

AGENDA

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, APRIL 10, 2018 AT 10:00 A.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Christian Morales with Nations Roof of Ohio re: Sidewalk closure at 400 State St. to place lift
2. Vectren re: Cut permits at 2848 Charlestown Road (15726871) sidewalk cut, 1322 Locust Street (15721468) street cut, 2852 Charlestown Road (15726874) sidewalk cut

COMMUNICATIONS – PUBLIC:

OLD BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Courtney Lewis re: Special Events permits
 - Whitehead wedding June 30, 2018 at Amphitheatre
 - Carnegie Center for Art & History-#I Am Public Art
2. Scott Wood re: ADA Transition Plan and Title VI Policies

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

Regular Meeting Minutes for April 3, 2018

ADJOURN:

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, APRIL 3, 2018 AT 10:00 A.M.

PRESENT: Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, president.

OTHERS PRESENT: Greg Phipps, Josh Staten, Chris Gardner, Sidney Main, Police Chief Bailey, Major Popp, Fire Chief Juliot, Fire Marshal Koehler, Larry Summers, Linda Moeller, Alicia Meredith, Jessica Campbell, Krystina Jarboe, David Brewer, David Hall, Courtney Lewis, Tonya Fischer and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Vectren re: Cut permits for 33 E 3rd St (15275433) – street and sidewalk cut, W 7th at Elm St (15201343) – street cut, 1114 Beeler St (15352592) – sidewalk cut, 3914 Carver St (14695145) – street cut, 1621 Charlestown Rd (15320913) – sidewalk cut, 1621 Charlestown Rd (15367518) – street and sidewalk cut, 1422 Elm St (14725842) – sidewalk cut, 2632 Grant Line Rd (14277117) – street cut, 1125 Greenaway Pl (15352602) – sidewalk cut, 212 Greenlawn Dr (15055878) – sidewalk cut, 2230 Green Valley Rd (15295347) – sidewalk cut, Oak St at Thomas St (15455274) – street and sidewalk cut, 2236 Park Ave (13585261) – street cut, 1112 E Spring St (15256949) – sidewalk cut. Work is already completed at these locations.

Mr. Thompson stated that this is housekeeping and they have all been repaired.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries

2. Sherry Dallmann re: Dumpster permit at 910 Mellwood

Ms. Dallmann stated that she is moving and has a lot of junk that needs to be disposed of.

Mr. Thompson asked if it will be on the side of the street where the field is.

Ms. Dallman replied yes and stated that she would need it for a week.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

3. Sara Cruse re: Dumpster permit 227 Village Pine Drive

Mrs. Cruse stated that she is remodeling her basement and would like to sit the dumpster out front for a week.

Mrs. Cotner-Bailey asked if it is going to be on the street.

Mrs. Cruse replied yes.

Mr. Thompson asked that she place the dumpster in the widest area of that street.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

COMMUNICATIONS – PUBLIC:

Andrew Carter explained that he is one of the owners of the property at 27 E. 3rd Street and 33 E. 3rd Street and the sidewalks are basically nonexistent in that area. He asked if it was possible to get on a list to request those sidewalks to be redone.

Mr. Nash asked if that is the corner of Town Clock Church.

Mr. Carter replied yes. He passed out photos for the board to review and added that in the past the houses in that area were in disrepair so it was overlooked, but they have started renovations at those locations and it would be nice to have sidewalks that they can actually walk on.

Mr. Thompson asked if it was from work that the gas company did.

Mr. Carter replied no.

Mr. Thompson explained that redevelopment has a running list of sidewalks that have issues and they can make sure they get added to that list.

Mr. Summers stated that the Street Department has a list as well.

Mr. Nash asked Mr. Summers to forward Mr. Carter's request to redevelopment.

Mr. Summers stated that he would.

Wes Christmas, Clark Dietz, Sewer Project Update - Basin 16, Division B – he stated that construction has progressed near the intersection at Willard and has remained there for a couple of weeks because of weather delays and water line investigations. He explained that they met with the water company this morning to discuss the ongoing water leaks and they are evaluating that and will reach out to O'Mara to schedule a more robust repair of the waterline in that intersection. He stated that this is anticipated to take place later this week or the very first of next week which means there won't be any sewer line activity until after this is done. He added that the roadway is open right now.

Mr. Thompson stated that the water company is doing an investigation which will require a shutdown but when they met with them today they made it very clear that the residents need to be informed in advance. He explained that they don't like doing the work on a Friday but it is an option and whatever the decision is they will make sure that anyone affected is notified in advance.

Mr. Nash asked what is causing the leaks.

Mr. Christmas explained that it is an old line and pipe and with all the construction activity it may have exacerbated some issues. - **Basin 7 Sewer Project** - He explained that this is at the Jackson Street location and continues slowly as anticipated.

Mr. Nash asked about paving.

Mr. Christmas stated that they will be moving forward with the development of the paving package for this year.

Mr. Thompson stated that he spoke with Councilman Caesar last night and they have made some progress on what they want to submit to the city, but would like to meet with them to compare lists.

Mr. Christmas stated that if the board approves their contract today then they will move forward with preparing the contract documents and out to bid relatively soon.

Matt Hines, United Consulting, State Street Signal Project Update – stated that they have installed new signals, new cabinet/foundation and detector housings at Knable and Captain Frank as well as new service points at Green Valley and Knable. He explained that this week they will be pouring sidewalks and curb ramps, detectable warning surfaces, installing new signs, removing old signs and activating new signals at Knable and Captain Frank. He stated that they will finally patch the hole in the pavement at Captain Frank tomorrow and added that Green Valley Road, West Street and Captain Frank will need lane closures this week. He explained that they received the schedule from the contractor regarding milling and resurfacing and April 16-20 they will be performing deep patching which will require rolling closure. He stated that milling and resurfacing will take place the following week of April 23-27. He requested night shift between 8:00 p.m. and 6:00 a.m.

Mr. Thompson stated that he was in the progress meeting and he agreed with them that trying to pave that area during the day would be a nightmare and the only way to do it is afterhours.

Mrs. Cotner-Bailey asked if it will take the whole week.

Mr. Hines replied yes.

Mr. Nash stated that he is not sure that patching can wait until April 15.

Mr. Hines stated that they can do some temporary patching.

Mr. Thompson moved to approve the after-hours paving subject to coordination and public notification, Mrs. Cotner-Bailey second, motion carries.

Tony Nava, Chartres Street Neighborhood Association, stated that since construction started at Jackson they noticed an increase in large rats in the neighborhood and they aren't sure if it is because of the sewer work or a resident but code enforcement has cleaned up the area of concern on the resident side. He added that he did set out traps and has caught two so far. He asked about getting parking waivers from the street sweepers in their area while construction is going on because it is causing a lot of problems to try to move their vehicles.

Mr. Nash replied yes.

Mr. Nava stated that a couple of meetings ago he asked if they could get a flashing light on the stop signs that are solar powered because what they got was something that looks like a dollar store pinwheel and they don't work. He explained that they are still having issues with speeding in the neighborhood which is very dangerous especially since they have a lot of kids in the neighborhood. He stated that due to construction they have seen an increase in potholes on Chartres Street and they want to know if they can get some backfill in those until resurfacing.

OLD BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Vicki Glotzbach re: Handicapped sign request for Rosetta Wells at 1410 Ekin Avenue

Mrs. Glotzbach presented a handicapped parking sign request and explained that traffic division has been out to inspect the location and recommended approval.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

Mr. Summers presented a contract from HWC in the amount of \$19,979.66 for the construction inspection of the one-way to two-way project that occurred last year. He explained that as they have gone through the project they have already reached the amount of their contract but they still need to perform the closeout documentation for INDOT.

Mr. Nash asked how much of that does the city pay.

Mr. Summers stated that there aren't additional federal funds so they city is responsible for 100%.

Mr. Thompson moved to approve the contract with HWC in the amount of \$19,979.66, Mrs. Cotner-Bailey second, motion carries.

Mr. Summers presented a contract with Clark Dietz not to exceed \$200,000.00 for the paving work to get the bid package together. He added that this also allows for inspection to ensure that all specifications are followed while the contractor is performing the work.

Mr. Nash asked when they are going to do this.

Mr. Summers stated that as soon as the board approved this contract they will work with the council to finalize the paving list and get the contract documents out as quickly as possible.

Mr. Nash asked if they can get started without the council list.

Mr. Summers stated that they could move forward with the paving list that they currently have.

Mr. Thompson stated that Clark Dietz did the list last year and they have been working on paving specks so they will have a jump on the process.

Mr. Nash asked if there is any way to expedite it.

Mr. Summers stated that they are actually ahead of schedule this year to where they have been in years past and continue to try to improve the process.

Mr. Nash asked if there is a way to keep on the contractor once it is approved.

Mr. Summers stated that whomever is chosen as the contractor, he will be in contact with them as well as working with Mr. Christmas to ensure that the city streets are a priority.

Mr. Thompson moved to approve the contract with Clark Dietz in the amount not to exceed \$200,000.00, Mrs. Cotner-Bailey second, motion carries.

Mr. Summers stated that Mike Hall explained at last night's council meeting that there is a pothole hotline in the works at this time but until the hotline is available, he would advise citizens calling into the street department at 812.948.5352 so that they are made aware. He added that they have been working diligently and as of March 2018 they have patched 728 potholes. He presented an amendment to the original contract with Lochmueller Group in the amount of \$41,713.00 for the McDonald Lane project. He explained that construction went a little longer than what their contract was designed for and they donated two months of work which leaves an additional two months to be paid. He stated that this is federally funded so the city will only pay 20% which is ~\$8,000.00. He recommended approval.

Mr. Thompson moved to approve the contract with Lochmueller Group in the amount of \$41,713.00, Mrs. Cotner-Bailey second, motion carries.

Mr. Summers stated that he has been working with INDOT, utilities and the contractor regarding the Mt. Tabor project and they are setting preconstruction conference for later in April. He explained that the contractor has received a notice to proceed and will be coordinating with the city to see what work can be done.

Mr. Nash asked what area that is.

Mr. Summers stated that it is from Grantline Road to a few hundred feet short of the Klerner Lane intersection. He added that he has been working with INDOT, utilities and the contractor

regarding the Grantline Road project to set a preconstruction conference but that date hasn't been set yet.

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for March 27, 2018, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:50 a.m.

Warren V. Nash, President

Vicki Glotzbach, City Clerk

MAXIMO SITE VISIT / SEWER LOCATE FORM

Operations Center (Write in) Clarksville

Street Address 2848 Charlestown Rd City/Town New Albany

MAXIMO "Parent" Work Order Number 15726871

MAXIMO "Child" Work Order Number 15726928

New Renew Retire Resize Relocate Other Estimate only

1. ^Y ^N Sewer lateral locate is needed. If not, explain why. Retirement

2. ^Y ^N Site is ready for service installation. If not, check below WHY the site is not ready and place job in review with an explanation in SYCLO.

House has not been started Building materials are blocking route

Lot is not at final grade Other (Write in) _____

3. ^Y ^N Site is marked in white for locates or locates have been requested and will be ready in two working days.

Locate Number 1804052828 Time Called 115 pm

Start Date 4-9-18 Expiration Date 4-25-18

4. ^Y ^N Permits needed prior to the planned work accordance with state, county, or municipal requirements. Specify which permits are needed. (Write in)

New Albany Sidewalk cut

5. ^Y ^N Necessary material is in truck stock. If not what is needed (Write in) _____

6. Estimated scheduled start date (Write in) 4-12-18

7. Other information needed to complete this work:

Special crew or equipment (Write in) _____

Other (Write in) _____ Welder

Completed by J. Higdon Date 4-5-18

Return this completed form with the Crew Sheet to the Operations Assistant and Scheduler no later than the next business day.

MAXIMO SITE VISIT / SEWER LOCATE FORM

Operations Center (Write in) Clarksville

Street Address 1322 Locust St. City/Town New Albany

MAXIMO "Parent" Work Order Number 15721468

MAXIMO "Child" Work Order Number 15721593

New Renew Retire Resize Relocate Other Estimate only

1. Y N Sewer lateral locate is needed. If not, explain why. Retirement

2. Y N Site is ready for service installation. If not, check below WHY the site is not ready and place job in review with an explanation in SYCLO.
House has not been started Building materials are blocking route
Lot is not at final grade Other (Write in) _____

3. Y N Site is marked in white for locates or locates have been requested and will be ready in two working days.

Locate Number 1804051207 Time Called 1000 AM

Start Date 4-9-18 Expiration Date 4-25-18

4. Y N Permits needed prior to the planned work accordance with state, county, or municipal requirements. Specify which permits are needed. (Write in)
New Albany street cut permit

5. Y N Necessary material is in truck stock. If not what is needed (write in) _____

6. Estimated scheduled start date (Write in) 4-12-18

7. Other information needed to complete this work:

Special crew or equipment (Write in) _____

Other (Write in) _____ Welder

Completed by J Higdon Date 4-5-18

Return this completed form with the Crew Sheet to the Operations Assistant and Scheduler no later than the next business day.

MAXIMO SITE VISIT / SEWER LOCATE FORM

Operations Center (Write in) Clarksville

Street Address 2852 Charlestown Rd City/Town New Albany

MAXIMO "Parent" Work Order Number 15726874

MAXIMO "Child" Work Order Number 15726905

New Renew Retire Resize Relocate Other Estimate only

1. ^Y ^N Sewer lateral locate is needed. If not, explain why. Retirement

2. ^Y ^N Site is ready for service installation. If not, check below WHY the site is not ready and place job in review with an explanation in SYCLO.

House has not been started Building materials are blocking route

Lot is not at final grade Other (Write in) _____

3. ^Y ^N Site is marked in white for locates or locates have been requested and will be ready in two working days.

Locate Number 1804052839 Time Called 115 pm

Start Date 4-9-18 Expiration Date 4-25-18

4. ^Y ^N Permits needed prior to the planned work accordance with state, county, or municipal requirements. Specify which permits are needed. (Write in)
New Albany sidewalk cut

5. ^Y ^N Necessary material is in truck stock. If not what is needed (Write in) _____

6. Estimated scheduled start date (Write in) 4-12-18

7. Other information needed to complete this work:

Special crew or equipment (Write in) _____

Other (Write in) _____ Welder

Completed by J Higdon Date 4-5-18

Return this completed form with the Crew Sheet to the Operations Assistant and Scheduler no later than the next business day.



Special Event Permit Application

311 Hauss Square Room 316, New Albany, IN 47150
812-948-5333
www.cityofnewalbany.com

Name of Organization: N/A
Name of Applicant: Whitney Whitehead Date: 4/03/18
Address: 1122 Fisk Ct. City: Louisville State: KY Zip: 40203
Contact Phone: (502) 939-3611 Email: WhitneyWhitehead1989@gmail.com
Onsite event day contact person: Whitney Whitehead Phone: (502) 939-3611

Event Information

Type of Event	
<input type="checkbox"/> Run/Walk	<input type="checkbox"/> Rally
<input type="checkbox"/> Parade	<input checked="" type="checkbox"/> Wedding Ceremony/Photos
<input type="checkbox"/> Fair	<input type="checkbox"/> Concert
<input type="checkbox"/> Picnic	<input type="checkbox"/> Other (Specify) _____

Event Title: The Wedding of Whitney Whitehead to Shawn Major
Event Date: 6/30/18 Estimated Attendance: 100
Requested Park: Bicentennial Park Riverfront Amphitheater City Square
 Other (Specify) _____

Event Hours: 4:00 AM - 5:00 PM
Set Up Hours: 3:00 AM - 3:45 AM Tear Down Hours: 6:00 AM - 7:00 PM

Please indicate all of the following that apply to your event

- | Yes | No | |
|--------------------------|-------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | FOOD CONCESSIONS |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | ALCOHOLIC BEVERAGES |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | FIRST AID FACILITY AND AMBULANCE |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | TABLES AND CHAIRS SET UP, IF YES HOW MANY _____ |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | FENCING, BARRIERS, BARRICADES |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | ELECTRICITY REQUIRED, IF YES SOURCE _____ |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | BOOTHS, EXHIBITS, DISPLAYS |

- CANOPIES, TENTS, STRUCTURES (must be approved by building commissioner/ fire marshal)
- VEHICLES, TRAILERS, IF YES HOW MANY _____
- TRASH CONTAINERS, DUMPSTERS
- PORTABLE TOILETS
- ENTERTAINMENT, IF YES PLEASE DESCRIBE _____
- INFLATABLES, AMUSEMENT, IF YES PLEASE DESCRIBE _____

Voluntary Donations

While there is no fee for the use of our non-parks public spaces, donations are accepted for the use of the City of New Albany Bicentennial Park, Riverfront Amphitheater, City Square or any other non-parks public space. Contributions support a broad array of recreational activities for residents and visitors, as well as helping to maintain our ever evolving park system. Donations made to New Albany Parks and Recreation Department are tax deductible.

Other permits

All components of the event are subject to Board of Works approval and may require approval by and/or permits from other agencies. Board of Works approval permits use of the specified space under the terms of the permit and does not constitute permission from other agencies. Events that impact other agencies must seek proper approval and permitting from said agencies. It is the express responsibility of the applicant to secure all necessary permissions and paperwork.

Insurance Requirements

Proof of insurance may be required before final permit approval. Each event is evaluated on its risk and exposure. The City of New Albany is not responsible for any accidents to persons or property resulting from the issuance of this permit.

Affidavit of Applicant

Everything that I have stated on this application is correct to the best of my knowledge. I have read, understand and agree to abide by the policies, rules and regulations listed on this and all applicable forms, including City of New Albany ordinances, as they pertain to the requested usage. Applicant agrees and understands any significant damage to city property will be the sole responsibility of the applicant. By signing this application, the applicant agrees to follow all rules and regulations and city ordinances. The permit, if granted, is not transferrable and is revocable at any time at the absolute discretion of the New Albany Board of Public Works. All programs and facilities of the City of New Albany are open to all citizens regardless of race, sex, age, color, religion, national origin or handicap.

For any questions regarding special event permitting, please contact Courtney Lewis at clewis@cityofnewalbany.com or 812.948.5333.

Name of Applicant: Whitney Whitehead (please print)

Signature: Whitney Whitehead Date: 4/03/18

Office Use Only	
____ Approved	Notes: _____
____ Denied	Signed: _____ Date: _____
(Board of Works President)	



Special Event Permit Application

311 Hauss Square Room 316, New Albany, IN 47150
812-948-5333
www.cityofnewalbany.com

Name of Organization: Carnegie Center for Art & History
Name of Applicant: Daniel Pfalzgraf Date: 4-4-18
Address: 201 E. Spring St. City: New Albany State: IN Zip: 47150
Contact Phone: (812) 944-7336 Email: d.pfalzgraf@carnegiecenter.org
Onsite event day contact person: Daniel Pfalzgraf Phone: 502 876-0868

Event Information

Type of Event			
<input type="checkbox"/> Run/Walk	<input type="checkbox"/> Rally	<input type="checkbox"/> Parade	<input type="checkbox"/> Wedding Ceremony/Photos
<input checked="" type="checkbox"/> Fair	<input type="checkbox"/> Concert	<input type="checkbox"/> Picnic	<input type="checkbox"/> Other (Specify) _____

Event Title: #IamPublicArt

Event Date: Oct. 6, 2018 Estimated Attendance: 500

Requested Park: Bicentennial Park Riverfront Amphitheater City Square

Other (Specify) Closed off block of Bank St. between Spring & Market

Event Hours: 2:00 AM/PM - 5:00 AM/PM Approx. 3hr event immediately following Harvest Homecoming Parade.

Set Up Hours: 12:00 AM/PM - 2:00 AM/PM Tear Down Hours: 5:00 AM/PM - 6:00 AM/PM

Please indicate all of the following that apply to your event

- | Yes | No | |
|-------------------------------------|-------------------------------------|--------------------------------------------------------------------------------------------|
| <u>Maybe</u> | <input type="checkbox"/> | FOOD CONCESSIONS |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | ALCOHOLIC BEVERAGES |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | FIRST AID FACILITY AND AMBULANCE |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | TABLES AND CHAIRS SET UP, IF YES HOW MANY <u>12 tables / 48 chairs max</u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | FENCING, BARRIERS, BARRICADES <u>blocking traffic to Bank St. from Spring & Market</u> |
| <u>Maybe</u> | <input type="checkbox"/> | ELECTRICITY REQUIRED, IF YES SOURCE <u>St. Marks</u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | BOOTHS, EXHIBITS, DISPLAYS |

- CANOPIES, TENTS, STRUCTURES (must be approved by building commissioner/ fire marshal)
- Maybe VEHICLES, TRAILERS, IF YES HOW MANY Possible parade floats or food trucks parked.
- TRASH CONTAINERS, DUMPSTERS
- PORTABLE TOILETS
- ENTERTAINMENT, IF YES PLEASE DESCRIBE Music, Art installations, Art Activities,
- INFLATABLES, AMUSEMENT, IF YES PLEASE DESCRIBE skateboarding competition.

Voluntary Donations

While there is no fee for the use of our non-parks public spaces, donations are accepted for the use of the City of New Albany Bicentennial Park, Riverfront Amphitheater, City Square or any other non-parks public space. Contributions support a broad array of recreational activities for residents and visitors, as well as helping to maintain our ever evolving park system. Donations made to New Albany Parks and Recreation Department are tax deductible.

Other permits

All components of the event are subject to Board of Works approval and may require approval by and/or permits from other agencies. Board of Works approval permits use of the specified space under the terms of the permit and does not constitute permission from other agencies. Events that impact other agencies must seek proper approval and permitting from said agencies. It is the express responsibility of the applicant to secure all necessary permissions and paperwork.

Insurance Requirements

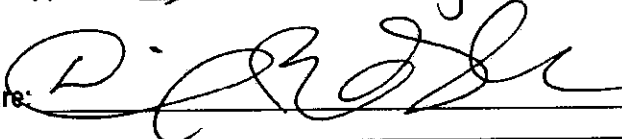
Proof of insurance may be required before final permit approval. Each event is evaluated on its risk and exposure. The City of New Albany is not responsible for any accidents to persons or property resulting from the issuance of this permit.

Affidavit of Applicant

Everything that I have stated on this application is correct to the best of my knowledge. I have read, understand and agree to abide by the policies, rules and regulations listed on this and all applicable forms, including City of New Albany ordinances, as they pertain to the requested usage. Applicant agrees and understands any significant damage to city property will be the sole responsibility of the applicant. By signing this application, the applicant agrees to follow all rules and regulations and city ordinances. The permit, if granted, is not transferrable and is revocable at any time at the absolute discretion of the New Albany Board of Public Works. All programs and facilities of the City of New Albany are open to all citizens regardless of race, sex, age, color, religion, national origin or handicap.

For any questions regarding special event permitting, please contact Courtney Lewis at clewis@cityofnewalbany.com or 812.948.5333.

Name of Applicant: Daniel Pfabzgraf (please print)

Signature:  Date: 4-4-18

Office Use Only	
<input type="checkbox"/> Approved	Notes: _____
<input type="checkbox"/> Denied	Signed: _____ Date: _____
(Board of Works President)	

BOW-18-02

RESOLUTION

Adopting the City of New Albany ADA Transition Plan

and

Designating the ADA Coordinator

WHEREAS: The City of New Albany has long complied with the Americans with Disabilities Act (ADA) in the provision of services, in making the public facilities accessible, and in complying with employment requirements; and

WHEREAS: The City of New Albany has recently completed a "Transition Plan" as required under the ADA; and

WHEREAS: The City of New Albany duly advertised the availability of copies of the Transition Plan at the New Albany – Floyd County Public Library and the offices of the New Albany City Plan Commission in *The (Floyd County Edition) News and Tribune* ; and

WHEREAS: The New Albany Board of Public Works and Safety commenced a thirty day comment period on March 6, 2018 and concludes said thirty day comment period today; and

WHEREAS: The Board has taken all comments under advisement and upon due consideration does hereby ADOPT the ADA Transition Plan; and

WHEREAS: The ADA requires the City of New Albany to designate a "Responsible Official" to monitor compliance with the ADA and investigate allegations of non-compliance; to serve as a resource to the public and answer questions and concerns about disability discrimination; and, to serve as a resource to City staff to aid in answering public questions in a timely and accurate manner;

NOW, THEREFORE, BE IT RESOLVED that the Board of Public Works and Safety does hereby designate Scott Wood as ADA Coordinator for the City of New Albany.

APPROVED this _____th Day of _____, 2018.

Warren Nash,
President

Title VI Policy and Assurances

The City of New Albany (hereinafter referred to as the "Recipient") HEREBY AGREES THAT as a condition to receiving any Federal financial assistance from the Department of Transportation it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat.252, 42 USC 2000d-42 USC 200d-4 (hereinafter referred to as the "Act"), and all requirements imposed by or pursuant to Title 40, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the "Regulations") and other pertinent directives, to the end that is in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from the appropriate Grantor(s)" and, HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7(a) (1) of the Regulations. More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurances with respect to the "appropriate Grantor(s):"

1. That the Recipient agrees that each "program" and each "facility" as defined in subsections 21.23(e) and 21.23(b) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with all requirements imposed by, or pursuant to, the Regulations.
2. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with the "appropriate Grantor(s)" and, in adapted form in all proposals for negotiated agreements:

Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat, 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidden that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

APPENDIX A

3. That the Recipient shall insert the clauses of Appendix B of this assurance in every contract subject to the Act and the Regulations.
4. That the Recipient shall insert the clauses of Appendix C of this assurance as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance shall extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisitions of real property or an interest in real property, the Assurance shall extend to rights to space on, over or under such property.
7. That the Recipient shall include the appropriate clauses set forth in Appendix D of this Assurance as a covenant running with the land, in any future deeds, leases, permits, licenses and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under the "appropriate Grantor(s)" and (b) for the construction or use of or access to space on, over or under real property acquired, or improved under the "appropriate Grantor(s)."
8. The Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of personal property, or real property or interest therein or structures or improvements thereon, in which case the Assurance obligates the Recipient or any transferee for the longer of the following periods:
 - (a) the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - (b) the period during which the Recipient retains ownership or possession of the property.
9. The Recipient shall provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such

APPENDIX A

program will comply with all requirements imposed or pursuant to the Act, the Regulations and this Assurance.

10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this Assurance.

This Assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Recipient Department of Transportation under the "appropriate Grantor(s)" and is binding on it, other recipients, subgrantees, contractors, subcontractors, transferees, successors in interest and other participants in the "appropriate Grantor(s)". The person or persons whose signatures appear below are authorized to sign this Assurance on behalf of the Recipient.

NEW ALBANY BOARD OF PUBLIC WORKS AND SAFETY:

Warren Nash, President

Mickey Thompson, Member

Cheryl Cotner Bailey, Member