

**AGENDA**

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, JUNE 27, 2017 AT 10:00 A.M.**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**NEW BUSINESS:**

1. Gary Starks with Fun in a Bun re: Vendors permit at State Street and Green Valley

**COMMUNICATIONS – PUBLIC:**

**OLD BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**APPOINTMENTS:**

**BIDS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

Regular Meeting Minutes for June 20, 2017

**ADJOURN:**

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, JUNE 20, 2017 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, president.

**OTHERS PRESENT:** Assistant Fire Chief Gadd, Fire Marshal Koehler, Linda Moeller, Chris Gardner, Bryan Slade, Bobby Lee, Greg Phipps, Sheriff Frank Loop, Sidney Main, Larry Summers, David Hall, Jessica Campbell, Assistant Police Chief Fudge, Major Will Popp, David Brewer, Tonya Fischer, Christina Jarboe, Sean Payne and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**NEW BUSINESS:**

- 1. Vectren re: Cut requests for 1452 Slate Run Road (14795976) – Street Cut, 1237 Clark Street (14774346) – Sidewalk Cut, 2348 Corydon Pike (14673713) – Street Cut, 252 Jackson Street (14820726) – Street Cut, 425 W. 8<sup>th</sup> Street (14762184) - Street Cut, 717 Linden Street (14784074) – Street Cut**

**Rob Philpot** stated that 717 Lindon, 1452 Slate Run Road, 425 W. 8<sup>th</sup> Street, 252 Jackson Street and 1237 Clark Street are service retirements. He explained that 2348 Corydon Pike is a new service and stated that the only way they will cut the street is if the main is laying on the street line or a utility in the center of the road.

**Mr. Thompson** stated that he is familiar with the Linden cut which is a retirement for a demo that the city is doing. He stated that there is a line on Corydon Pike where the city stops and asked if that is where they did the main replacement on the county property.

**Mr. Philpot** replied no and stated that it is a large metal building behind 2348 Corydon Pike and it shows that Eagles Lane is the cross street which would make it in the city.

**Mr. Thompson** asked that they hold off on that one until he can make sure that it is in the city.

**Mr. Thompson moved to approve the above street cuts with the exception of 2348 Corydon Pike contingent upon verification that it is in the city, Mrs. Cotner-Bailey second, motion carries.**

- 2. Pastime's Pub re: Exemption for noise ordinance on Saturday, June 24<sup>th</sup>**

**Mr.** asked for an extension of the normal operating hours to 12:00 a.m. to accommodate the client just in case.

**Mr. Nash** stated that it is his understanding that the ordinance says that this body does not have that capability.

**Mr.** stated that he was at the meeting when it was passed and the council members said during the meeting that anytime there was a request to extend the hours they be awarded 3 per year and they would need to come before this board.

**Mr. Nash** stated that the ordinance does not read that way.

**Mr. Thompson** explained that there is an exemption but the way that the ordinance reads states that commercial enterprise is not entitled to that exemption.

Mr. asked if anyone else could approve it.

Mr. Thompson stated that he would need to contact his council member to ask that the ordinance be amended.

### 3. Gail Bower re: Curb cut for garage at 613 E. 9<sup>th</sup> Street

Gail Bower stated that she owns the property at 611 E. 9<sup>th</sup> Street and wants to buy the vacant lot at 613 E. 9<sup>th</sup> Street and build a garage on the lot. She explained that she wants to know before she moves forward if they will grant her a curb cut to be able to get into the garage and how wide it has to be.

Mr. Summers stated that the standard drawing indicated that the maximum residential curb cut is 20'

Mr. Thompson stated that he hasn't visited the site.

Mrs. Cotner-Bailey asked to clarify if he is officially asking the board to grant the curb cut or if she is just asking for information.

Ms. Bower stated that right now she is just asking for information before she purchased the property. She asked if her garage can be longer than her shotgun house.

Mr. Brewer replied yes

Mr. Thompson explained that the city would not be the one to install the curb cut. He stated that if it is approved by the board her contractor would be responsible for installing it to the city's specs. He added that he could come out and do a site visit to make sure there are no other issues.

### COMMUNICATIONS – PUBLIC:

Steven Crim requested a lift permit for next Tuesday to change out his Easter lights on his home to his 4<sup>th</sup> of July lights. He explained that he rents a lift from Sunbelt and blocks the walkway in front of his home for half a day.

Mrs. Cotner-Bailey asked what his address is.

Mr. Crim replied 1503 East Market

Mrs. Cotner-Bailey moved to approve the request to block sidewalk at 1503 East Market on June 27<sup>th</sup> from 8:00 a.m.-12:00 p.m., Mr. Thompson second, motion carries.

Sandy Hardin, Redstar Entertainment Magazine, provided the board with the flier for the Homecoming 2017 event and stated that it is turning out to be a quality event

Mrs. Cotner-Bailey asked if she is requesting anything from the board for the event.

Ms. Hardin stated that Police Chief Bailey suggested that she come to the board regarding the noise ordinance because it is a two-day event.

Mrs. Cotner-Bailey asked if she wants the alley to be blocked.

Ms. Hardin replied that it might help the event.

Mrs. Cotner-Bailey recommended that the alley be blocked for safety reasons. She asked if there is going to be music.

Ms. Hardin stated that they wouldn't have any bands.

Mr. Nash asked if they are going to have a stage.

**Ms. Hardin** replied no but stated that they will have canopy tents.

**Mr. Nash** stated that if they close the alley she will need to have someone man the barricades to let her people in and out.

**Mrs. Cotner-Bailey** stated that if the individuals stay after the event and want to play their guitars they have until 11:00 p.m. to do so.

**Mr. Thompson** moved to close the alley between Bank Street and E. 3<sup>rd</sup> Street and Spring Street and Elm Street on June 24 & 25, Mrs. Cotner-Bailey second, motion carries.

**Ruth Watson** stated that she is representing Father Merrill who could not be here, and explained that they are concerned about the yellow stripe that is in front of St. Mary's church and across the street in front of the funeral home.

**Mr. Nash** asked if that is different than it was.

**Ms. Watson** replied yes and explained that people have always parked in front of the church during mass and now it is marked for no parking.

**Mr. Summers** stated that those yellow curbs were put in at TARC's request to facilitate bus stops.

**Mr. Nash** asked Mr. Summers to look at that again.

**Mr. Summers** stated that they can look at it but they can't make any guarantees.

**Ms. Watson** stated that they also use that area for limousines during weddings so they would appreciate the board taking a look at it again.

**Ben Shireman** stated that he was asked to speak about the roof project going on at the jail. He stated that they planned to work in the evenings to minimize traffic as much as possible and plan to shift at 4:00 in the morning.

**Mr. Nash** asked if they have already blocked the sidewalk and street.

**Mr. Shireman** replied yes, and stated that there was some miscommunication and they thought that the request has already come before the board.

**Mrs. Cotner-Bailey** asked how long he anticipates that being blocked.

**Mr. Shireman** replied about three weeks.

**Mr. Nash** asked if they have any streets blocked.

**Mr. Shireman** replied no.

**Mr. Thompson** said that there will need to be signage put out to direct foot traffic to the other side of the street since the sidewalk is closed. He has if the areas that they need to use is what they already have blocked off.

**Mr. Shireman** referred to the map that he passed out to show the board the temporary dumpster location to follow the roof that is outside of the fenced in area.

**Mr. Nash** asked if they will be in the driving lane at all.

**Mr. Shireman** stated that moments at a time possibly but they won't need to shut it down on any permanent basis.

**Mrs. Cotner-Bailey** asked if the dumpster on Scribner Drive will be on the street.

**Mr. Shireman** replied that it will be in a couple of parking spaces and the sidewalk.

**Mr. Thompson** asked if there will be any noise issues associated with what they are doing.

**Mr. Shireman** stated that there will be some noise in the morning hours while they are clearing but nothing too extreme.

**Mrs. Cotner-Bailey** stated that a few years ago they did something to the roof and there was a bad smell associated with it.

**Mr. Shireman** stated that they have made provisions to temporarily shut off fresh air into the building while they are top coating.

**Mr. Thompson moved to approve the request to close the sidewalks and parking lanes areas subject to advanced signage and advanced warning if they intend to sit anything outside of the fenced area, Mrs. Cotner-Bailey second, motion carries.**

**Paige Thomas, O'Mara**, stated that there was an emergency repair on 6/13 at 1401 Elm Street where they did a 7'X8' street cut, a main break repair scheduled for tomorrow morning at 2743 Charlestown Road which will require a 10'X10' street cut.

**Mr. Thompson** asked how they will handle traffic.

**Ms. Thomas** stated that they will have flaggers set up.

**Ms. Thomas** stated that they also have a 5'X6' street cut at Pine View Drive and Corydon Pike which is for a main leak.

**Mr. Thompson moved to approve the street cuts, Mrs. Cotner-Bailey second, motion carries.**

**George Pool** explained that he has two ice cream trucks with Frosty Treats that they would like to get permission to operate within the city. He stated that he is aware of the ordinance which requires to individuals in the vehicle at all times and they will comply with that.

**Mr. Thompson** stated that the email says that they are in compliance.

**Mrs. Cotner-Bailey** stated that if there are any changes in drivers to make sure that they update the police department.

**Mr. Thompson moved to approve Frosty Treats for two ice cream trucks, Mrs. Cotner-Bailey second, motion carries.**

**Jim Silliman** requested a lane closure on the north side of the State Street/Daisy Lane extension project and explained that the contractor is preparing to construct 100 feet of 36-inch storm sewer pipe on Sunday, June 25<sup>th</sup> through Friday, June 30<sup>th</sup>.

**Mr. Nash** asked if it will be the west lane.

**Mr. Silliman** replied yes and stated that it will be night work from 7:00 p.m. until 5:00 a.m.

**Mr. Nash** asked if there will be flagmen there.

**Mr. Silliman** replied no and stated that it will be restricted to one lane.

**Mr. Nash** asked how the intersection is coming along.

**Mr. Silliman** stated that their inspector is meeting with the contractor to coordinate the timing on a signal pole that has to be moved so he doesn't have a date yet.

**Mrs. Cotner-Bailey moved to approve the lane closure, Mr. Thompson second, motion carries.**

**Wes Christmas, Clark Dietz,** stated that paving on Market Street will hopefully wrap up today and if not today, it will wrap up tomorrow. He reported that they have started milling on Vincennes Street at Main Street on the north bound lanes to Charlestown Road.

**Mr. Nash** asked if that has anything to do with the grid modernization project.

**Mr. Christmas** stated that it is mixed between the grid modernization and the 2017 annual paving project.

**Mr. Nash** asked if Vincennes Street will stay in the same configuration

**Mr. Summers** stated that from Market Street to Spring Street it will stay significantly the same

**Mr. Christmas** stated that there are two days of milling left on Vincennes Street on the eastern half and then they will come back and pave which they plan to start on Thursday. He added that they hope to have it complete by the middle of next week.

**Mr. Nash** asked if they have started on Main Street.

**Mr. Christmas** replied yes.

**Mr. Nash** asked if they have a date for the changeover.

**Mr. Summers** stated that there is a backorder on one of the parts that they need for the conversion so they have to wait until they get that issue taken care of.

**Mr. Nash** stated that he thinks it is important to inform the public as soon as possible.

**Mr. Christmas** stated that the W. 1<sup>st</sup> Street and Main Street project is scheduled to have the decorative crosswalks installed tomorrow at 8:00 a.m. and they should have it done by noon. He added that they may have to close the 1<sup>st</sup> Street portion of the intersection while they install the crosswalk.

**Mr. Nash** asked if the milling on Vincennes Street will be one and one-half inches.

**Mrs. Cotner-Bailey moved to approve the closure of the intersection of West 1<sup>st</sup> and Main Street from 8:00 a.m. until noon on Wednesday, June 21<sup>st</sup> if necessary, Mr. Thompson second, motion carries**

**Sonny Dickerson** stated that by the end of this week all markings should be done on Spring Street except for the decorative crosswalks. He explained that the traffic switched to the north lane yesterday and they will start installing signs tomorrow and they will bag the ones that aren't going to be used. He stated that he thought June 30<sup>th</sup> was going to be the date of the switch but they had some issues getting temporary lighting up so that may hold it up a week or so.

**Mr. Summers** stated that he has a meeting at 11:00 a.m. to identify their options.

**Mr. Thompson** stated that they have covered up the arrows on the streets that aren't converted and with them switching to the other side that also covers up the double yellow so that makes it a little safer.

**OLD BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Vicki Glotzbach for Patriotic fireworks re: Vendors permit request**

**Mrs. Glotzbach** explained that Patriotic Fireworks does have their state permit and would like to set up at 2125 State Street and will not start selling until June 27<sup>th</sup>.

**Mr. Thompson moved to approve the permit, Mrs. Cotner-Bailey second, motion carries.**

**2. Vicki Glotzbach for B.You Fitness re: Reserve amphitheater on Wednesday, June 28<sup>th</sup>**

**Mrs. Glotzbach** explained that B.You Fitness would like to reserve the amphitheater on Wednesday, June 28<sup>th</sup> from 7:00 p.m. until 8:00 p.m. for a yoga class.

**Mrs. Cotner-Bailey** asked if they wanted to use this for any other dates.

**Mrs. Glotzbach** stated that she wants to do it once a month but she told her that she will need to speak to Ms. Lewis when she returns.

**Mr. Nash** asked if we have a policy on the amphitheater or Bicentennial Park.

**Mrs. Cotner-Bailey** stated that they have rules and regulations that were with the permit that they approved. She added that she isn't comfortable with setting a precedent to approve something on monthly basis.

**Mrs. Cotner-Bailey moved to approve the use of the amphitheater on Wednesday, June 28<sup>th</sup>, Mr. Thompson second, motion carries.**

**3. Mickey Thompson re: Alley closure at**

**Mr. Thompson** explained that the Redman's Club would like to close the alleyway between East 3<sup>rd</sup> and Bank for their cornhole tournament on July 15<sup>th</sup> from noon-8:00 p.m.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**4. Mickey Thompson re: Sidewalk Cut Permit**

**Mr. Thompson** explained that Level 3 Communications is upgrading their facilities and there is a manhole that they need access to under the sidewalk at 207 Galt Street but the sidewalk is on the Main Street side.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**APPOINTMENTS:**

**BIDS:**

**CLAIMS:**

**Mrs. Moeller** presented the following claims for the period from 06/06/17 to 06/19/17 in the amount of \$1,580,156.89:

General Claims (Bank 1):	224,179.97	
Fire Department:	4,306.14	
Police Department:	5,888.01	
Street Department:	3,200.27	
Parks Department:	49,543.23	
		Total From Above: 287,117.62

Medical/Drug Fund Bank L):	1,054.57		
Payroll Claims (Bank 2):	1,063,416.13		
Sanitation Fund:	-		
Thursday Utility Claims:	301,038.02		
		Total From Above:	1,365,508.72
		Grand Total:	1,652,626.34

**Mrs. Cotner-Bailey moved to approve the above claims, Mr. Thompson second, motion carries.**

**APPROVAL OF MINUTES:**

**Mr. Thompson moved to approve the Regular Meeting Minutes for June 13, 2017, Mrs. Cotner-Bailey second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 11:05 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk