

## **AGENDA**

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD VIA ZOOM.COM ON TUESDAY, OCTOBER 13, 2020 AT 10:00 A.M.**

### **CALL TO ORDER:**

### **PLEDGE OF ALLEGIANCE:**

### **BIDS:**

### **NEW BUSINESS:**

1. Sean Fore re: Dumpster permit at 1324 Culbertson Ave. 502-817-7578

### **COMMUNICATIONS – PUBLIC:**

1. Clark Dietz re: 2020 Annual Street Paving and Repairs Weekly Construction Report

### **UNFINISHED BUSINESS:**

1. Greg Roberts, East Spring Street Neighborhood Association re: Crosswalk Signs
2. IN-AWC re: Cut permit request at 225 Eagle Lane (21'X6' street cut – service leak)
3. Alley behind 259 Ealy/Issues at the stop at Griffin & Ealy/Water standing at Griffin & Ealy, Hildreth & Ealy and West & Ealy
5. Handicapped parking spots by Muir Manor

### **TABLED ITEMS:**

### **COMMUNICATIONS – CITY OFFICIALS:**

1. Krisjans Streips re: New Albany Tree Board Tree Planting Project - Phase 2

### **APPOINTMENTS:**

### **CLAIMS:**

### **APPROVAL OF MINUTES:**

Regular Meeting Minutes for October 6, 2020

### **ADJOURN:**

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD VIA ZOOM.COM ON TUESDAY, OCTOBER 6, 2020 AT 10:00 A.M.**

**PRESENT:** Warren V. Nash, President, Mickey Thompson, member, Cheryl Cotner-Bailey, member.

**OTHERS PRESENT:** Police Chief Bailey, Jessica Campbell, Larry Summers, Bryan Slade, Fire Marshall Koehler, Sidney Main, Krystina Jarboe, Fire Chief Juliot, Linda Moeller, Alicia Meredith, and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash** called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. James Hack re: Curb cut at 1748 E. Spring St.**

**Mr. Thompson** explained that the city is paving 18<sup>th</sup> Street and redoing the ramps to ensure they were ADA compliant, and while doing this work they decided to put in a connector from Spring Street down to the Division Street School. He stated that this work was on the side of Mr. Hack's property where they had been accessing the back yard and they need the curb cut on the 18<sup>th</sup> Street side.

**Mr. Nash** asked Mr. Thompson if he recommends leaving it as it is

**Mr. Thomson** stated that they explained to Mr. Hack that they would prefer that he access his yard through the back for safety reasons but he has some concerns about accessing that back side with large trucks and wanted to request the curb cut instead.

**Mr. Nash** stated that unless they hear from Mr. Hack with further details they will just leave it as is.

**2. Vicki Glotzbach** for Vectren re: Street cut permits for 2741 Edgewood Ln (17803759) – street cut, Bldg. 13 Bono Village Dr N (16971325) – sidewalk cut, 2300 McClean Ave (17177731) – street cut, 704 W Spring St (17816023) – sidewalk cut, 1634 Main St (17977749) – sidewalk cut 428 Pearl St (17827999) – street cut

**Mr. Thompson** stated that he was able to visit the sites and recommended approval for all of them but Bono Village Drive because that is privately owned.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**3. Meggen Smedal with Bottom Signs re: Sign for the Parlour**

**Ms. Smedal** presented a drawing for the new signs at 225 State Street and explained that they will be replacing the existing Wick's with another than hangs over the city sidewalk and that is why they are before this board seeking approval.

**Mr. Thompson** stated that it exceeds the ADA requirements and they are using the same anchor that is already there.

**Ms. Smedal** added that they are also going to try to use the existing brackets so that they don't have to damage the building any further.

**Mr. Thompson** stated that he will ask the building commissioner if the anchor has to be inspected again and if they need to name the city on their insurance. He asked the other side is a painted sign on the side of the building.

**Ms. Smedal** stated that it is still in the works on their end so they have suggested vinyl instead of paint because they are approaching the time of year where they can no longer paint.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**Wes Christmas, Clark Dietz** reported the following update on the 2020 Annual Street Paving Project:

Substantial Completion Date: 11/15/2020  
Final Completion Date: 12/31/2020  
Original Construction Contract Amount: \$2,000,000.00  
Current Construction Contract Amount: \$2,000,000.00  
Approximate % Complete: % this week; % total

Progress for the Week:

- **MONDAY 9/28/2020** Seven Seas demo'd driveway approaches at Ellen Ct. Concrete crew was rained out. Seven Seas added riser rings to finish the sanitary structure on Deerwood(change order work).
- **TUESDAY 9/29/2020** Seven Seas poured the add on sidewalk at Kathryn Hickerson with one curb ramp. Seven Seas demo. crew prepped sidewalk to pour at 10th St./Culbertson. Seven Seas moved the focus to Ellen Ct. and began demo. of several driveway approaches and prepped them to pour back.
- **WEDNESDAY 9/30/2020** McCrite Milling milled the partial depth and full depth HMA patching at Plaza Dr. and Deerwood Dr. and Libs put down geo grid and compacted aggregate in the full depth holes and laid them back with HMA 25.0mm Base for patching. Seven Seas did demo. work at driveway approaches at Ellen Ct. A gas line was pulled loose when the curb was removed. All was repaired. Seven Seas poured 3 driveway approaches on Ellen Ct. Seven Seas worked on replacing a storm structure on Ellen Ct. Seven Seas poured curb ramps at 10th and 18th St.
- **THURSDAY 10/1/2020** Seven Seas poured 3 driveway approaches at Ellen Ct. Seven Seas did driveway approach demo. at Ellen Ct. Seven Seas finished installing two storm structures on Ellen Ct. in front of address 301.
- **FRIDAY 10/2/2020** Seven Seas poured the last two curb ramps on Culbertson Ave. Seven Seas poured driveways at Ellen Court.

Upcoming Activities:

- Pour driveway approaches and roll curb at Ellen Court. All concrete crews to focus efforts on Ellen Ct. Mill and lay HMA 9.5mm Surface at Hickory Grove, Deerwood, and Plaza.

Construction Issues:

- None

**Larry McIntire, Beam, Longest & Neff** sent in the following update on Slate Run Road and Mr. Summers reported on it:

Notice to Proceed Date: Commence on or before 4/15/2019  
Final Completion Date: Completion date to be determined (curb island at north end in review)  
Approximate % Complete: 95% (Revised due to anticipated additional work)

Progress for the Week:

- Prime contractor placed sod, seeding, and straw along mainline.
- Prime contractor took down fence and cleaned up equipment area.

Upcoming Activities:

- Prime contractor to schedule installs for guardrail and signs.
- Subcontractor should be installing mailboxes and handrail the week of the 5th.
- Prime contractor will be starting on some early punch list items.
- Fence subcontractor needs to relocate existing fence at 1598 Meadow Lane.

Construction / Safety / Utility Issues:

- JTL Engineers is working with utilities & layout for Curb Island at north end.
- Concrete subcontractor needs to do cleanup on sidewalk and some drives.
- Contractor is getting price for possible grating at south culvert box structure.

**Rebecca Ashack, Indiana American Water Silver Hills Project Update** – she reported that they sent out a press release on October 1 regarding an investment project they are doing in New Albany along Silver Hills and she wanted to update the board on this. She explained that they will be starting work on this \$2.2M water line replacement project in an effort to enhance service reliability to all of the customers on the west side of New Albany. She stated that they will be working in wooded area that is home to various animal species and they will be taking extraordinary measures to protect and restore the area as part of the project and will be working with DNA. She reported that they plan to do temporary and permanent erosion control, planting trees and working to minimize threats to the local animal population. She stated that the project started this week and the plan is for continuous construction (weather permitting) through July 2021.

**Mr. Thompson** stated that the plans call for a significant number of trees to be planted as well.

**Ms. Ashack** stated that the plan is to plant at least 450 trees and native plants per the DNA project. She added that that the project is along the wooded area west of Spring Street Hill Road.

**Mr. Nash** asked if they have taken into account any stabilization issues.

**Ms. Ashack** replied yes and stated that they should not be impacting the road other than at the bottom of the hill at the intersection of 8<sup>th</sup> and Spring streets where they will be tying into the existing 16' line.

**Mr. Thompson** asked if they had heard any feedback from the residents.

**Ms. Ashack** stated that as far as she knows they haven't heard anything negative.

#### **UNFINISHED BUSINESS:**

##### **1. Greg Roberts, East Spring Street Neighborhood Association re: Crosswalk Signs**

**Mr. Thompson** stated that he and Mr. Summers are still working on this.

##### **2. IN-AWC re: Cut permit request at 225 Eagle Lane (21'X6' street cut – service leak)**

##### **3. Alley behind 259 Ealy/Issues at the stop at Griffin & Ealy/Water standing at Griffin & Ealy, Hildreth & Ealy and West & Ealy**

**Mr. Thompson** stated that he will have an update for the next meeting and Planning and Zoning is looking into the supposed paving business.

##### **4. Lane shift on W. Daisy at Green Valley Road for tree removal**

**Mr. Thompson** stated that he spoke with the contractor after the meeting and he was okay with waiting until school was on break to start the work. He added that the contractor was going to touch base with the allergy clinic to ensure that the delay was okay with them as well.

**5. Handicapped parking spots by Muir Manor**

**Mr. Thompson** stated the he contacted Muir Manor and was told that they have 23 residents but they only have 14 reserved spaces on their property. He reported that they rely on on-street parking for the rest but they do have two handicap spaces designated in their parking area. He stated that there is a handicap space on the 13<sup>th</sup> Side of the building but it didn't have the pavement markings and he sent this to the street department. He asked that this stay on the agenda until he can get some more information.

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Vicki Glotzbach re: Handicap parking permit and removal**

- Robert White – 1423 Chartres Street (Moved from 1419 Chartres Street)
- Removal of handicap parking at 1419 Chartres Street (verified by Mark Miller)
- Eva Terry – 1938 East Oak Street
- Teresa Mollett – 1806 East Spring Street

**Mrs. Glotzbach** presented the listed handicap parking request and explained that they have all been inspected by Mark Miller and he recommends approval. She stated that Mr. Miller verified that the homeowner at 1419 Chartres Street has passed away and recommends removal of that handicap space and moving it to 1423 Chartres.

**Mrs. Cotner-Bailey moved to approve the handicap parking spaces and the removal of the space at 1419 Chartres Street, Mr. Thompson second, motion carries.**

**2. Cheryl Cotner re: Setting Trick-or-Treat Hours**

**Mrs. Cotner-Bailey** stated that if they keep in line with what they have done in previous years it will be 6:00-8:30 p.m. on October 31. She stated that they need to encourage those that are going to participate to only do so if it is safe, if they are comfortable doing so and to obey all CDC recommendations and guild lines.

**Mr. Nash** asked if the Health Department had any comment on this.

**Mrs. Cotner-Bailey** stated that she has not seen anything from them.

**Mrs. Cotner-Bailey moved to approve the recommended hours for trick-or-treating with the stipulation that individuals abide by the CDC/NAFC Health Department guidelines, Mr. Thompson second, motion carries.**

**APPOINTMENTS:**

**CLAIMS:**

**Mrs. Moeller** presented the BOW Claims Docket for 09/22/20-10/05/20 in the amount of \$2,594,964.97 :

General Claims (Bank 1):	1,091,126.08
Fire Department:	13,888.15
Police Department:	21,221.22
Street Department:	20,022.85
Parks Department:	31,272.42
Medical/Drug Fund (Bank L):	9,501.25

Payroll Claims (Bank 2):	1,126,619.68	
Sanitation Fund:	-	
Thursday Utility Claims:	281,313.32	
	Grand Total:	2,594,964.97

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for September 29, 2020 as amended, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:38 a.m.

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Warren Nash, President

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Vicki Glotzbach, City Clerk

## Tree Planting Project

### Species List for Phase 1 and 2

- Golden Raintree
- Pagoda Tree
- Japanese Tree Lilac
- Hedge Maple
- Little-leaf Linden
- Serviceberry
- Bald Cypress
- Eastern Redbud
- Black Gum
- Japanese Zelkova
- London Planetree

