving vehicle marked with flashers going through every street throughout the city and making frequent stops to do measurements and document conditions of the roadways. He said that they hope to have that completed by the end of June or the first week in July. He also said that this will be a tool that the city can use as it moves forward on next year's pavement program to identify areas for maintenance and upkeep. He added that it is now a requirement for some of the funding that the city could pursue as well.

**Mr. Summers** stated that we will be incorporating some of this into the GIS system that we are working on so that we will be able to internally access the condition of each of the roads by clicking on each road. He also stated that as they are paved we will put in there that they have recently been paved so that we will know exactly what year each road has been paved and it will be a lot easier to coordinate with utilities moving forward.

**Mr. Nash** asked about potholes.

**Mr. Christmas** stated that as a component of the GIS upgrade there will be a development of an application for people to identify potholes and report them.

**Mr. Summers** stated that there will be an app where we can stand on a pothole and geo locate it so that we know that pothole is at that particular location.

**Mr. Christmas** stated that there are several components to the inventory as well beyond just roadways such as sidewalk inventories and curb ramp inventories.

**Police Chief Bailey** asked what sort of emergency lighting equipment that vehicle might have.

**Mr. Christmas** replied that it has a strobe light on top and there is signage on the back window with a warning that the vehicle makes frequent stops.

**Ms. Arlena Zoeller** stated that she lives on the corner of N. Audubon and Roanoke and in order to get to her house she has to go down Twin Oaks to Larkwood and come back up Brookview. She said she is present to see what can be done about the little area coming down off of Charlestown Road which is called Audubon Place which is one way coming out. She said that she would like to see that taken out so that people can go up and down Audubon. She also said that she would like to see that redone or taken out.

**Mr. Nash** stated that it is a really awkward situation there.

**Ms. Zoeller** stated that she has been in her home for about 60 years and when McDonald's first opened up, there was stuff in her front and side yards so they made Audubon that way to keep that stuff out of her yard. She added that now there are very few children on that street and she would like to see something done. She also added that she wants to keep the city clean because this is her hometown.

**Mr. Nash** asked Mr. Summers and Police Chief Bailey to look into it. He also asked Mr. Summers to spearhead a committee to evaluate the situation.

**Mr. Summers** said that he would do that and will look into the particulars of that zoning case with McDonald's because he thinks that was part of that.

**OLD BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS - CITY OFFICIALS:**

**1. Courtney Lewis re: Special Events Permits**

- \* City Square permit request for La Leche League of Southern Indiana
- \* Permit request for street closures for Indie Fest

**Mr. Lewis** presented a request for La Leche League of Southern Indiana for closure of Bank Street between Market Street and Spring Street on Saturday, August 6<sup>th</sup> in coordination with the Farmer's Market for their 4<sup>th</sup> annual family festival. She said they would like the street closed during Farmer's Market hours and they have been in contact with Ms. Susan Kaempfer. She said that they also plan on having a bounce house and different activities for kids.

**Mrs. Cotner-Bailey** asked if that was already closed for the Farmer's Market.

**Ms. Lewis** replied that it is only closed from Market Street to Main Street.

**Ms. Susan Kaempfer** stated that she asked that Ms. Melissa Wiles meet with the business owners on that street and she has done that and everyone has agreed that it is okay. She also stated that she extended to those businesses to have a booth out on the street if they would like and the new store in the Odd Fellows building may participate.

**Mrs. Cotner-Bailey** moved to approve the street closure, **Mr. Thompson** second, motion carries.

**Ms. Lewis** presented a request for Indie Fest to close Bank Street between the levy and Main Street on Saturday, September 24<sup>th</sup> for their 5<sup>th</sup> Annual Indie Fest. She stated that this year they are requesting that it move from Sunday to Saturday and is the same day of the previously approved Carnegie Center Public Art Project which will take place at the amphitheater and they have been in contact with one another. She said that they would like to use the parking lot behind the Underground Station and have Bank Street closed as well as that portion of Pearl Street.

**Mrs. Cotner-Bailey** asked if the Underground Station businesses will still have access.

**Ms. Lewis** replied yes and stated they are part of it.

**Mr. Nash** asked if the businesses on Pearl Street are in accord with this.

**Ms. Lewis** stated that she is not sure but she will contact Mrs. Marcy Wisman-Bennett and make sure that she has been in touch with those businesses.

**Mr. Nash** asked if we are sure that they are aware of all the alcohol rules.

**Ms. Lewis** replied yes and stated that they work with Mr. Matt McMahan at Big 4 Burgers to coordinate all of their insurance and proper permitting.

**Mr. Nash** asked where the alcohol will be.

**Ms. Lewis** stated that they fence off the entire area on the backside of Bank Street.

**Mrs. Cotner-Bailey** asked if they have spoken with the YMCA to let them know.

**Ms. Lewis** replied that she doesn't know but will ask. She then explained that the Fest of Ales provided a very clear parking map on places to park downtown for their patrons so she is going to encourage other organizations to use something similar.

**Mr. Nash** stated that there was an issue with cleanup after an event at the riverfront this weekend so he thinks there needs to be a clear understanding of the cleanup afterwards when events are approved at the riverfront.

**Ms. Lewis** stated that was one special exception because it was part of a sponsorship through the city and it wasn't any fault on the part of the organization.

**Mrs. Cotner-Bailey** moved to approve subject to them notifying and getting approval from the businesses on Pearl Street and the YMCA, **Mr. Thompson** second, motion carries.

**2. Larry Summers re: Fiber Technologies Network installing on Kenzig Rd.**

**Mr. Summers** stated that he has spoken with Nick from Fiber Technologies Network and they are going to be running fiber along State Street on poles from behind the church on State Street at the cell tower. He said they will then be going under I265 and have obtained a permit from INDOT to do that. He said they will also be going alongside Paoli Pike through our portion and into the county's portion to run the fiber but will not be going under any of our roads so at this point they do not need a permit.

**3. Larry Summers re: Spectrum Engineering/Zayo Group fiber optic project**

**Mr. Summers** stated that he has contacted them a couple of times but has not been able to work out a time to meet with them.

**4. Police Chief Bailey re: Parking spots on Hauss Square**

**Police Chief Bailey** stated that they reviewed it and determined that there were no major issues along that area but it looks like there is a car that is consistently violating the yellow curb so he is going to talk with the street commissioner about repainting the curb because he believes it may just be a mistake on the part of the driver.

**5. Vicki Glotzbach for INAWC re: Street cut requests at 1536 E. 8<sup>th</sup> Street (main break), Bank Street and Main Street (main break), 1345 Beeler Street (hydrant replacement), 1433 Locust Street (hydrant and valve replacement) and 694 Industrial Boulevard (retire main)**

**Ms. Glotzbach** presented the above requests for INAWC.

**Mrs. Cotner-Bailey** moved to approve, **Mr. Thompson** second, motion carries.

**6. Warren Nash re: Spring Street Hill**

**Mr. Nash** asked **Mr. Thompson** about the closure on Spring Street Hill.

**Mr. Thompson** stated that it is reopened. He explained that they met with the county and their bridge inspector came in and he went in a kayak under the culvert and looked at it. He said that they backfilled the hole in the road and covered it up over the weekend. He stated that they

uncovered it Monday to check it and the rock had not moved it was covered back up with plates and the county is going to make arrangements to have the area inside the culvert sealed.

**APPOINTMENTS:**

**BIDS:**

**1. Warren Nash re: Bid award for self-contained breathing apparatus for fire department**

Assistant Fire Chief Gadd stated that the council unanimously voted in favor of it at last night's meeting.

Mr. Nash asked if there was enough money to cover the bid.

Assistant Fire Chief Gadd replied yes when you include the match.

Mrs. Cotner-Bailey moved to accept the bid from Fire Department Service and Supply in the amount of \$315,300.00 subject to the money being appropriated, Mr. Thompson second, motion carries.

**CLAIMS:**

Mrs. Boofter presented the following claims in the amount of \$1,730,358.48 for the period of 05/24/16 – 06/06/16:

<b>General Claims (Bank 1):</b>	89,915.45	
<b>Fire Department:</b>	12,728.54	
<b>Police Department:</b>	44,604.65	
<b>Street Department:</b>	3,703.21	
<b>Parks Department:</b>	33,241.79	
	<b>Total From Above:</b>	184,193.64
<b>Medical/Drug Fund:</b>	174.33	
(Bank L)		
<b>Payroll Claims:</b>	1,068,566.49	
(Bank 2)		
<b>Sanitation Fund:</b>	-	
<b>Thursday Utility Claims:</b>	477,424.02	
	<b>Total From Above:</b>	1,546,164.84
	<b>Grand Total:</b>	1,730,358.48

Mrs. Cotner-Bailey moved to approve the above claims in the amount of \$1,730,358.48, Mr.

**Thompson second, motion carries.**

**APPROVAL OF MINUTES:**

**Mr. Thompson moved to approve the Regular Meeting Minutes for May 31, 2016 as corrected, Mrs. Cotner-Bailey second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:55 a.m.

\_\_\_\_\_  
Warren Nash, President

\_\_\_\_\_  
Vicki Glotzbach, City Clerk



HANDICAPPED SIGN REQUEST

NAME: Phyllis Genton

ADDRESS: 1402 Chartres St.

TELEPHONE # 812-704-4756

HANDICAPPED LICENSE PLATE #: D806CJ

After the above information is provided please forward to:

City Clerk's Office  
Room 332  
311 Hauss Sq.  
New Albany, Ind. 47150

The information will be given to the Traffic Officer - he will check the address out. Then he will report back to the City Clerk's Office.

The City Clerk will then put the request for sign on the agenda of the Board of Public Works and Safety. The Board meets every Tuesday Morning at 10:30 a.m. in the Assembly Room on the 3<sup>rd</sup> Floor.

The applicant can attend the meeting and hear the decision of the Board. Attendance is not mandatory - but it is helpful if the applicant or a representative attend the meeting.

The applicant does need to know that if the "Handicapped Sign" is approved this does not mean that the applicant has the "sole" right to the sign. Anyone that has handicapped plates or uses a handicapped placard - will be allowed to park in the space.

Please refer your questions to the City Clerk's Office at 948-5336.

HANDICAPPED SIGN REQUEST

NAME: Phyllis Genton

ADDRESS: 1402 Chartres St.

TELEPHONE NO. 812-704-4756

HANDICAPPED LICENSE PLATE # D806CT

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FOR STREET DEPT. USE ONLY:

NUMBER OF SIGN: \_\_\_\_\_

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**Mindy Milburn**

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**From:** Barry Hayes <barry.hayes1980@me.com>  
**Sent:** Monday, June 13, 2016 12:22 AM  
**To:** Mindy Milburn  
**Subject:** CCF06122016  
**Attachments:** CCF06122016.pdf; ATT00001.txt

Hello,

A copy of our state permit is attached. The tent will be setup June 15-17, and torn down July 6-8.

Please feel free to contact me at this email or call my mobile phone.



**Indiana Department of Homeland Security (IDHS)  
Division of Fire and Building Safety**

**Certificate of Compliance for Retail Sale of Consumer Fireworks (as defined in IC 22-11-14-1)**

Certificate Number:

**FWT15452**

Year:

**2016**

Retail Type:

**A-Tent**

Pursuant to IC 22-11-14-5, this **Certificate of Compliance for Retail Sale of Consumer Fireworks** is issued to the applicant listed below:

**PATRIOTIC FIREWORKS**

**2125 STATE ST**

**NEW ALBANY, IN 47150**

This **Certificate of Compliance for Retail Sale of Consumer Fireworks** expires on December 31, 2016

This **Certificate of Compliance for Retail Sale of Consumer Fireworks** is not transferable except to a subsequent owner or operator of a fireworks business at the above location in accordance with the policies and guidelines of the State Fire Marshal.

This **Certificate of Compliance for Retail Sale of Consumer Fireworks** is valid only for a tent or a structure at the address listed above. A separate **Certificate of Compliance for Retail Sale of Consumer Fireworks** shall be obtained for each tent or structure in which consumer fireworks are sold.

James L. Greeson, Indiana State Fire Marshal

Date:

**05/26/2016**

**PATRIOTIC FIREWORKS  
1314 S HIGH SCHOOL ROAD  
INDIANAPOLIS, IN 46241**