

AGENDA

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, SEPTEMBER 6, 2016 AT 10:00 A.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

NEW BUSINESS:

1. Chris Colvis with TG Missouri re: Additional Parking at 5331 Foundation Boulevard.
2. Vectren re: Cut permits for 2635 Charlestown Rd (13962858) – sidewalk cut
3. IN-AWC re: Cut requests at 211 East Main Street (replace meter pit), 2808 Mt. Tabor Road (Retire Service)

COMMUNICATIONS – PUBLIC:

OLD BUSINESS:

1. AT&T – Fiber Optic installation

TABLED ITEMS:

COMMUNICATIONS - CITY OFFICIALS:

1. Larry Summers re: HWC Engineering Supplemental No. 1

APPOINTMENTS:

BIDS:

CLAIMS:

APPROVAL OF MINUTES:

Regular Meeting Minutes for August 30, 2016

ADJOURN:

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, AUGUST 30, 2016 AT 10:00 A.M.

PRESENT: Warren V. Nash, president, Mickey Thompson, member and Cheryl Cotner-Bailey, member

OTHERS PRESENT: Police Chief Bailey, Assistant Police Chief Fudge, Fire Marshal Koehler, Fire Chief Juliot, Chris Gardner, Bryan Slade, Sean Payne, Wes Christmas, Larry Summers, Jessica Campbell, Courtney Lewis, Joe Ham, John Rosenbarger, Linda Moeller and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

NEW BUSINESS:

1. Eric Plaiss with Jacobi, Toombs & Lanz re: Street cut permit on Charlestown Rd. at Northside Christian Church

Mr. Plaiss passed out maps for the board to review. He explained that this is a project that they designed which is the Northside Christian entrance realignment. He reviewed the maps with the board and said that they would be cutting into the road two feet. He said that they are also going to mill and resurface Charlestown Road. He then went over the plan for the detection loops. He explained that they are going to do a lane shift on the westbound side of Charlestown Road. He also reviewed the projected schedule that Temple & Temple prepared. He then requested permission to cut on Charlestown Road.

Mr. Summers stated that he received the plans last week and reviewed them and thinks that the overall project is a good project.

Mr. Thompson stated that Sunset Drive was just paved.

Mr. Nash asked how far back it goes.

Mr. Thompson replied the second house on the left is where the annexation stops.

Mr. Nash asked Mr. Summers if he reviewed the design of the traffic signals.

Mr. Summers stated that they modified the signal to meet what he requested.

Mr. Nash stated that Charlestown Road going north goes down to two lanes pretty quickly.

Mr. Summers stated that they are going to have a turning lane into Sunset Drive so that will encourage people to get into the left lane sooner so we don't have a dragstrip going down through there.

Mr. Thompson asked Mr. Plaiss to notify the board if there are any changes in the schedule.

Mr. Plaiss stated that he would.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

2. Vectren re: Cut permits for 3316 Grant Line Rd (13833477) – sidewalk cut, 3603 Klerner Lane (13891816) – street cut, 2140 State St (13886706) – sidewalk cut

Mr. Thompson moved to approve the cut requests subject to his inspection, Mrs. Cotner-Bailey second, motion carries.

3. Doug Stewart Infrastructure Systems re: IN-AWC project on Oak Street

Mr. Stewart stated that they have been contracted to replace a water main on Oak Street beginning at Vincennes Street and ending at Silver Street. He explained that they would like to start work next week and they will be in the sidewalk on the south side of the street.

Mr. Thompson stated that he and Mr. Summers have met with the water company.

Mr. Nash asked how long it will take.

Mr. Stewart replied approximately three months.

Mr. Summers asked if they will be starting on the Silver Street end.

Mr. Stewart replied yes.

Mr. Summers stated that they will have to have the Harvest Homecoming parade route clear on October 1st.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

COMMUNICATIONS – PUBLIC:

Ms. Paige Thomas stated that they are going to be replacing the service at 1598 Old Ford Road and will need to make a 5' X 6' cut. She also stated that at 1603 and 1607 Oak Street they will be replacing a leak in the service and will need to make a 5' X 6' cut. She then explained that at Fourth Street and Elm Street they will continue their work and will have to do some traffic control on Tuesday, September 6th and will do asphalt restoration on Thursday and Friday. She asked Mr. Thompson how he wanted it restored.

Mr. Thompson stated that he would need to take a look at it again and give her a call. He then asked if they were going to control traffic with a flagger.

Ms. Thomas replied yes.

Mr. Thompson moved to approve the cuts on Old Ford Road, Oak Street, and Fourth Street and Elm Street, Mrs. Cotner-Bailey second, motion carries.

Mr. Derek Misch, Dan Christiani, passed out maps of closures for the ongoing water company project for the board to review. He requested to close E. 10th Street from Metal Dynamics entrance to the flood wall on September 1-2 and 6-10. He then requested parking restrictions on the west side of Franklin Drive on September 6-10, 12 and 13. He also requested parking restriction/partial lane closure on the east side of Woodlawn Drive on September 6-10, 12 and 13.

Mr. Thompson moved to approve the above restrictions and closures, Mrs. Cotner-Bailey second, motion carries.

Mr. Jim Silliman stated that on Friday the contractor was excavating the asphalt pavement on Bono Road and starting tomorrow they will be digging out the remainder of the pavement down to 17 inches to bring it up to the bottom of the 9 inch asphalt section. He said that they will also be installing stone ramps to all of the driveways and approaches.

Mr. Nash asked if the curbs will stay as they are.

Mr. Silliman replied yes, but they are replacing curbs and sidewalks if they were in poor condition or if they didn't meet ADA requirements.

Mr. Nash asked if it is still on schedule.

Mr. Silliman replied yes and stated that they are still looking at mid-November for completion.

Mr. Brian Fleck stated that they have about 2/3-3/4 of the drives poured and are working now to get ready for asphalt and paving which will start that on Thursday.

Mr. Nash asked where they will start.

Mr. Fleck stated that they are going to pull the side streets first but will start at the Charlestown Road end or the Hickoryvale end.

Police Chief Bailey suggested that they have very strong barricades because he doesn't have anyone that he can post there.

Mr. Thompson asked if the surface will be the last thing.

Mr. Fleck replied yes.

Police Chief Bailey stated that he has plans for extra patrols out there and he also knows a couple of the residents that will report if there is a problem.

Mr. Wes Christmas stated that the water company finished up their work on the north side of Spring Street and they are hoping to pour concrete today. He said that they are looking at next week to mill and overlay and then shift traffic. He also said that signal work has not started yet but the timeframe for the signal is about 2-2 1/2 weeks. He stated that last week he sent out a schedule of every street to be paved and anticipated milling dates and paving dates. He said that the pave dates on Roanoke, Silver Slate and Navajo have been pushed back because there is other work that needs to be done before they can pave. He said that other than the roads where we are asking them to do gutters or driveway approaches, they are hitting their timeline.

Mr. Nash asked about striping because Charlestown Crossing was paved and has not been striped.

Mr. Christmas stated that he would check on that.

Mr. Nash asked if there is anything in the contract regarding a timeline on striping.

Mr. Christmas replied no.

Mr. Thompson stated that he did contact them to see about getting them in sooner than they did the last time.

Mr. Christmas stated that he would double check on it.

Mr. Thompson stated that everything was noted that was down so the contractor will know what to put back.

Mr. Christmas stated that they videoed everything.

OLD BUSINESS:

1. AT&T – Fiber Optic installation

Mr. Thompson stated that he was supposed to get a better set of plans but he talked to Monty and he wasn't too hopeful on getting anything better. He said that they were requesting that the

board approve this subject to them notifying the board of anytime they have to bore or make a cut and subject to them meeting with him on site. He added that he hasn't heard back from Monty yet so this could stay on the agenda.

TABLED ITEMS:

COMMUNICATIONS - CITY OFFICIALS:

1. Vicki Glotzbach for St. Mary's re: Closing 8th St. on September 17th for the Fiesta Latina

Mr. Thompson stated that it is an annual thing that they do every year and we close off 8th Street for them between Spring Street and Elm Street.

Mrs. Cotner-Bailey moved to approve, **Mr. Thompson** second, motion carries.

2. Courtney Lewis for the band Echoboy re: Shooting video at the amphitheater

Ms. Lewis explained the band would like to shoot a music video at the amphitheater on Wednesday, September 7th from 5:00 p.m. – 10:00 p.m.

Mr. Gardner said that he doesn't have a problem with it as long as legal doesn't.

Mrs. Cotner-Bailey moved to approve, **Mr. Thompson** second, motion carries.

3. Linda Moeller re: Bank Reconciliation Worksheet for July, 2016

Mrs. Moeller requested that the Bank Reconciliation Worksheet for July, 2016 be read into the minutes.

Mr. Nash requested that the record reflect that the board has been provided the Bank Reconciliation Worksheet for July, 2016.

4. Larry Summers re: Jacobi, Toombs & Lanz Work Order No. B-2016-1

Mr. Summers stated that it is for them to measure our ramps in the downtown grid area to determine whether or not they are handicap accessible at the current standards. He said that he will use this information in the future to ensure that we get the correct ramps reinstalled properly. He added that it is not to exceed \$25,000.00.

Mr. Nash asked if we have replaced most of them.

Mr. Summers explained that we've replaced some but the problem is that as time goes forward, ADA standards get more exact.

Mr. Nash asked if this will be completed on or before November 30th of this year.

Mr. Summers replied that is correct.

Mrs. Cotner-Bailey moved to approve, **Mr. Thompson** second, motion carries.

5. Larry Summers re: Zayo Communications request to run fiber from State Street along Daisy Lane and Grant Line Road to Vincennes Street

Mr. Summers stated that he has met with them and is still working out a few details but requested that the board approve it subject to him working out the final details with them.

Mrs. Cotner-Bailey moved to approve subject to the approval of the city engineer, **Mr. Thompson** second, motion carries.

6. Warren Nash re: Signs in rights-of-way

Mr. Nash asked Mr. Ham to do another sign sweep soon.

Mr. Ham stated that he would.

7. Mickey Thompson re: 5th Street and Elm Street Project

Mr. Thompson stated that it has a concrete cap on it and they are waiting for the brick storm line to be lined so that they can have traffic in there to put the asphalt back. He also stated that the water company is making their final tie in at 4th Street and Elm Street.

Mr. Nash asked Mr. Thompson how long until they are finished and can open the road back up.

Mr. Thompson replied that Mr. Sartell gave an estimate of 40 days two weeks ago and he will check and let the board know if that still stands because he believes that the contractor who is going to do the lining is going to be here either the day before Labor Day or that Tuesday after.

APPOINTMENTS:

BIDS:

CLAIMS:

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for August 23, 2016, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:50 a.m.

Warren Nash, President

Vicki Glotzbach, City Clerk

NEW ALBANY SIDEWALK PERMIT

SITE VISIT COMPLETED BY WAYNE ASCHER
8-30-2016

SITE INFORMATION

MAXIMO "Parent" Work Order Number ~~13960344~~ 13962858

Street Address 2635 CHARLESTOWN RD Lot Number

Nearest Cross Street Mc DONALD LN City/Town NEW ALBANY

County FLOYD Township NEW ALBANY Tax Code

Subdivision/Development Map Number 209-265

Service Type: Residential Commercial Conversion

Main: Size 10.00" Material: Plastic-T Plastic-Y Steel Cast Iron Other

MAOP 60 Inches PSIG Operating Pressure 60 Inches PSIG

Install Type: Rough grade Established Grade Short Side, trench in feet 130

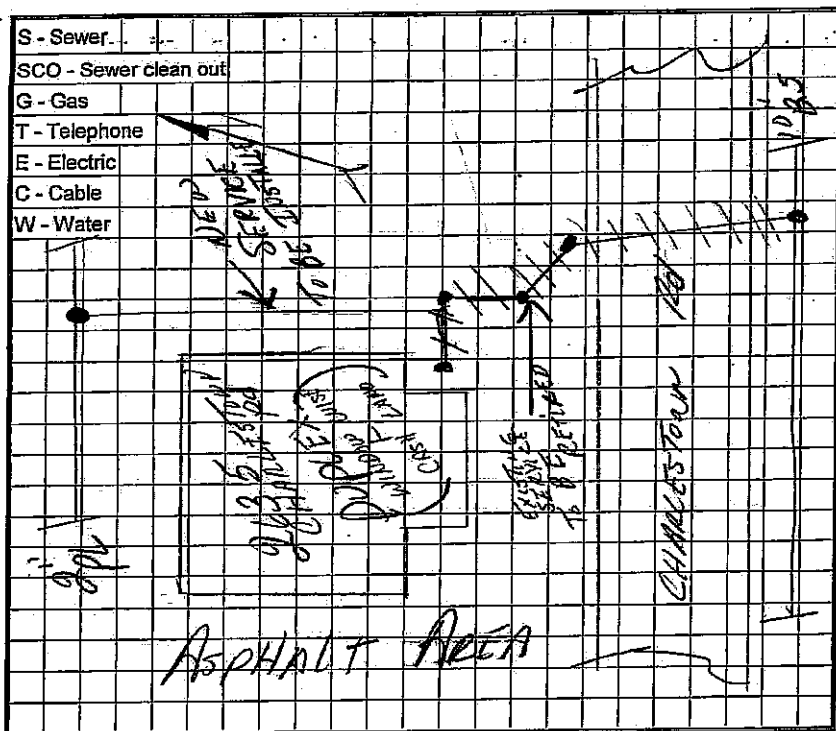
Long Side Bore in feet Trench in feet Total length in feet

Pipe Size: 1/2" CTS 1" CTS 2" IPS Other (Write in)

Financials: Operation Center # 5900 Project # 32006 Task # 038

Recommended Labor Resource Company Contractor

SKETCH: Instructions - indicate NORTH, all measurements are approximate



Materials Needed
1" PL PPE - 130'
#10 TRACER WIRE - 140'
WARNING TAPE - 140'
1" CURB VALVE - 1
CURB VALVE BOX (STREET TYPE)
2x1" PL E.F. TEE - 1
1" PL E.E.C. - 2
1" PL E.F. 90° ELL - 1
2 METER MANIFOLD - 1
MULTI METER METER BARS - 2

NEW ALBANY SIDEWALK PERMIT
SERVICE TO BE IN ASPHALT PARKING LOT

MAXIMO SITE VISIT / SEWER LOCATE FORM

Operations Center (Write in) CLARKSVILLE

Street Address 2635 CHARLESTOWN RD City/Town NEW ALBANY

MAXIMO "Parent" Work Order Number 13962858

MAXIMO "Child" Work Order Number SITE VISIT

New Renew Retire Resize Relocate Other Estimate only

1. Y N Sewer lateral locate is needed. If not, explain why. _____

2. Y N Site is ready for service installation. If not, check below WHY the site is not ready and place job in review with an explanation in SYCLO.

House has not been started Building materials are blocking route

Lot is not at final grade Other (Write in) _____

3. Y N Site is marked in white for locates or locates have been requested and will be ready in two working days.

Locate Number 1608300359 Time Called 8-30-16

Start Date _____ Expiration Date 9-19-16

4. Y N Permits needed prior to the planned work accordance with state, county, or municipal requirements. Specify which permits are needed. (Write in)

NEW ALBANY SIDE WALK PERMIT

5. Y N Necessary material is in truck stock. If not what is needed (Write in)

2 METER MANHOLE

6. Estimated scheduled start date (Write in) 9-6-16

7. Other information needed to complete this work:

Special crew or equipment (Write in) _____

Other (Write in) _____ Welder

Completed by WAYNE ASTER Date 9-6-16

Return this completed form with the Crew Sheet to the Operations Assistant and Scheduler no later than the next business day.

Mindy Milburn

From: colvis chris <Chris.Colvis@toyodagosei.com>
Sent: Tuesday, August 30, 2016 4:04 PM
To: Mindy Milburn
Subject: RE: Request to be on the 9/6 Board of Public Works & Safety Agenda

Ms. Milburn,

I am contacting you to verify you received the information I sent yesterday and I will be able to be on the 9/6 meeting agenda. After your confirmation, I will set my travel plans for next week.

Thank you,

Chris Colvis
Assistant General Manager, IE Machine Engineering & Mass Production Technical
TG Missouri Corporation
1900 North Perryville Blvd, Perryville, MO 63775
Company: (314) 989-5422
Cell Phone: (618) 615-0573
E-Mail: Chris.Colvis@toyodagosei.com

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From: colvis chris
Sent: Monday, August 29, 2016 2:49 PM
To: 'mmilburn@cityofnewalbany.com'
Cc: Brewster Wayne; Blaylock Michael
Subject: Request to be on the 9/6 Board of Public Works & Safety Agenda

Ms. Milburn,

Please find attached a file showing the proposed addition of another row of parking at our 5331 Foundation Blvd business.

Recent increases in employment at this plant have made it necessary to add more parking to accommodate our employees at shift change timing.

My request is to be added to the September 6, 2016 Board of Public Works & Safety meeting agenda to get approval for this addition.

Thank you,

Chris Colvis
Assistant General Manager, IE Machine Engineering & Mass Production Technical
TG Missouri Corporation
1900 North Perryville Blvd, Perryville, MO 63775

Company: (314) 989-5422
Cell Phone: (618) 615-0573
E-Mail: Chris.Colvis@toyodagosei.com

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Mindy Milburn

From: colvis chris <Chris.Colvis@toyodagosei.com>
Sent: Monday, August 29, 2016 3:49 PM
To: Mindy Milburn
Cc: Brewster Wayne; Blaylock Michael
Subject: Request to be on the 9/6 Board of Public Works & Safety Agenda
Attachments: Additional Parking Proposed for 5331 Foundation Blvd.pdf

Ms. Milburn,

Please find attached a file showing the proposed addition of another row of parking at our 5331 Foundation Blvd business.

Recent increases in employment at this plant have made it necessary to add more parking to accommodate our employees at shift change timing.

My request is to be added to the September 6, 2016 Board of Public Works & Safety meeting agenda to get approval for this addition.

Thank you,

Chris Colvis
Assistant General Manager, IE Machine Engineering & Mass Production Technical
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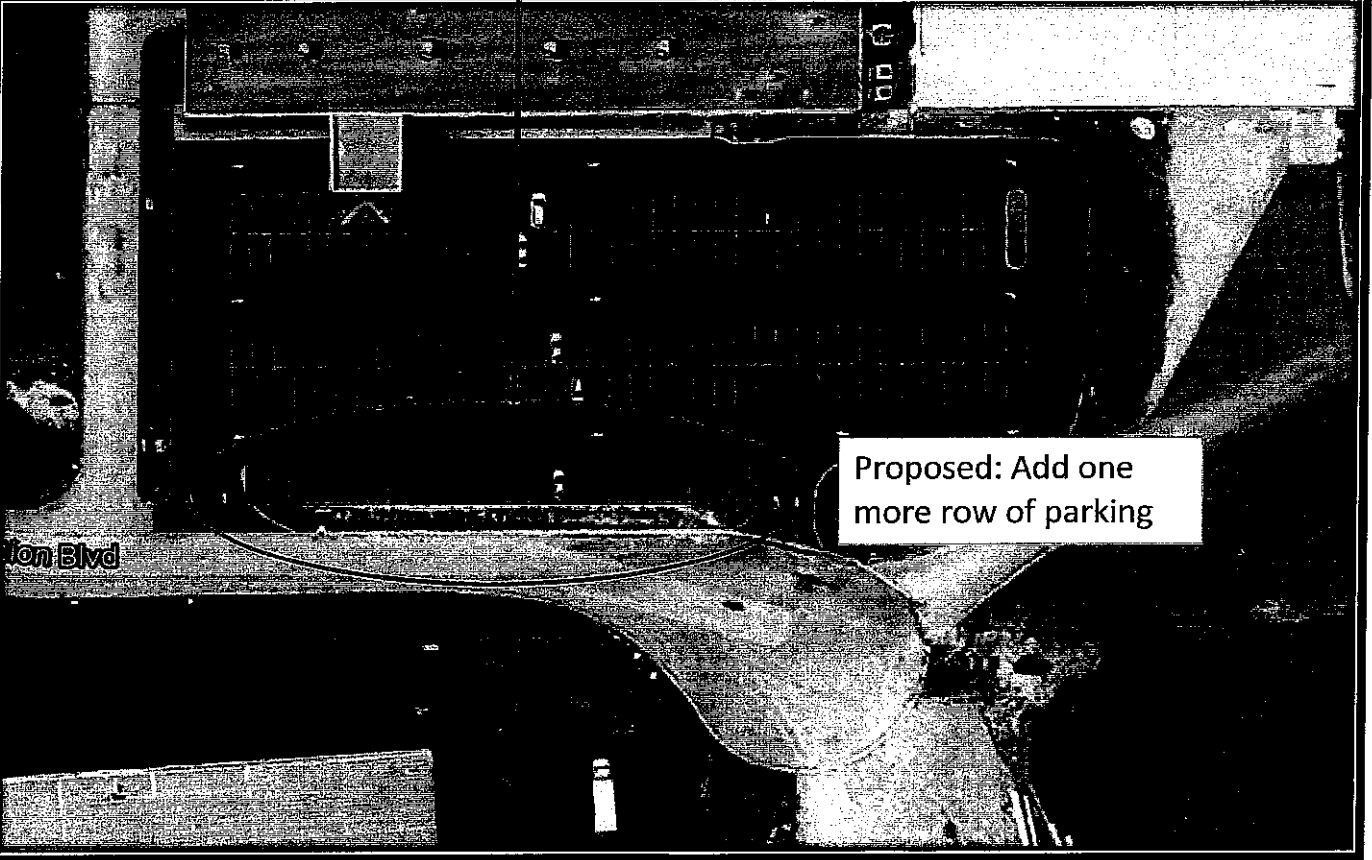
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TG Missouri Corporation

5331 Foundation Blvd, New Albany, IN 47150

Current



Proposed: Add one more row of parking