

AGENDA

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, NOVEMBER 14, 2017 AT 10:00 A.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. THHC LLC re: Curb cut request at 2655 Charlestown Rd. Jason Schlaeter and Chase Murphy
2. Matt Roberts with Lee Enterprises re: Street cut request at 2208 Ekin Ave. in alley

COMMUNICATIONS – PUBLIC:

OLD BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

Grievance Hearing Minutes for October 10, 2017
Regular Meeting Minutes for November 7, 2017

ADJOURN:

THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, HELD A GREVINCE HEARING IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, OCTOBER 10, 2017 AT 11:00 A.M.

PRESENT: Warren V. Nash, president, Cheryl Cotner-Bailey member and Mickey Thompson, member

ALSO PRESENT: Shane Gibson, Deputy Fire Chief Gadd, Scott Cecil, Tim Bailey, Fred Rexroat, Jason Brown, Karie Brown and Vicki Glotzbach

Mr. Nash called the meeting to order at 11:00 a.m.

Mr. Nash stated that the board is present to hear a grievance from Mr. Fred Rexroat, Mr. Jason Brown and Mr. Aaron Sparks. He then asked the board if everyone has read the complaints.

Mr. Thompson replied yes.

Mrs. Cotner-Bailey replied yes.

Mr. Gibson stated that he gave the board three Joint Exhibits and explained that Joint 1 is a current seniority list for the firefighters, Joint 2 is a section of a page from the contract which talks about the promotions process and Joint 3 is the actual 2017 firefighters contract.

Mr. Bailey stated that he gave the board copies of some certifications that will be referenced. He explained that in the black paper clip are the agreed certifications on the three individuals named in the grievance and the red ones are some that will be referenced but he redacted the names because this is not about politics and is more about certifications and the facts. He presented testimony about the timeliness of the filing of the grievances which applied to all three individuals. He said that no members were notified and according to the board of works minutes from July 5, 2017, the three promotions would take place on July 8, 2017, then the three firefighters were not aggrieved until July 8, 2017. He also explained that the firefighters were not aggrieved until it came before this board and was approved for July 8, 2017 and the grievances were filed on July 13, 2017 which was only four days after the promotions were approved. He presented testimony regarding qualifications of captains and sergeants promoted in the past in relation to those that filed the grievances.

Mr. Gibson stated that black clip will be marked as Union 1 and the red clip will be marked as Union 2.

Mr. Bailey He stated that they do agree that there may be a base level of certifications to go off of and then go by seniority after that. He also stated that they also get a little lost in the seniority position as a factor and why it was not used in past.

Mrs. Cotner-Bailey stated that she didn't receive a copy of Mr. Spark's denial letter and asked if she could have that.

Mr. Bailey gave her a copy.

Mr. Nash asked Mr. Gibson if they should respond to Mr. Spark's grievance at this time or wait until they hear all three.

Mr. Gibson replied no and explained that their response will be more of a blanket response that they will bring back.

Mr. Bailey then addressed Mr. Rexroat's grievance and stated that the timeliness issue applies to his as well. He said that Mr. Rexroat has more seniority than the three people who were promoted. He also said that in prior promotions, if a firefighter didn't have all certifications at the time of the promotion, he was allowed a time afterward to receive the qualifications needed after he was promoted and Mr. Rexroat was not allowed that opportunity. He stated that Mr. Rexroat's main concern is to get a promotion policy in place that is black and white because it is hard to aim for a target if we don't know what the target is and it is bad for morale and causing animosity. He also stated that the union feels it is better for the community to put educated, certified people in the decision making and hands-on positions in the fire department. He said that he does realize that as a union they have failed to implement a promotional policy from voting.

Mr. Thompson asked why the union hasn't been able to come up with a policy.

Mr. Bailey stated that the union worked with the chief's office several times to come up with something they thought was fair but when it comes to a majority membership vote, it always seems to get voted down.

Mrs. Cotner-Bailey asked if they have the ability to go to other fire departments if they offer the same training that an individual may have missed when it was offered in our fire department.

Mr. Bailey stated that as long as they are not creating overtime for our city, we are allowed to go somewhere else if we are on duty. He explained that one argument for Mr. Sparks is that he travels the state and every weekend he is gone getting a certification somewhere and he is upset partly because Fire Chief Juliot told him that certifications that he does not receive at the New Albany Fire Department don't count. He said that he understands both sides of that argument because in Mr. Spark's situation, it is great for him to travel all over the state and get as much training as he can but guys with families or other jobs and don't have that ability and we are hindering their promotional process. He said that the union would be happy to work the chief to have more classes because we have 20 to 30 people that are instructor certified now that could help put these classes on.

Mr. Rexroat stated that he failed the written test on the driver-operator class in 2015 and he communicated by email with the training officer in regards to taking a retest with no response. He said that the training officer sent out an email with a list of the officers that wanted to retest and his name was still on there but he left for vacation in June and found out that several members had actually gone and gotten their driver-operator test and passed it. He also said that he did bring that up to the chief's office and just wanted to point out to the board that there are attempts made by members sometimes but things happen for whatever reason.

Mr. Bailey stated that he referenced in the beginning that in a prior promotion for this same exact position, a member did not have the certification but was allowed time to get the certification after he was promoted. He pointed out that Mr. Rexroat had taken the class but didn't take the test and was not promoted and allowed the time to get it. He then moved on to Mr. Jason Brown's grievance and said that Mr. Brown has less qualifications but much more seniority and something has to be said for seniority because a lot of our training is on-the-job training. He stated that they do have guys that have been on two years that have more certifications than maybe 40% of the membership but that doesn't necessarily mean that they are ready to be in that position of decision making. He said that Mr. Brown's strong suite is that he has been around a long time and has been used to making a lot of split second decisions so he asked why seniority doesn't count in this case.

Mr. Brown stated that he also took the driver-operator class and failed the written test which you have three opportunities to retake but he didn't get a chance to retake it because he went on vacation. He said that there were a couple of guys that went and took the test somewhere but he was never notified. He then stated that he has been on the job for about 18 years and for about 90% of his career he has been a driver so he has spent more time driving than being a firefighter.

Mr. Thompson asked if the fire department is exempt from CDL.

Mr. Bailey replied yes.

Mrs. Cotner-Bailey asked if there is a 10 day window to file the grievance.

Mr. Bailey stated that is correct.

Mrs. Cotner-Bailey stated that she noted on all three that it was past the ten days.

Mr. Nash stated that he addressed that and said that the only notification they received was the board of works minutes.

Mr. Gibson asked them to pull out Joint 1 and went over the seniority of Mr. Brown who was number 32 on the list, Mr. Rexroat was 42, Mr. Cooper was 48, Mr. Heavrin was 50, Mr. Fee was 52 and Mr. Sparks was 62 so he thought it may be helpful to have that readily available. He then asked Deputy Fire Chief Gadd to explain to the board how the promotional system works.

Deputy Gadd stated that when Fire Chief Juliot became chief he started the state certification program.

Mr. Gibson asked what the state certification program is.

Deputy Fire Chief Gadd replied that it is through the Department of Homeland Security where each person has to meet certain criteria and test out to gain that certification. He explained that the ones in yellow are basically what everyone is required to have. He also explained that if you came on after 2001, you have to maintain a basic EMT certification and that is per the union's contract. He said that the ones in green have been offered on duty by the fire department so if a member wants to take a class, he simply signs up and is allowed to attend on duty and is paid to be there. He added that some classes are one week long and they have to come in off duty which they are compensated for.

Mr. Gibson stated that if they are looking at what is marked as Chief's 1, it is the three individuals who filed the grievances and then the three individuals that were ultimately promoted. He then asked if he is saying that yellow are mandatory from the state and green are recognized by Homeland Security that the fire department puts on.

Deputy Fire Chief Gadd replied that is correct.

Mr. Gibson stated that there are some that are not highlighted and asked what those are.

Deputy Fire Chief Gadd stated that they are extra things that an individual may acquire as Mr. Sparks has. He said that LMS courses are all online.

Mr. Gibson stated that these certification sheets show what Homeland Security recognizes as certifications.

Deputy Fire Chief Gadd stated that is correct.

Mr. Nash asked if these are classroom instructions.

Deputy Gadd replied yes and stated that they also have to go out and physically do the activity on most of them.

Mr. Gibson asked if these forms are used by individuals for promotional purposes.

Deputy Gadd replied yes and stated that when they do a promotion they do pull those up and look at them.

Mr. Gibson asked him to explain how that process goes.

Deputy Fire Chief Gadd stated that if a position is not filled by transfer and it comes open for promotion then they post it and whoever wants to put in for it does so after it is posted.

Mr. Gibson asked if there is a transfer then that automatically takes that position.

Deputy Fire Chief Gadd stated that is correct.

Mr. Gibson asked if there were any transfers in these three situations.

Deputy Fire Chief Gadd replied no and stated that they were all promotions.

Deputy Fire Chief Gadd stated that after the time period is up the chief calls a meeting with the staff and he consults with his three battalion chiefs to look over the applicants and recommend which ones to promote. He said that the next step is to basically take a vote and most of the time majority wins and chief votes in a tie breaker. He explained that they look at certifications and what has been offered on duty because it is not necessarily the number of certifications you have but what is offered on duty because depending on your home life, you may not have the ability to take vacation time to go to a class. He said that they feel that if it is offered on duty then everyone has the opportunity to attend the class.

Mr. Gibson asked if the department offers these classes at various times.

Deputy Fire Chief Gadd stated that is correct and also stated that Mr. Bailey is correct that some of them have not been offered because of logistics such as budgets because it costs money to get people in to teach classes.

Mr. Bailey stated that driver-operator has not been offered since 2015.

Deputy Fire Chief Gadd stated that they have one firefighter that has 54 state certifications that put in for a promotion but because of his place on the seniority list, he was passed for that promotion much like Mr. Sparks. He added that member understands and didn't file a grievance.

Mr. Gibson stated that Joint Exhibit 2 says if a promotion is not filled by transfer then seniority shall be a guide when the ability of the employee to perform the work is relatively equal and asked how the ability to do the job is looked at.

Deputy Fire Chief Gadd stated that Fire Chief Juliot made the decision to basically honor what we have offered on duty. He also stated that these certifications are helping the individual but some of them are things we don't even do. He gave the example of trench rescue and stated that they don't even offer that because if they would end up burying three firefighters along with the person in the trench then they would have a lot of questions to answer.

Mr. Nash asked if the firefighters are aware that the certifications that are not offered by the department are not weighed as heavily as the ones that the department offers.

Deputy Gadd replied yes and stated that they have stressed that especially since the Swarens grievance that came before the board.

Mrs. Cotner-Bailey stated that according to what Mr. Bailey provided them on Mr. Sparks, he has the driver-aerial certification and asked if that has been offered by the department.

Mr. Bailey stated that the department hasn't offered that but the job that Mr. Sparks applied for was a driver-operator of an aerial truck.

Mr. Thompson stated that in the contract promotional system it says that the rank of major will only be in accordance with paragraph B and asked if that means that only the rank of major goes by that or do all promotions go by that.

Deputy Fire Chief Gadd said that is all including the rank of major which is now battalion chief.

Mr. Gibson asked if they looked at the certifications as part of the discussion process and if it is fair to say that at least with Mr. Brown and Mr. Rexroat regarding approved classes offered by the fire department there weren't as many as the other four.

Deputy Fire Chief Gadd stated that is correct.

Mr. Gibson asked if that was used in determining the relative to equal.

Deputy Fire Chief Gadd stated that is correct.

Mr. Gibson asked if it is pretty fair to say that all were essentially pretty close in some fashion and there was not as big of gap as there was with the others if you go through the other four individuals and look at the approved fire department certifications.

Deputy Fire Chief Gadd stated that is correct.

Mr. Gibson then asked if when they were evaluated from a relatively equal standpoint while looking at the certifications for the other four, they all fell within that relatively equal area and that's when seniority was factored into the promotions.

Deputy Fire Chief Gadd stated that is correct.

Mr. Gibson asked if the other three that were promoted above Mr. Sparks had more seniority.

Deputy Fire Chief Gadd stated that is correct.

Mr. Thompson stated that it says that when all things are relatively equal then you go by seniority.

Mr. Bailey stated that Mr. Swarens was relatively equal because he had all five certifications but the board ruled against him and said that he was not qualified enough.

Mr. Thompson asked if he was passed over by candidates that had the same qualifications.

Mr. Bailey replied far less.

Deputy Fire Chief Gadd asked what the five certifications are that he is referencing and if they are required by the state.

Mr. Bailey stated that they firefighter 1 & 2, fire officer strategies & tactics, hazmat awareness, technical rescue awareness and rope rescue operations.

Deputy Fire Chief Gadd stated that they can only promote those that put in a request so they need to run the numbers of the pools according to who puts in for it

Mr. Bailey stated that all of the ones required by state are on there because there have been captains promoted that don't have the required state certifications.

Deputy Fire Chief Gadd stated that they can only promote off of the pool that puts in for the position so if those are being pulled as a whole then you are cheating yourself because they are limited on who they can look at.

Mr. Bailey stated that they understand that.

Deputy Fire Chief Gadd stated that those numbers need to be run off of the pool that put in for the position.

Mr. Gibson stated that the simple fact is that there are three grievances in front of the board and they are looking at whether those decisions for those three individuals were proper or not and how those decisions were made. He said that past issues do not matter because time periods are gone and those promotions have been made.

Mr. Bailey stated that his point is that you can't go by what is in green. He added that the three things they want to see out of this is the timeliness issue addressed, a black and white target for them to shoot for and if any of the three individuals should've been promoted then the promotion happen.

Mr. Nash asked if they feel like they have had a fair hearing.

Mr. Rexroat replied no and stated that he was under the impression that everyone was going to be here and wished that the chief would have been present as well as the firefighter union's attorney. He said besides that, he feels it was fair and appreciated having ample time to speak.

Mr. Nash asked Mr. Brown if he felt he had a fair hearing.

Mr. Brown stated that he is like Mr. Rexroat in that he wanted everyone here.

Mr. Nash stated that the board can't control who is here. He then stated that the board would take these grievances under advisement and have an executive session then announce the decision in due time.

ADJOURN:

There being no further business before the board, the meeting adjourned at 12:10 p.m.

Warren V. Nash, President

Vicki Glotzbach, City Clerk

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, NOVEMBER 7, 2017 AT 10:00 A.M.

PRESENT: Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, president

OTHERS PRESENT: Bryan Slade, Robert Lee, Chris Gardner, Sidney Main, Police Chief Bailey, Deputy Fire Chief Gadd, Fire Marshal Koehler, Alicia Meredith, Linda Moeller, Larry Summers, Jessica Campbell, Tonya Fischer, Krystina Jarboe, David Hall, Sandy Boofter, Courtney Lewis and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Peggy Leidolf re: Permit to place pod at 1012 E. Main Street

Ms. Peggy Leidolf stated that she is requesting to put a moving pod in front of 1012 E. Main Street. She explained that the pod has furniture in it and will be placed around December 5th or 6th and will remain there approximately six to seven days. She also explained that as soon as it is placed, it will be unloaded quickly so that it can be picked up within three to five working days. She said that the measurements of the pod are 16'X8'X8' which is about the size of a dumpster.

Police Chief Bailey stated that the trick is to unload it close enough to the curb to stay out of the lane of traffic.

Mrs. Cotner-Bailey asked how it opens.

Ms. Leidolf stated that it opens in the back so it won't open into the street.

Mr. Thompson stated that they are like a truck trailer.

Mrs. Cotner-Bailey stated that it would have to be placed to where there is no one behind it.

Mr. Thompson agreed and suggested approving it subject to him going to the site to make sure it will be out of the driving lane and to make sure there is enough room so that it can be opened and accessed.

Ms. Leidolf stated that she also looked at E. 10th Street and E. 11th Street so if for some reason it can't be done on Main Street, maybe it could be placed on one of those streets.

Mr. Nash stated that he thinks that would be the board's preference. He suggested that Mr. Thompson meet with her on site and the board will approve it subject to his approval.

Mrs. Cotner-Bailey moved to approve the request subject to approval by the right-of-way coordinator, Mr. Thompson second, motion carries.

COMMUNICATIONS – PUBLIC:

Mr. Derek Misch, Dan Cristiani, passed out maps for road closures relating to work for the water company and reviewed them with the board. He requested to close Beechwood Avenue from 1217 to 1225 on November 8th – 10th from 7:00 a.m. until 5:00 p.m. each day. He also

requested a lane shift on Charlestown Road on November 9th and 10th from 7:00 a.m. until 5:00 p.m. each day.

Mr. Thompson moved to approve the requested closure and lane shift, Mrs. Cotner-Bailey second, motion carries.

Mr. Rusty Crosier, CNR Construction, requested to close Franklin Drive to rehabilitate the culvert over Trinity Run and presented a copy of the detour map for the board to review.

Mrs. Cotner-Bailey asked when they wanted to start the work.

Mr. Crosier stated that they anticipate starting on Monday of next week and would like to put up advanced road closure signage possibly today to let people know that the road will be closed on or after Monday through the end of January.

Mr. Gardner stated that this is the project where the bridge culvert is going to be replaced and the closure will run from November 13th through January 28th.

Mrs. Cotner-Bailey asked if it will be closed just at the culvert.

Mr. Gardner replied yes.

Mrs. Cotner-Bailey asked if the neighbors will be notified.

Mr. Gardner replied that yes and stated that he is working with Mr. Michael Hall to prepare a letter to be sent to each residence.

Mr. Nash asked if the project is through flood control.

Mr. Gardner stated that is correct.

Mr. Nash asked if the detour will be around Daisy Lane to Green Valley Road and back to Greenbrier Drive.

Mr. Gardner stated that is correct.

Mr. Thompson asked if they will have signage out this week.

Mr. Crosier replied yes.

Mr. Nash asked Mr. Crosier to keep the board apprised on how the project is going.

Mr. Crosier said he will.

Mrs. Cotner-Bailey moved to approve the closure of Franklin Drive at Daisy Lane on November 13th through January 28th, Mr. Thompson second, motion carries.

Ms. Sara Galvin, OUTFRONT Media, LLC, stated that they were scheduled to install the bus shelter in front of Floyd Memorial Hospital today but due to the weather and scheduling issues, they would like to reschedule for Thursday of this week. She said that she did get permission from TARC to put in a new shelter like the style of the one that was just installed on Bono Road.

Mrs. Cotner-Bailey asked what time of day they will do the work on Thursday.

Ms. Galvin stated that they usually like to start after rush hour around 9:00 a.m. and it usually takes about three hours but she always requests four just to be safe.

Police Chief Bailey asked what the plan is for managing traffic through there.

Ms. Galvin stated that they put the signs out 100 yards back which say “lane closed ahead” and “working ahead”. She said there is also a truck there with flashing lights and they do cone as well.

Police Chief Bailey asked if there is someone physically managing that or is it just coned.

Ms. Galvin stated that it is just coned.

Police Chief Bailey said that as long as it is properly signed and coned, he doesn't have a problem with it. He then asked that that they be very conscious of emergency vehicles going into the emergency entrance at the hospital.

Ms. Galvin stated that if they can, they will work from the lot behind.

Police Chief Bailey stated that he will have his first shift monitor the area and told Ms. Galvin if they need any help to just flag one of the officers down.

Mr. Thompson asked if this shelter will go in and stay in since it is the new style shelter.

Ms. Galvin replied yes.

Mr. Summers asked if they will do an additional bench and trash can since it is the new style shelter.

Ms. Galvin stated that is up to TARC so they would have to talk to the hospital and go with what they want. She added that she thinks the hospital did place a trash can at the other one.

Mrs. Cotner-Bailey strongly urged that a trash can be placed there.

Mr. Thompson moved to approve the new date of Thursday, November 9th to install the bus shelter in front of the hospital from 9:00 a.m. until 1:00 p.m., Mrs. Cotner-Bailey second, motion carries.

Ms. Paige Thomas, Dave O'Mara, stated that they had a leak repair at the intersection of E. 8th Street and Culbertson Avenue which required a 6'X8' asphalt cut, a valve box replacement at E. 5th Street and Spring Street which required a 3'X9' sidewalk cut, a hydrant replacement at E. 5th Street and Market Street which required a 5 1/2'X11 1/2' sidewalk cut, a meter pit replacement at 129 E. Market which required a 4'X5' sidewalk cut and a service leak at 162 Cherry Street which required a 5'X6' asphalt cut.

Mr. Thompson stated that the water company has been doing testing on their hydrants and these are places where they have found problems.

Ms. Thomas stated that they are doing a lot of leak detections.

Mr. Thompson thanked O'Mara for the work they did at E. Spring Street and E. Market Street because there were leaks there that were right next to the new pavement and they managed to do the work with no cuts in the new asphalt.

Mr. Thompson moved to approve the above cut requests, Mrs. Cotner-Bailey second, motion carries.

Mr. Wes Christmas, Clark-Dietz, stated that they did get the base course down last week for the asphalt on E. 8th Street between Shelby Street and Culbertson Avenue. He said that as soon as the weather dries up this week, they will get the intermediate course down in that block and starting Wednesday of next week they will mill the rest of E. 8th Street from E. Spring Street up to the North Y. He explained that they will mill the road and then come back the following day to begin surface placement and should be done Thursday or Friday and that will finish E. 8th Street.

Mr. Nash asked about the work at Jackson Street and E. 8th Street.

Mr. Christmas explained that they held up on E. 8th Street as well because there was a main relocation that was associated with a sewer project that was getting ready to start at Jackson Street and E. 8th Street but all of that work is complete. He said that the portion of Charlestown Road between the North Y and Vincennes Street is still on hold due to the water company work that is going on. He said that they are a week into the work and they had estimated four weeks for that work. He stated that as soon as that work is out of the way, they will see what the weather is going to do and hopefully be able to get base or something down over the winter and come back in the spring to get the surface down. He added that it is all going to depend on the weather and timing.

Mr. Thompson stated that he has a meeting scheduled with Mr. Misch after this meeting to discuss the schedule for that work and see if there is any way they can get it done as soon as possible.

Mr. Christmas stated that the contractor is requesting to finish striping the parking on W. Market Street from State Street to W. 5th Street where the final conversion was made. He said they would like to cone off the parking stalls on the north side of E. Market Street between Hauss Square and Scribner Drive the evening of Wednesday, November 8th and come in on Thursday morning to do that striping work.

Mrs. Cotner-Bailey stated that people are still turning left into the wrong lane onto Market Street and asked if an arrow could be put in there.

Mr. Christmas told Mr. Summers if additional markings are needed to just let him know.

OLD BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Vicki Glotzbach re: Handicapped sign request at 1417 E. Market Street

Mrs. Glotzbach explained that the traffic division has approved the above request so she is requesting the board's approval now.

Mrs. Cotner-Bailey moved to approve, **Mr. Thompson** second, motion carries.

2. Larry Summers re: Update on Bono Road and Daisy Lane Extension

Mr. Summers reported that the sidewalk on the west side of Bono Road is being worked on and that the sidewalk is actually complete on the east side. He said that the base and intermediate asphalt is down so once they finish the sidewalk work, they will be coming in to put in the surface and tidy up the striping. He stated that they are still on schedule to be done before Thanksgiving. He explained that they are putting in curbs on the Daisy Lane Extension Project and as they work on the area in front of Burger King and Tucker's, they may be coming in for some requests to control traffic in that particular area.

Mr. Nash asked what the projected completion date is on Daisy Lane.

Mr. Summers replied that is by the end of this year.

3. Larry Summers re: Update on two-way conversion

Mr. Summers reported that the yield signs for the pedestrian crossings have been installed at all the striped locations that have flashers. He said that where there are triangle markings in the roads, there are now signs that say "Yield here to Pedestrians in the Crosswalk". He also said

that the other work that was done last week was the signal change at State Street and Market Street to allow the city to do their portion that was independent of the grid project.

4. Tonya Fischer re: Restoration of Ghost Sign

Ms. Fischer stated that Mr. David Thrasher would like to restore the ghost sign on the side of the building in the alley between Bank Street and Pearl Street and Spring Street and Market Street. She said that he will need to rent a boom lift for that and the project should take two to three weeks so he needs permission to leave the lift in the alley and cone it off.

Mrs. Cotner-Bailey asked when he wants to start.

Ms. Fischer replied he would like to start as soon as possible but he does have to find out about the lift first.

Mr. Nash asked if traffic can get around the lift.

Ms. Fischer replied yes and stated that she will talk to him about storing it somewhere else at night.

Mrs. Cotner-Bailey stated that trash is picked up in that alley and asked that Ms. Fischer find out what day and what time that is done so she can make him aware of that so he is not in the way.

Mr. Summers stated that alley has overhead lights and wanted to make sure that the lift will be below those.

Ms. Fischer said that it will be.

Mr. Thompson stated that he can talk with Mr. Thrasher to make sure that if he does have to leave it there, it is not blocking the alley. He said that he will also work with Ecotech to make sure they can get through when they need to empty the dumpster.

Police Chief Bailey asked that Mr. Thompson tell him to never leave it unattended in the alley during day just in case there is an emergency between those buildings and a fire truck would need to get through.

Mr. Thompson moved to approve Mr. Thrasher's lift request to do work in the alley between Bank Street and Pearl Street and Spring Street and Market Street subject to meeting with the right-of-way coordinator, Mrs. Cotner-Bailey second, motion carries.

5. Mickey Thompson re: Request to move block watch sign

Mr. Thompson explained that there was median work done at Oakwood Subdivision and the neighborhood association has requested to move the block watch sign out of the median and relocate it.

Mr. Thompson moved to approve the relocation of the block watch sign in Oakwood Subdivision, Mrs. Cotner-Bailey second, motion carries.

APPOINTMENTS:

CLAIMS:

Mrs. Boofter presented the following claims for the period of 10/24/17 to 11/06/17 in the amount of \$2,097,355.98:

General Claims (Bank 1):	585,889.96
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Fire Department:	13,833.25	
Police Department:	4,120.20	
Street Department:	4,236.40	
Parks Department:	14,118.72	
	Total From Above:	622,198.53
Medical/Drug Fund:	693.50	
(Bank L)		
Payroll Claims:	1,058,603.61	
(Bank 2)		
Sanitation Fund:	-	
Thursday Utility Claims:	415,860.34	
	Total From Above:	1,475,157.45
	Grand Total:	2,097,355.98

Mr. Thompson moved to approve the above claims, Mrs. Cotner-Bailey second, motion carries.

APPROVAL OF MINUTES:

Mr. Thompson moved to approve the Regular Meeting Minutes for October 31, 2017 with corrections, Mrs. Cotner-Bailey second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:45 a.m.

Warren V. Nash, President

Vicki Glotzbach, City Clerk